

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 20, 2017**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:01 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Michael Graby and Carl Kauffman III. Also in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Approval of Minutes

Mike Graby made a motion to approve minutes from January 16, 2017, seconded by Carl Kauffman. All agreed. Motion carried. Mike Graby made a motion to approve minutes from Special meeting held January 24, 2017, seconded by Jake Meyer. All agreed. Motion carried. Carl Kauffman made a motion to approve minutes from January 24, 2017, seconded by Mike Graby. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – Carl Kauffman thanked the Road Crew and Police Department for their efforts during the inclement weather events.

Jacob Meyer – Jake Meyer read the thank you note from Larry and Joanie Schmehl related to the Thank You Dinner that was held January 14th.

Mike Graby – nothing at this time

Police Department Report – Chief Ryan Murphy

Incidents Assigned	20	Misc. Complaints	100
Criminal Arrests	01	Non Traffic Citations	00
Traffic Citations	15	Parking Tickets	00
Follow Up Investigations	10	Phone Assignments	11
Non Reportable Accidents	08	Reportable Accidents	06
Motorist Assists	03	Traffic Stops	12
Fire & EMS Advisories	21	Other Law Agency Assists	13
Commercial Alarms	01	Residential Alarms	00
Security Checks	03	School Detail	22
Court Appearances	03	Vehicle Maintenance	03
Subpoena Service	00	Warrants	01
Warnings	01		

Report totaled 238 activities, 2566 mileage was noted. Full copy of the report will be filed with the official minutes.

Motion Light – light has been installed

Emergency Management Coordinator - Randy Behney

Randy Behney asked if the fire companies have submitted their required reports. Jayne Seifrit stated one company has submitted.

Flip Stop Signs – Jayne Seifrit stated it was a left over item from 2016. Wanted to know whether the Penn DOT rep. was able to have Penn DOT purchase the signs and put them up. Randy Behney stated this project was at the point where Robbi Lane, Police Dept. Sec., sent a letter to Penn DOT requesting signs be placed at the traffic light so they can be used. Randy Behney stated the Township has three signs; the road crew can put up the signs.

Road Master Report –

Bashore Road Bridge – Pete Davis stated the guide rail has been moved back to its original position.

Phone – the cell number has been placed on the township website and on the recorded message on the 8813 number for road emergencies

Bridge Inspection reports – Jake Meyer and Pete Davis will meet with the inspection company.

Pete Davis stated the Ford has a leak at the hydraulic tank.

Road Projects – Schubert Rd, still getting information. The other roads will only be done if funds are left after Schubert Road projected bid. The projects for 2017 will be placed on next month's meeting for an April meeting opening.

Solicitor – Eugene Orlando Jr

Denying Permits – Eugene Orlando stated he sent Gary Kraft and Jayne Seifrit draft changes in addition to the ones Gary Kraft had made. A final draft will be coming.

Act 44 – Eugene Orlando stated he sent additional information that could be inserted in the Resolution. Jayne Seifrit will look over and insert information as needed.

PIB Loan Agreement – Carl Kauffman made a motion authorizing Chairman to sign agreement and promissory note, seconded by Mike Graby.

Engineering – Gary Kraft

Musser – nothing at this time

Sheetz – Gary Kraft stated Sheetz is working on correcting but have not done anything to correct at this point. He stated we are approaching the rainy months and we may want to take a different approach. He suggested a letter from the Solicitor may speed up the process. We will wait until next month to see what has been done.

Schubert Road Pipe/culverts – Gary Kraft stated the scope of the work and what is necessary has been completed. The paperwork will be completed and ready for signatures from the Board.

Municipal Authority – Carl Kauffman III

Carl Kauffman stated he was unable to attend. The information he received stated they are getting costs for the extension for the Camp Swatara extension. They have applied for a DCED grant. They awarded the mowing contract for 2017.

Library Board – Mike Graby

Mike Graby stated they have named Betsy Kreider as Asst. Library Director. She is also the Children's Director.

Recreation Board – Mike Graby

Mike Graby stated he was not able to attend. Gary Kraft stated he and Jayne met with the Rec Board concerning what they have in mind for the Frystown Playground. Gary Kraft said he will be working on a plan for restrooms.

Joint Rec Open Space - Tulpehocken Township sent the Township a letter to see if we would be interested in a joint application for Recreational and Open Space. Mike Graby made a motion authorizing Jayne to send a letter to Tulpehocken Township stating we are interested in exploring the possibility of a joint application, seconded by Carl Kauffman. All agreed. Motion carried.

Grading at the Frystown Playground – The Rec Board would like to have grading and drainage work done. They received one quote. The Board of Supervisors would like to see a few more quotes. Mike Graby stated maybe a landscaper could do the work. He mentioned Tim Shank.

Environmental Advisory Council – Carl Kauffman

Jake Meyer stated Fred Folmer will be making the stencils for the marking of drainage grates and culverts.

Jake Meyer stated they will be sponsoring the Junk Fair prizes for the Bethel Elementary.

Unfinished Business

Welcome Sign – The design modifications were given to the designer.

Recycling – Jayne Seifrit stated she is waiting to hear back from Cogle's Recycling for a meeting to hear about what they might be able to offer the Township.

Policy Amendments – nothing new to report

PA State House Bill 1683 – Lee Groff said he doesn't have anything new to report.

Police Pension – Jayne Seifrit stated the state reimbursed us for an under payment for the Police Pension Account.

BOS and Planning Commission joint meeting to be held February 28, 2017 at 6:00 pm. Members were asked to look at districts and uses for each and be ready to discuss.

Ragnar Relay – Carl Kauffman made a motion to approve route going through Bethel Township and request proof of insurance, seconded by Mike Graby.

Garage Quotes – Nothing came in, however Dale Stump stated he will get us a quote.

8415 Old Route 22 – Robin Royer asked to see if the Board wanted Solicitor to attend hearing. Carl Kauffman made a motion authorizing Solicitor to attend hearing, seconded by Mike Graby. All agreed. Motion carried. Jayne will let Robin Royer know.

New Business

Bee Hives – The Township received the complaint about the bee hives on Legion Drive.

MRM Proxy - MRM Trust sent proxy to elect the Trustees for the next term. Jake Meyer would like to know more about the nominees. This will be placed on Tuesday's agenda.

Airport Road Bridge – Jayne Seifrit stated the Township received a letter from Penn DOT stating there will be a pre-construction meeting February 27 at 10:00 am. Jake Meyer and Pete Davis plan on attending. Carl Kauffman will check his schedule.

Old Route 22 Turnback – Jayne Seifrit stated the Township needs to sign a new Resolution because the mileage was incorrect on the Resolution from 2016. The mileage was 4.89 and is now listed as 4.9023. Mike Graby made a motion authorizing signing and adopting Resolution 2017-27, seconded by Jake Meyer. All agreed. Motion carried.

Insurance Renewal – Two forms were sent to the Township to update our information in anticipation of the insurance renewal. The Police Department filled out there form and Jayne Seifrit filled out the General Township Form. Carl Kauffman made a motion authorizing Township Manager sign the forms and submit to insurance agent, seconded by Mike Graby. All agreed. Motion carried.

EJB was purchased by New Enterprise – They sent a credit application, not needed at this time.

SEO annual report – Carl Kauffman made a motion authorizing Chairman sign the form, seconded by Mike Graby. All agreed. Motion carried.

Merchant Service – Jayne Seifrit explained First National Bank of Pennsylvania has a credit card payment program much like the MuniciPay option we dropped due to them imposing fees to the Township. FNB's is free to the Township; the user would pay a fee of \$2.50 or 2.95% whichever is greater to use the service. Mike Graby made a motion to participate in the FNB merchant program, seconded by Jake Meyer. All agreed. Motion carried.

FNB Accounts – Jayne Seifrit explained bank representatives came to the office to see if we needed any other services and to see if we could do better on interest on the existing accounts. They offer a Money Market account that pays a fraction of a percent more with restrictions of so many transactions a month. Several of our accounts would benefit from being switched to the Money Market Account. Mike Graby made a motion authorizing the accounts be switched to the Money Market Account, seconded by Jake Meyer. All agreed. Motion carried.

Judicial Tax Sale – Jayne Seifrit stated the Township received notice of the tax sale coming up in June. The two properties are 19 Bashore St and 9555 Old Route 22.

Weidner Bridge – Jayne Seifrit stated Tulpehocken Township residents and Supervisors would like to see the historical bridge preserved. They have noticed an increase of tractor trailers using Salem Road and crossing the historical bridge. The County would be willing to turn the bridge over to the Townships. It was made very clear that is not happening. Kevin Barnhardt , County Commissioner, is interested in having the local police enforce no truck signs on the bridge. Jake Meyer would like to look into, place on agenda for Tuesday.

Fire Police – Just for information, there was a request for Fire Police for Saturday for a funeral at the Salem Lutheran Church.

Police Car – Carl Kauffman stated Chief Murphy got quotes for a police cruiser, and three year lease. Kovatich is one company where the cruiser could be coming from at a cost of \$41,396.67. The Board asked if he has other quotes. Chief Murphy stated Day Fleet had given a verbal for \$36,000.00+, but not sure of the package. Chief Murphy is tasked with obtaining additional quotes, to be placed on agenda for Tuesday.

PIB Loan Account – Jayne Seifrit stated the signature cards are ready to sign for the loan. It needs to be in place before the funds can be disbursed. Carl Kauffman made a motion to sign card and establish account, seconded by Jake Meyer. All agreed. Motion carried.

Car Loan/Lease – Jayne Seifrit asked for authorization to check with the local banks for cruiser funds. Carl Kauffman made a motion authorizing Township Manager to check local banks for loan/leasing funds, seconded by Mike Graby. All agreed. Motion carried.

Payment of Bills

Payment of bills from the general fund from check 31673– 31707 and street light 174 Mike Graby made a motion to approve payment of the bills, seconded by Carl Kauffman. All agreed. Motion carried.

Public Comment

Randall Haag asked if the Board took any action on reimbursing the Township if someone was unable to attend an event where there was a cost. Jake Meyer stated he believes it is a good idea and he lives by it. It was decided to discuss the issue and put on agenda for Tuesday.

Adjourn

A motion was made by Carl Kauffman, seconded by Mike Graby to adjourn the meeting.
Meeting adjourned at 8:26 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary