

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
January 16, 2017**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:00 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Michael Graby and Carl Kauffman III. Also in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Approval of Minutes

Carl Kauffman made a motion to approve minutes from December 19, 2016, seconded by Mike Graby. All agreed. Motion carried. Jake Meyer made a motion to approve minutes from December 27, 2016, seconded by Mike Graby. All agreed. Motion carried. Carl Kauffman made a motion to approve minutes from December 29, 2016, seconded by Mike Graby. All agreed. Motion carried. Mike Graby made a motion to approve minutes from January 3, 2017, seconded by Carl Kauffman. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – Carl Kauffman stated he wanted to give the Police Department an at-a-boy for the motorist assist.

Jacob Meyer – Jake Meyer stated he went to 8415 Old Route 22; owner would not come to the door. He feels we need to proceed with more enforcement. Place on agenda for the 24th.

Mike Graby – nothing at this time

Police Department Report – Chief Ryan Murphy

Incidents Assigned	25	Misc. Complaints	70
Criminal Arrests	02	Non Traffic Citations	00
Traffic Citations	28	Parking Tickets	07
Follow Up Investigations	00	Phone Assignments	19
Non Reportable Accidents	07	Reportable Accidents	03
Motorist Assists	04	Traffic Stops	23
Fire & EMS Advisories	19	Other Law Agency Assists	11
Commercial Alarms	01	Residential Alarms	01
Security Checks	06	School Detail	16
Court Appearances	04	Vehicle Maintenance	02
Subpoena Service	00		

Report totaled 220 activities, 2389 mileage was noted. Full copy of the report will be filed with the official minutes.

Motion Light – Chief Murphy stated they would like the motion light at the end of the building to shine where they go in and to shine in the direction of where their personal vehicles are parked. Mike Graby stated he was waiting to see about renovations to the garage doors, see what walls would be open.

Animal Rescue League – Carl Kauffman made a motion authorizing the Chairman sign the agreement with the Animal Rescue League, seconded by Mike Graby. All agreed. Motion carried.

Emergency Management Coordinator - Randy Behney

Not able to be here

Item left over from 2016 – Flip stop signs, what is the update from rep. from Penn DOT

Road Master Report –

Meckville Road Bridge – nothing new to report, waiting to hear back from Penn DOT

Schubert Road - Pete Davis said he is meeting with Mike from EJB Paving for specifications for project.

Weed Spraying – nothing to report at this time

Schubert Road Pipes – Was the report sent to DEP as required? Now that the project is finished a form needs to be completed and signed and forwarded to close out project. Carl Kauffman made a motion authorizing the Chairman sign form, seconded by Mike Graby. All agreed. Motion carried.

Phone – Jayne Seifrit stated switching the shop phone to magic jack has upfront costs and so does having an extension of the 8813 number going back to the shop. The Board feels there should be an emergency contact number for the road department without publishing member of the department's cell numbers. The road crew cell number had been suspended, but Jayne Seifrit believes it can be reactivated. Carl Kauffman made a motion to cancel land line with Comcast and reactivate cell number, seconded by Jake Meyer. All agreed. Motion carried.

Solicitor – Eugene Orlando Jr

Denying Permits – Eugene Orlando stated the Solicitor, Engineer and Township Manager met to discuss and plan process. Drafts of forms and procedures will be completed in the near future for the Board to peruse.

Engineering – Gary Kraft

Musser – Gary Kraft stated the Musser's are still working through the close out of earth disturbance portion.

Sheetz – Gary Kraft stated there were emails going around concerning new plans and addressing water quality and recharge. They are continuing to work on the issue.

Resolution – Jayne Seifrit stated Kraft Engineering rates went up for 2017, which was communicated once the January 3, 2017 Resolution was emailed. Mike Graby made a motion to adopt Resolution 2017-21 adjusting rate from \$104.00 to \$108.00 per hour, seconded by Jake Meyer. All agreed. Motion carried.

Carl Kauffman asked about the pipe project on Schubert Road, the pipes near Midway Road. Gary Kraft stated he picked up some of the information and is working to complete and have ready for next month.

Municipal Authority – Carl Kauffman III

Carl Kauffman stated the Authority reorganized, gave raises and talked about delegating more duties to the secretary.

Library Board – Mike Graby

Mike Graby stated he arrived at the meeting, however they cancelled it due to weather, but they didn't notify him.

Recreation Board – Mike Graby

Meeting to be held on January 19, 2017 at 7:00 pm

Environmental Advisory Council – Carl Kauffman

Jake Meyer stated the EAC reorganized, Mike Najarian is now the Chairman, Ken Norton is Vice Chairman and Fred Folmer is the Secretary. They talked about marking culverts /storm drains for the Chesapeake Bay Watershed. Jayne Seifrit has a call into Penn DOT concerning marking all culverts even if they are Penn DOT's, but has not heard back. Gary Kraft said we should try our Municipal Rep, Charlie Paris.

Unfinished Business

Welcome Sign – put on Tuesday's agenda

811 Proclamation – Mike Graby made a motion to authorize the Chairman to sign a proclamation for 811 Call Before You Dig, seconded by Carl Kauffman. All agreed. Motion carried.

Tax Collector Compensation – Jayne Seifrit gave some background on what other Townships are paying, some are percent and some are per bill. The tax base and millage has changed over the years. Jake Meyer called an executive session at 7:45 pm. Reconvened at 8:09 pm. The Board authorized Jayne Seifrit to do a resolution with the following compensation: \$8.50 for Real Estate Taxes, \$1.00 for Per Capita and \$4.00 for Interim bills collected for the next term collection period. Darlene Orendo stated she has been collecting for 21 years and she will look to see if she wants to continue. Jake Meyer thanked her for her service and knows she will come up with the best decision.

Recycling – Still looking into it; it was recommended looking at Cogle's to see if it is an option.

Policy revisions – Looking to revise the policy and add suggestions that came up from the workman's compensation evaluation.

Tower – The Township received a proposal from Landmark Dividend for \$215,000.00 for a 99 year lease. The Board decided not to go any further; we will keep our monthly income and make more in the current agreement. Jayne Seifrit will contact Landmark Dividend.

Resolution for EAC – Mike Graby made a motion to adopt Resolution 2017-22 appointing members to the EAC, seconded by Carl Kauffman. All agreed. Motion carried.

Resolution for Recreation Board – Mike Graby made a motion to adopt Resolution 2017-23 appointing members to the Recreation Board, seconded by Carl Kauffman. All agreed. Motion carried.

Board of Supervisors and Planning Commission to hold a joint meeting on January 24, 2017 at 6:00 pm for amendments to the zoning ordinance, and in February and March on the fourth Tuesday at 6:00 pm.

New Business

PA House Bill 1683 – Lee Groff handed out information to the Board concerning PA House Bill 1683 as it may help retain or encourage new volunteers for first responders. The Township needs to adopt so it can be put in place. Lee Groff stated he would be willing to serve on a committee if the Board goes that direction.

Police Pension – Jayne Seifrit stated there was a procedure conducted (mini audit) on the Police Pension account and program in Bethel Township. Two verbal findings were identified, 1. Need to comply with Act 44 procedures for hiring a firm and 2. Calculations need to be done for the widow of Officer Myer as he was vested. There was one written finding, that being to report correct wages... lower amounts used which result in the State contributing more in the funds received from them.

Berks County Conservation District MMO – Carl Kauffman made a motion authorizing the Chairman sign the MMO, seconded by Mike Graby. All agreed. Motion carried.

Liquid Fuels reimbursement – Mike Graby made a motion authorizing the Chairman sign the form to have funds reimbursed, seconded by Jake Meyer. All agreed. Motion carried.

Payment of Bills

Payment of bills from the general fund from check 31636– 31660 and street light 173. Mike Graby made a motion to approve payment of the bills, seconded by Carl Kauffman. All agreed. Motion carried.

Public Comment

Darlene Orendo wanted to thank the Board for their support for the Hometown Hero Banner project that the Recreation Board is undertaking. She stated without the support this would not be possible.

Adjourn

A motion was made by Carl Kauffman, seconded by Mike Graby to adjourn the meeting. Meeting adjourned at 9:05 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary