

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
October 17, 2016**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Carl Kauffman III at 7:03 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Michael Graby and Carl Kauffman III. Also in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Approval of Minutes

Mike Graby made a motion to approve minutes from September 19, 2016, seconded by Carl Kauffman. All agreed. Motion carried. Mike Graby made a motion to approve minutes from September 27, 2016, seconded by Jake Meyer. All agreed. Motion carried. Carl Kauffman made a motion to approve minutes Budget meeting from October 10, 2016, seconded by Mike Graby. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – Carl Kauffman stated this is a big election coming up and he encourages everyone to come out and vote.

Jacob Meyer – nothing at this time

Mike Graby – nothing at this time

Police Department Report – Ryan Murphy

Incidents Assigned	47	Misc. Complaints	79
Criminal Arrests	03	Non Traffic Citations	01
Traffic Citations	31	Parking Tickets	00
Follow Up Investigations	03	Phone Assignments	23
Non Reportable Accidents	06	Reportable Accidents	02
Motorist Assists	03	Traffic Stops	26
Fire & EMS Advisories	24	Other Law Agency Assists	11
Commercial Alarms	00	Residential Alarms	02
Security Checks	10	School Detail	23
Court Appearances	04	Criminal Arrests	01
Subpoena Service	00	Vehicle Maintenance	02

Report totaled 266 activities, 2446 mileage was noted. Full copy of the report will be filed with the official minutes.

Radio throughout Police Station – Carl Kauffman connected wires and it is now working.

Motion Light – They will look to see where they would like light (s).

Robesonia Borough requesting Fire Police – Carl Kauffman made a motion authorizing fire police assist with the Halloween Parade November 6, 2016, seconded by Mike Graby. All agreed. Motion carried.

Qualifying Ammo – The Board received a request and cost estimate for ammo needed to qualify. Officer Murphy stated it should be a two year supply. Carl Kauffman made a motion authorizing the purchase of ammo at \$1045.00 and having Officer Murphy to pick up ammo, seconded by Jake Meyer. All agreed. Motion carried.

Health/Dental Ins for Szkwarek – Officer Szkwarek is requesting family coverage for December 2016 and going forward. Mike Graby made a motion authorizing the addition of health/dental insurance coverage for the Szkwarek family, seconded by Jake Meyer. All agreed. Motion carried.

Emergency Management Coordinator - Randy Behney

Randy Behney stated he is waiting for information from the Ambulance and Fire Companies so that information can be added to the EOP plan,

Randy Behney stated the construction on Route 645 is complete.

Road Master Report –

Meckville Road Bridge – Pete Davis said he and Gary Kraft just spoke about the bridge. Gary Kraft stated he and a bridge engineer from DESCO went out to the Meckville Road Bridge to assess the repairs needed. It was determined from being on site the fascia beams and the structure of the bridge are being affected by salt and salt water coming down through the deck and down the side of the bridge. The bridge is about eighty (80) years old. It would be the recommendation to do a replacement of the bridge or not take the bridge/road. Gary Paris will contact Charlie Paris.

Moon Paver – Pete Davis stated the belt tore on the moon paver. He got prices from two suppliers; one was for \$589.90 and the other was for \$493.89. Carl Kauffman made a motion to purchase the one for \$493.89 from EM Kutz, seconded by Mike Graby. All agreed. Motion carried.

Track Hoe/Excavator – Mike Graby made a motion authorizing Township Manager to advertise for a Track Hoe with the minimum specification of 1996 CAT 30t with not more than 3240 hours to be opened November 21, 2016, seconded by Carl Kauffman. All agreed. Motion carried.

Pete Davis we will need to purchase topsoil so the shoulder work can be completed.

Old Route 22 – Pete Davis stated he has been in contact with Reber to grind off humps on Old Route 22. Jayne asked the cost of project. Mike Graby stated they were told \$100.00 an hour, and a lot can be done in an hour.

Weed Spraying – Mike Graby stated he has not had a chance to look over material. No action at this time.

Solicitor – Eugene Orlando Jr

Comp Plan - Eugene Orlando stated the hearing has been advertised for October 25, 2016 at 6:45 pm.

Denying Permits – Eugene Orlando stated he has looked over the information sent to the Township concerning denying permits for applicants not paying delinquent fees. There is a statute from 2010 that does allow denying issuing permits when there is a delinquency but it needs to follow rules within the statute. Eugene Orlando would recommend a policy and procedure be drafted if the Board wants to move forward. Carl Kauffman made a motion authorizing Township Manager, Engineer and Solicitor work toward creating a draft policy, procedures and resolution for denying permits for those who meet criteria, seconded by Jake Meyer. All agreed. Motion carried.

PIB loan – Eugene Orlando stated he would like authorization to contact Bond Council for the next step towards loan process; completing the Local Government Unit Debt Act. Jake Meyer made a motion authorizing Solicitor to contact Bond Council for LGUDA, seconded by Mike Graby. All agreed. Motion carried.

Tower Letter – Carl Kauffman made a motion authorizing Township Manager and Solicitor to work towards getting information to Landmark Dividend for them to provide the Township with numbers for Tower Easement, seconded by Mike Graby. All agreed. Motion carried.

Engineering – Gary Kraft

Sheetz water issue – They are working on investigating the issue so it can be corrected. Gary Kraft stated he contacted Sheetz representatives two weeks ago, and has not heard back from them to see what their findings were to correct issue.

Transportation Impact Fee – Act 209 – The Act 209 should be updated for Bethel Township. It was stated there are several items that can and should be updated. The original Ordinance was done in 2008 and there are existing and new projects that impact the study. Jake Meyer made a motion authorizing the Township Manager to contact McMahan, Jodie Evans, for a cost estimate, seconded by Carl Kauffman. All agreed. Motion carried.

Municipal Authority – Carl Kauffman III

Carl Kauffman the Authority is looking at the development in Frystown before they want to act on anything along Old Route 22 low pressure line.

Library Board – Mike Graby

Mike Graby stated the Library has submitted an application for the Keystone Grant.

Recreation Board – Mike Graby

Recreation Board meeting is October 20, 2016 at 7:00 pm.

Environmental Advisory Council – Carl Kauffman

Jake Meyer stated he walked the Airport Road property with members of the EAC. They were looking at the trees to save and to possible timber.

Berks County Cooperative Purchasing Council – Carl Kauffman, III

No one was able to attend.

Unfinished Business

Traffic Light in Bethel – nothing new at this time

Airport Road Bridge – waiting to hear back

County Convention reminder - October 20, 2016 at 5:00 pm with dinner at 6:00 pm

Welcome Sign – Jake Meyer stated a design is being worked on now and he has a couple of leads where the signs could be made.

Trick or Treat Night October 31, 2016 from 6-8 pm

Budget Meeting – Carl Kauffman made a motion to hold a budget meeting on November 16, 2016 at 6:00 pm and authorize advertising of same, seconded by Mike Graby. All agreed. Motion carried.

Recycling – Jayne stated there was a good article in the Township News magazine about recycling. We can look into costs.

New Business

Land Use Letter for BTMA – Mike Graby made a motion authorizing Township Manager to complete and sign form, seconded by Jake Meyer. All agreed. Motion carried.

PIB Loan – Jayne stated the loan was approved. An account needs to be established. Carl Kauffman made a motion authorizing an account to be established for the loan money, seconded by Mike Graby. All agreed. Motion carried. Pete Davis said EJB Paving can have the specifications for the Schubert Road project available. Pete Davis will be requesting specifications from EJB

Bureau of Recreation and Conservation grant – Jayne announced the grant opportunity. Jayne will get the information to Lee Groff.

Federal Surplus – Jake Meyer made a motion authorizing the Chairman sign the form, seconded by Mike Graby. All agreed. Motion carried.

Worker’s Comp review – Jayne stated the Board received a copy of the letter sent to the Township. The Board will look over to see what actions will be taken.

Foreign Fire Relief Funds – Carl Kauffman made a motion authorizing Jayne sign the form, seconded by Jake Meyer. All agreed. Motion carried.

Certificates of Deposit – Jake Meyer made a motion to purchase an 18 month cd for \$300,000.00 and a 2 year cd for \$500,000.00 from the Traffic Impact Fee account, seconded by Mike Graby. All agreed. Motion carried.

Payment of Bills

Payment of bills from the general fund from check 31488 – 31512, rec account 159 and street light 170

Mike Graby made a motion to approve payment of the bills, seconded by Carl Kauffman. All agreed. Motion carried.

Public Comment

Hank Perry was present and asked what is happening with the zoning issues he brought up the other month. Carl Kauffman stated they have not gotten any updates.

Hank Perry also asked if there would be fire police or police during Trick or Treat as it is a busy time and drivers do not slow down. Officer Murphy stated he will look into patrols and fire police assisting with traffic.

A resident of Frystown asked if speed limit enforcement can be done on Frystown Rd. He stated the cars are getting to 50 mph from the blinker light to his place and accelerate from there. Officer Murphy stated he will work on enforcement.

Adjourn

A motion was made by Mike Graby, seconded by Carl Kauffman to adjourn the meeting. Meeting adjourned at 8:38 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary