

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
July 18, 2016**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Carl Kauffman at 7:00 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Carl Kauffman and Jacob Meyer. Also in attendance were Solicitor, Eugene Orlando, Engineer Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Steve Buck, attorney, and Gary Silvi, developer, were present to see if the Board would consider zoning the western portion of the Zimmerman (formerly the Martin/Brohnwood) property along Route 645 Industrial Commercial versus the Neighborhood Commercial as shown on the future land use map that is part of the Comprehensive Plan 2015. It would consist of 45-50 acres. Carl Kauffman stated he would like to have the Planning Commission look at it at their meeting next week.

Approval of Minutes

Carl Kauffman made a motion to approve minutes from June 20, 2016, seconded by Jake Meyer. Both Agreed. Motion carried. Carl Kauffman made a motion to approve minutes from June 28, 2016, seconded by Jake Meyer. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – Carl Kauffman heard he was a topic of conversation last meeting concerning welcome signs that were requested by the Bicentennial Committee. He reiterated what he had said previously and added he cannot make the committee have a meeting. Jayne asked for clarification on funds, it was stated there appears to be no funds for welcome signs just for the history book being published.

Jacob Meyer – nothing at this time

Mike Graby – absent

Police Department Report – Ryan Murphy

Incidents Assigned	58	Misc. Complaints	102
Criminal Arrests	00	Non Traffic Citations	02
Traffic Citations	37	Parking Tickets	45
Follow Up Investigations	09	Phone Assignments	21
Non Reportable Accidents	04	Reportable Accidents	04
Motorist Assists	05	Traffic Stops	33
Fire & EMS Advisories	14	Other Law Agency Assists	12
Commercial Alarms	01	Residential Alarms	01
Security Checks	51	School Detail	01

Court Appearances	03	Warrant Services	04
Subpoena Service	00	Vehicle Maintenance	09
Training Sessions	00hrs		

Report totaled 377 activities, 3374 mileage was noted. Full copy of the report will be filed with the official minutes.

Tulpehocken School District gave the Police Department the Memorandum of Understanding paper work to be signed. Carl Kauffman made a motion to have the phrase “Bethel Township Police available via the Berks Communications Center at 800-372-9111” inserted in Section 1.D, seconded by Jake Meyer. Both agreed. Motion carried. Carl Kauffman made a motion authorizing Officer In Charge Murphy sign the Memorandum of Understanding, seconded by Jake Meyer. Both agreed. Motion carried.

Outside Lighting at Police Station – There is a concern that it is pretty dark; Carl Kauffman asked if the lights are working and stated may be the lens/covers need to be cleaned. Carl Kauffman stated LED’s might be the way to go. Carl Kauffman stated the road crew has an electrician on staff may be they can look at the issue. Pete Davis said they can look to see if bulbs need to be replaced.

Doorbell – The doorbell is not working, the road crew will take a look at it.

Light inside the public entrance – Road crew will look into it.

Radio broadcast throughout the police station – When the radio system changed it no longer broadcast throughout the entire station. Carl Kauffman stated he will take a look at it. If he cannot figure it out we may need to get Radio Maintenance to look at it.

Emergency Management Coordinator - Randy Behney -

Randy Behney was not able to attend but he wanted to let the Board know he attended the training and the Berks Alert system will be handled by another company. Lee Groff confirmed the Berks Alert change and said it should still be called Berks Alert.

Carl Kauffman stated Trooper Raifsnnyder complimented the Community Fire Company of Frystown in their handling a call the other week.

Road Master Report –

Pete Davis stated they are getting the roads ready for seal coating and paving.

Pete Davis stated a pipe was replaced at Airport Rd and Mill Rd.

Sheetz fuel card – Pete Davis asked about getting a fuel card for Sheetz as they are a twenty four hour station. Jayne looked into a card and it was suggested the Township go with a Business Edge card. We can set limits, pass code for each user etc. Carl Kauffman made a motion to have the Township Manager sign the application for Sheetz and to get cards set up, seconded by Jake Meyer. Both agreed. Motion carried.

Solicitor – Eugene Orlando Jr

Resolution for School’s Deed of Dedication – Carl Kauffman made a motion to adopt Resolution 2016-31, seconded by Jake Meyer. Both agreed. Motion carried.

LERTA – Hearing scheduled for June 26, 2016 at 8:00 pm. Also the LERTA will be discussed at the Planning Commission meeting preceding the hearing. Eugene Orlando is encouraging all Board members to attend the Planning Commission meeting at 7:00 pm.

Tax Exempt – Eugene Orlando stated the land that was purchased for Recreational use was in a tax payers name and since it is now owned by the Township; the Township needs to apply for exempt status. Eugene Orlando stated he completed the application but it requires a signature and the \$100.00 fee. Jayne said she tried to get the fee waived but did not have any luck. Jake Meyer made a motion to have Chairman sign the application, seconded by Carl Kauffman. Both agreed. Motion carried. Carl Kaufman made a motion to have the check prepared for the fee, seconded by Jake Meyer. Both agreed. Motion carried.

Engineering – Gary Kraft

Musser – nothing new to date

Martin – nothing new to date

Sensenig - Gary Kraft stated he has inspected the project and feels at this time the letter of credit can be released. Carl Kauffman made a motion to release the Letter of Credit for the Sensenig Property, seconded by Jake Meyer. Both agreed. Motion carried.

Municipal Authority – Carl Kauffman III

Carl Kauffman apologized for not being able to attend the meeting, he was unavailable.

Library Board – Mike Graby

Mike Najarian stated Brian W Haag has attended several meetings in the past and would like to be considered for an appointment to the Library Board now that he has completed his education. Carl Kauffman made a motion to appoint Brian W Haag to the Library Board, seconded by Jake Meyer. Both agreed. Motion carried.

Recreation Board – Mike Graby

The trash container at the playground is full. Jayne asked who is going to monitor the collection of the trash. Pete Davis said they are over there once a week mowing so they can collect it at that time. Jayne pointed out it will need to be monitored year round. Pete Davis said they can cover it.

Lee Groff stated Shirley Folmer had contacted him about possible grants for projects coming up.

Environmental Advisory Council – Carl Kauffman

Jake Meyer and Mike Najarian stated the EAC would like to work with the Recreation Board with the land project to create a Recreational Area for the residents of the Township.

Jake Meyer said the EAC is willing to clean up the wetlands here at the Township Building and maintain it.

Mike Najarian said the EAC is also looking to mark drainage culverts.

Jake Meyer stated while he was in Africa he met with a gentleman that is very interested in the EAC. They are in contact with each other if more comes of the interest Jake Meyer will report.

Unfinished Business

Traffic Light in Bethel – Jayne reported the price for a blank out sign from C M High is \$8,995.00. Carl Kauffman asked if we checked with Telco. Jayne said we have not but we will by next meeting.

Airport Road Bridge, Penn DOT –Jake Meyer made a motion to adopt Resolution 2016-32, seconded by Carl Kauffman. Both agreed. Motion carried. Carl Kauffman made a motion authorizing Township Manager and Chairman sign the agreement, seconded by Jake Meyer. Both agreed. Motion carried.

Crossing Guard – Jen Gardula is going to continue to do the job. We need a backup crossing guard.

New Business

Penn DOT signage – They sent us pages of signage they are adding along Route 645 and 501.

Recycling – The County is going to change the program and would like to meet to discuss changes. Jayne will see if Jane Meeks can come to a Board meeting or if it needs to be a day time meeting.

Payment of Bills

Payment of bills from the General Fund from check 31379 – 31406, rec account 158 and street light 167

Jake Meyer made a motion to approve payment of the bills, seconded by Carl Kauffman. Both agreed. Motion carried.

Public Comment

George Shollenberger asked about the Airport Road and Route 501 project. It was stated it needs to be budgeted for, the funds were going to come out of Transportation Impact Fees, but after further discussion and consideration it was decided not to use those funds that are meant for other projects.

Carl Kauffman asked Gary Kraft about the sky sign for Sheetz. A sign will be installed. Carl Kauffman asked about the no left turn sign at the Sheets but located at the alley. Gary Kraft will look at the sign and location.

Pete Davis asked to have his family added to the dental insurance. Carl Kauffman made a motion to add family coverage to his dental once it is official, seconded by Jake Meyer. Both agreed. Motion carried.

Adjourn

A motion was made by Jake Meyer, seconded by Cal Kauffman to adjourn the meeting. Meeting adjourned at 8:17 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Manager