

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
YEAR END
December 28, 2017 MINUTES**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jake Meyer at 7:00 in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Mike Graby and Carl Kauffman III. Also in attendance were Township Secretary Treasurer Jayne Seifrit, Lee Groff and Randy Behney.

Public Comment on Agenda

None

Supervisors Comments

Mike Graby – nothing at this time

Carl Kauffman – nothing at this time

Jake Meyer – Jake Meyer stated he believes 2017 was an eventful year, and is looking forward to the New Year and working with the incoming supervisor.

Unfinished Business

Vacant positions – need to have confirmation from individuals for resolutions for reorganization meeting. The Board still needs to contact ZHB member Carl Kauffman Jr, MA member David Younker and Vacancy Board member Gerald Seiler. Auditor positions need to be filled. Ruth Pisco has agreed to serve. Jake Meyer is going to contact Jason Kiwak to see if he filed his paperwork to fill an auditor position from the write-ins he received at the election.

8541 Old Route 22 – Driveway issue Jayne Seifrit stated Gary Kraft had been on site to review the driveway issue. He sent the Board, Robin Royer and the Township Office an email stating he sees no reason the owner would not be able to conform to the driveway ordinance. Mike Graby made a motion to have Jayne Seifrit contact Robin Royer authorizing her to move forward with requiring compliance with the driveway ordinance per Gary Kraft's recommendation, seconded by Carl Kauffman. All agreed. Motion carried.

Flood Plain Administrator – place on Tuesday's agenda

CM High Preventative Maintenance – Carl Kauffman checked with CM High to see what the wavetronic click card did, and if it does need to be repaired. He was told it is a night cycle regulation and if not repaired it could totally fail, which would mean no traffic signal. Discussion about the pigtail (plug for a generator) ensued. Randy Behney asked why the Township spent money on the flip stop signs if a generator plug is going to be installed. He feels it is a waste of Township funds, if there is an incident the traffic light will not be able to handle the flow and the light will be on flash anyway with fire police directing traffic. The other side of the bridge does not have a light, and traffic would have to either use existing signage or be directed by fire police. He also asked who is purchasing the generator. Carl Kauffman made a motion to have the Chairman sign forms to have C M High do the preventative maintenance and install the generator plug, seconded by Mike Graby. Mike Graby and Carl Kauffman agreed. Jake Meyer opposed. Motion carried.

Generator – Carl Kauffman stated he contacted Ebling’s concerning generators. They have a Honda 2800w unit that weighs 66 pounds. Mike Graby stated the lights pull three amps. The generator cost is \$999.00, Carl Kauffman had them quote three. Jake Meyer and Mike Graby would like to see additional pricing prior to making a decision. Discussion on where they would be housed. It was stated the fire companies could be purchasing because they would have more use for them. No action taken at this time, want to get additional pricing.

Tablet – Carl Kauffman stated he went into the Verizon store to check on a tablet. They have several brands to choose from ranging in price from \$199.00 to \$829.00. The Township would have to purchase data, for what it would be used for 2 gigs was recommended. The cost would be about \$26.95 per month. It was pointed out the Township has two computers in the office and a laptop. Carl Kauffman made a motion to have the laptop located in the garage office and if needed brought to the Township Office for updates to the radio system used by the police and public works departments and if there is not internet service in the garage they would get it, seconded by Jake Meyer. All agreed. Motion carried.

Police Garage Door is completed

Officials Luncheon – Jake Meyer will attend.

Carl Kauffman asked if the furnace filters and other maintenance items have been kept up with since Herb Zechman is gone. Jayne Seifrit stated the Township Office Building has been kept up between office staff and police staff. Jayne Seifrit stated this could be handled by the maintenance position that was created in 2017.

New Business

Commercial Pesticide Certification – Don Almond has taken and passed the core and category 23 tests for applying pesticide to Park and recreation areas. He was wondering if the Township wanted to apply for the Business License so the spraying could be done at the parks legally. Carl Kauffman made a motion to apply for Business License and have Don Almond work under the Township license when obtained and authorize Chairman to sign application, seconded by Mike Graby. All agreed. Motion carried.

Supplemental Appropriation Budget 2016 – Jayne Seifrit handed out budget sheet for year end. An explanation of the funds over what was budgeted was stated; transfer tax higher, Berks EIT money higher. Jayne Seifrit created a check for \$50,000.00 to be sent to USDA for principal on the building. Mike Graby made a motion to release \$133,528.02 from General Account to the Capital Reserve Account for police vehicle purchase, roads and bridges and if needed funds for the library renovations, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to adopt Resolution 2017-41 transfer funds for police vehicle purchase, roads, bridges and if needed library renovations to Capital Reserve Account, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to adopt Resolution 2017-42 Supplemental Budget 2017, seconded by Jake Meyer. All agreed. Motion carried.

Work Sheet for Reorganization – Jayne Seifrit asked if the Board would like a work sheet for the reorganization process. They would like one.

Fire Company Letter – Carl Kauffman made a motion authorizing the Chairman sign the letter going out to the Fire Companies, seconded by Mike Graby. All agreed. Motion carried.

Outside Light at the entrance to the Township Office – Mike Graby will look around to see what could be installed. It was stated it should be an LED light.

Payment of Bills

Mike Graby made a motion to approve paying bills from General Account from check number 32115 - 32120, seconded by Jake Meyer. All agreed. Motion carried.

Public Comment**Adjournment**

A motion was made by Mike Graby, second by Jake Meyer to adjourn. Meeting adjourned at 8:32 p.m.

Respectfully Submitted

Jayne K Seifrit