

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 16, 2017**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:00 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Mike Graby and Carl Kauffman III. Also in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Daub Rd – Lloyd Brubacker asked if the Township is going to maintain Daub Road, short section between Brown Road and Interstate 78. He stated it has not been maintained or plowed in a long time. The Board did not realize that portion of the road existed as Daub Rd. Mr. Brubacker stated the house next to him will be sold and he wants to know what will happen. Mike Graby stated the Board is looking to vacate other roads this may be one to add. The Board is going to look at the road and try to have an answer for the meeting next Tuesday. Pete Davis took Mr. Brubacker’s contact information.

Approval of Minutes

Eugene Orlando stated he would like “sees” changed to seeks in the Act 172 section of the minutes from September 18, 2017. Mike Graby made a motion to approve minutes from September 18, 2017 with the correction of seeks from sees in Unfinished Business under Act 172, seconded by Carl Kauffman. All agreed. Motion carried. Mike Graby made a motion to approve minutes from September 26, 2017 joint meeting, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to approve minutes from September 26, 2017 meeting, seconded by Carl Kauffman. All agreed. Motion carried. Mike Graby made a motion to approve minutes from October 3, 2017 budget meeting, seconded by Jake Meyer. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – nothing at this time

Jacob Meyer – Jake Meyer read the resignation letter from Lucky Khinda effective September 29, 2017. Carl Kauffman made a motion to accept resignation letter, seconded by Mike Graby. All agreed. Motion carried.

Mike Graby – Mike Graby asked what can be done with 9555 Old Route 22 because it hasn’t been mowed all season and it is a mess. Carl Kauffman stated he would like to see it be the road for trucks to come out instead of using Legion Drive in the square of Bethel. It would get some of the traffic out of town. Eugene Orlando stated there is a process for taking of land for public use. This item will be placed on the agenda for next week’s meeting.

Police Department Report – Chief Ryan Murphy

Incidents Assigned	29	Misc. Complaints	48
Criminal Arrests	04	Non Traffic Citations	02
Traffic Citations	43	Parking Tickets	00
Follow Up Investigations	05	Phone Assignments	28
Non Reportable Accidents	04	Reportable Accidents	04
Motorist Assists	01	Traffic Stops	43
Fire & EMS Advisories	20	Other Law Agency Assists	10
Alarms	03	Security Checks	04
School Detail	23	Vehicle Maintenance	01
Court Appearances	00	Subpoena Service	00
Warrants	00	Warnings	07

Report totaled 234 activities, 2459 mileage was noted. Full copy of the report will be filed with the official minutes.

New Vehicle Purchase – Chief Murphy provided the Board with three quotes for a police vehicle as requested. The Board looked over the quotes received. Mike Graby made a motion to purchase vehicle from New Holland Ford for a cost of \$35,075.54, seconded by Carl Kauffman. All agreed. Motion carried.

Carl Kauffman asked about Justin and the police garage. Jake Meyer stated he is very busy and hopes to get to the garage yet this year.

Emergency Management Coordinator - Randy Behney

Randy Behney stated the Emergency Responders meeting is October 25, 2017 at 7:00 pm. One of the items to be discussed is Act 172.

Randy Behney stated he will be attending a TEMA meeting October 24, 2017.

Road Master Report – Pete Davis

Old Route 22 – Pete Davis said he had contacted several people but finally got returned to Charlie Paris to see what is happening with the turn back. Pete Davis said he was told the contract was 2017 but in reality it is for 2018 for one of the bridges on Meckville Rd. Charlie Paris would like to have the paperwork completed so as soon as the bridge is completed the turn back can happen. It could be anytime in 2018, it just depends on how the contractor prioritizes the work in the contract as there are several in the same contract.

Schubert Road Project – Pete Davis stated they are working on filling in shoulders and around mailboxes.

Solicitor – Eugene Orlando Jr

Eugene Orlando stated the vacation of a portion of Fort Motel Dr was advertised and the hearing is set for October 24, 2017 at 7:00 pm.

Eugene Orlando stated he was contacted by the Bethel Tulpehocken Public Library for legal assistance. He told them if there would be an issue that involved the Township he would not be able represent them as he is the Township Solicitor. There will be a waiver agreement in place to avoid any potential issue in the future.

Engineering – Gary Kraft

Musser – nothing at this time

New Enterprise – Schubert Road Project, Gary Kraft stated he has gone over the paperwork provided to him for the project. Everything is in order. Mike Graby made a motion to approve payment to New Enterprise for Schubert Rd project in the amount of \$1,062,649.89, seconded by Jake Meyer. All agreed. Motion carried.

Sheetz – Gary Kraft stated they did start monitoring and they did get four ports open.

Municipal Authority – Carl Kauffman III

Carl Kauffman stated there is nothing to report.

Library Board – Mike Graby

Mike Graby stated they are going with a different engineer and are building a second floor for more room. Mike Graby stated the state grant is still in place as it is for renovations.

Recreation Board – Mike Graby

Mike Graby stated the Tree Lighting Ceremony is set for November 26, 2017 at 7:00 pm. Mike Graby stated a community yard sale is being organized for June 2, 2018. Mike Graby stated they are getting quotes for Airport Road project. Randy Behney stated he believes Bonnie Behney has received two other quotes to be discussed at their meeting Thursday Oct. 19th.

Environmental Advisory Council – Jake Meyer

Jake Meyer reported the painting of the grates going to the Chesapeake Bay watershed will continue in spring 2018. Jake Meyer stated the wetland project here on the Township property will continue when some of the vegetation dies off.

Unfinished Business

Welcome Sign – nothing new to report

Policy revisions – Jake Meyer had nothing new to report.

Act 172 – October 25, 2017 at 7:00 pm with the Emergency Responders meeting.

Weidner Bridge – Jayne stated Tulpehocken Township Supervisors made a motion at their last meeting to have Ludgate Engineering do the work they proposed in the prior email at the cost projected with the idea the county will cover the cost as Kevin Barnhardt indicated they would in a prior email, but if they don't Bethel Township would assist in the cost. Carl Kauffman made a motion authorizing Ludgate Engineering do the work proposed on Salem Road for limiting truck traffic and cover the cost condition on the County covering cost, seconded by Mike Graby. All agreed. Motion carried.

Rec Board Member – Jake Meyer stated he may have someone, he hopes to know by next meeting. Carl Kauffman said he will check with someone also.

Planning Commission Member – none at this time

Trick or Treat – October 31, 2017 from 6-8 pm.

Budget Meeting will be held October 26, 2017 at 6:30 pm.

Recycling – Jayne read an email from Upper Tulpehocken concerning the recycling program. The concrete pad is in place, the fence should be up shortly. They will have the gate open in December with the idea it will start January 2, 2018 with the key fob that can be purchased by non- Upper Tulpehocken Township residents for \$30.00.

New Business

Complaints – Witches of Bethel Event

Carl Kauffman asked if the Police received calls. Chief Murphy stated they received one on Friday evening and the police were present on Saturday. Lee Groff stated often times when there are events of this size plans are required. Randy Behney suggested a meeting in spring or summer with emergency personnel and the organizer of the event would be beneficial for all. In the plan emergency situation (s) can be addressed. Carl Kauffman asked about parking on other areas and a shuttle to transport attendees. Carl Kauffman made a motion authorizing a thank you letter to be sent to Diane and address the comments received from others, seconded by Mike Graby. All agreed. Motion carried.

Bank Accounts – Jayne stated the bank will be restructuring the accounts we currently have in November. There will be fees but the interest rate would be going up. We can avoid fees by structuring in a certain way. We have not been having fees since the bank was purchased by the current owner. Jayne gave the Board members an example of fees and the interest offset. We will discuss next meeting Oct. 24, 2017.

SEO – Jayne said Larson Design Group will be closing the Bethel Office at the end of the year. Jeremy Bentz has provided the Township with a letter of interest for continuing servicing our SEO needs. He has been with Bethel as part of Larson Design Group for years. Jayne highlighted the differences in cost structure.

Payment of Bills

Payment of bills from the general fund from check 31992– 32026 and street light 182 Mike Graby made a motion to approve payment of the bills, seconded by Carl Kauffman. All agreed. Motion carried.

Public Comment

Randy Behney asked Carl Kauffman if he plans on reimbursing the Township for the state conference he did not attend that costed \$180.00 or so and was paid for by public funds. Carl Kauffman stated he was not aware of outstanding bill, will get a copy of the bill from Jayne.

Executive session called at 8:23 pm

Reconvened at 8:43 pm

Carl Kauffman made a motion to look into a camera system for the interior of office and police station with remote access and coordinate with police, seconded by Mike Graby. All agreed. Motion carried.

Adjourn

A motion was made by Carl Kauffman, seconded by Mike Graby to adjourn the meeting. Meeting adjourned at 8:45p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary