

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
September 18, 2017**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:00 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Mike Graby and Carl Kauffman III. Also in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Municipal Authority – Harold Gruber stated the Municipal Authority would like to see Carl Kauffman III at the meetings. Carl Kauffman stated he missed the last one because his son received his merit badges for Boy Scouts. Harold Gruber stated seventeen meetings have been missed since he was appointed to the Authority Board; Harold Gruber stated there is someone that would come on the Board if that is what is decided. There was some discussion on what should be done going forward. Carl Kauffman stated if there is someone else that wants to serve he would resign. Mike Graby made a motion to accept Carl Kauffman III resignation effective September 18, 2017, seconded by Jake Meyer. All agreed. Motion carried. Harold Gruber stated John High stated he would serve on the Municipal Authority. Carl Kauffman made a motion to appoint John High to the Authority Board for the rest of the term just vacated, seconded by Mike Graby. All agreed. Motion carried.

Duke Realty – Mike Davis and Steve Buck were present to discuss Central Boulevard as it relates to the License Agreement and the vacation of Fort Motel Drive. They also asked about removing old section of Fort Motel Dr. that will be vacated. Gary Kraft stated he drove the road and checked for items required to be in place. Gary Kraft suggested additional line striping at proposed entrance to Duke's lot and the entrance for the West Run phase, and signs warning of bumpy conditions as the final paving course is not in place. Carl Kauffman made a motion to allow Central Blvd and new section of Fort Motel Drive be the travel route for the public condition on additional striping and bump signage installed, seconded by Mike Graby. All agreed. Motion carried. Jake Meyer made a motion authorizing the Solicitor, Engineer and Township Manager start the process for vacation of the portion of Fort Motel Drive and Duke Realty may demolish Fort Motel Drive that is within Lot 1(Duke Realty) with the condition if need be it be restored for whatever reason, seconded by Mike Graby. All agreed. Motion carried.

Approval of Minutes

Mike Graby made a motion to approve minutes from August 21, 2017, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to approve minutes from August 22, 2017 joint meeting, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to approve minutes from August 22, 2017 meeting, seconded by Jake Meyer. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – Carl Kauffman stated he drove on Schubert Rd, looks good, he pointed out a couple of items to Pete Davis prior to meeting.

Jacob Meyer – Jake Meyer read the resignation letter from Shannon Haag, verbal resignation taken care of at last meeting.

Mike Graby – nothing at this time

Police Department Report – Chief Ryan Murphy

Incidents Assigned	36	Misc. Complaints	51
Criminal Arrests	00	Non Traffic Citations	01
Traffic Citations	36	Parking Tickets	00
Follow Up Investigations	03	Phone Assignments	22
Non Reportable Accidents	03	Reportable Accidents	04
Motorist Assists	05	Traffic Stops	37
Fire & EMS Advisories	13	Other Law Agency Assists	10
Commercial Alarms	00	Residential Alarms	03
Security Checks	07	School Detail	08
Court Appearances	00	Vehicle Maintenance	01
Subpoena Service	00	Warrants	00
Warnings	01		

Report totaled 204 activities, 2565mileage was noted. Full copy of the report will be filed with the official minutes.

Police Car 2011- Chief Murphy stated the brush guard has been installed.

Hamburg Borough is requesting Fire Police for October 28, 2017 event – Carl Kauffman made a motion approving Fire Police to assist with event October 28th, seconded by Mike Graby. All agreed. Motion carried.

Aggressive Driving Enforcement Agreement – Carl Kauffman made a motion authorizing Mike Graby sign agreement, seconded by Jake Meyer. All agreed. Motion carried.

Robesonia is requesting Fire Police for November 5, 2017 event. Mike Graby made a motion approving fire police to assist with event November 5th, seconded by Jake Meyer. All agreed. Motion carried.

Emergency Management Coordinator - Randy Behney

Randy Behney was not able to attend but he stated a meeting for emergency responders should be scheduled. He is suggesting Wednesday evening just not the first one of the month. Jayne stated sometimes the second Wednesday of the month the meeting room would not be available. The Board has decided to schedule meeting for October 25, 2017 at 7:00 pm and incorporate discussion on Act 172. Jake Meyer made a motion to authorize advertising and scheduling Emergency Responder meeting for October 25, 2017 at 7:00 pm, seconded by Mike Graby. All agreed. Motion carried.

Road Master Report –

Schubert Road Project – Pete Davis stated they are expected to complete paving by Wednesday and be finished by the end of the week.

Trade Show – Pete Davis gave Jayne the attendees list and asked her to sign up the Township personnel. Jayne will call Randy Behney to see if he wants to attend.

Airport Road pipe and ditch – Pete Davis stated he received a complaint about the ditch and pipes on a section of Airport Rd. He has looked at it and will remove debris from ditch and said the pipes are open. The concern is the water can't flow to the pipes and goes on the road.

Mowing – Pete Davis stated the final mowing is being done now on Township Roads.

John Deere Tractor – Pete Davis stated Messick's came and looked at the boom mower. They believe it is fixed but time will tell when using the mower.

Airport Road Bridge – beams are in place and they are ready to pour concrete. There have been no inquiries as to the pipes to be installed along Airport Road. Jayne will look at past minutes to see what is to happen with pipes in the Township right-of-way.

Traffic Light signage – Pete Davis stated the signs will be in place soon.

Solicitor – Eugene Orlando Jr

Eugene Orlando stated he was informed by the attorney handling the MRD/Dieffenbach real estate transaction they would like a certificate of completion for DIA that was recorded for the MRD project. Jayne has checked and the MRD project had a final inspection and is closed and LOC released. Mike Graby made a motion authorizing Chairman to sign Certificate of Completion, seconded by Carl Kauffman. All agreed. Motion carried.

Eugene Orlando stated the court has granted a stay as it pertains to the wireless antennae's issue. This will likely have implication on how we proceed with this section of Zoning Ordinance amendments.

Engineering – Gary Kraft

Musser – nothing at this time

AMS – Sealcoat project, Gary Kraft stated he has gone over the paperwork provided to him for the project. Everything is in order, there is a small overage but is material that was needed to complete the project. Jake Meyer made a motion to approve payment to AMS for sealcoat project in the amount of \$130,285.20, seconded by Mike Graby. All agreed. Motion carried.

Sheetz – Sheetz have agreed to monitor the situation for three months and give reports to the Township during the monitoring period. Gary Kraft stated he had not received a report so he contacted Sheetz. They are unable to gain access to the testing area so they will remedy that and get a report to Gary Kraft as soon as it is available.

Municipal Authority – Carl Kauffman III

Carl Kauffman stated there is nothing to report.

Library Board – Mike Graby

Mike Najarian stated Dolores Hill resigned from the Library Board. He has two other people that have been attending the meetings and they have agreed to serve on the Board. Jake Meyer made a motion to approve Nancy Guida and Cherie Powell to serve on the Library Board, seconded by Mike Graby. All agreed. Motion carried.

Recreation Board – Mike Graby

Bonnie Behney would like a count from the Board and office staff if they are attending the event on Sunday. Jayne will let Bonnie know that Jake and Jayne for sure to attend, Mike may be and 2 not able to attend.

Environmental Advisory Council – Jake Meyer

It was reported four grates have been painted with the Chesapeake Bay wording, there are several more to go. The paint is here for the project. Additional discussion on the pipelines being installed in neighboring areas ensued.

Unfinished Business

Welcome Sign – Jake Meyer would like to see the electronic sign information in color if we have it, Jayne will get information to the Board.

Policy revisions – Jake Meyer had nothing new to report.

Act 172 – October 25, 2017 at 7:00 pm with the Emergency Responders meeting.

Eugene Orlando stated he sees key points as what criteria, EIT, RE or both and where responders live and how or who covers.

Weidner Bridge – Jayne stated an email has come back from Commissioner Barnhardt stating “The county has offered to reimburse the townships for the costs in previous discussions and emails. That is our position.”

Joint Meeting – September 26, 2017 at 6:00 pm with Planning Commission to discuss amendments to the Zoning Ordinance.

Rec Board Member – Jake Meyer stated he may have someone, he hopes to know by next meeting.

Berks County Convention – Jake Meyer said he will attend the convention. Mike Graby and Carl Kauffman are unable to attend.

New Business

Trick or Treat – It will take place in Bethel on October 31, 2017 from 6-8 pm. Carl Kauffman stated he would like to see fire police in each town for the safety of all. Chief Murphy stated he will request fire police, he did say two police officers will be on duty that evening.

Letter from Thomas Caltagirone – The letter is asking for the Township to approve commendation declaring September as Children’s Cancer Awareness Month. No action was taken.

Crime Alert Berks County – They are looking for a donation toward tips for information that leads to a crime being solved. Mike Graby made a motion to donate \$250.00 to Crime Alert Berks County, seconded by Carl Kauffman. All agreed. Motion carried.

Budget Meetings – Jayne asked the Board to check schedules for next meeting so budget meetings can be scheduled.

Tax Collector Bond – The bond fee will need to be placed in the budget for 2018. It will also increase because of the increase in real estate taxes collected.

Animal Rescue Agreement – Return agreement in 2018 with donation if any, discuss during budget meetings.

Neighbor Driveway issues – Complaints received from neighbors on Schubert Rd.; will discuss next meeting when zoning officer is in attendance.

Letter from PA Land Trust – They are requesting the Township contact legislators concerning budget and not transferring funds from grant programs. Jayne stated we do have an application in that could be affected.

Payment of Bills

Payment of bills from the general fund from check 31951– 31982, street light 181 and Open Space 168.

Mike Graby made a motion to approve payment of the bills, seconded by Carl Kauffman. All agreed. Motion carried.

Public Comment

Lee Groff asked if the Township is aware of the Ambulance having a paid person from another Ambulance company and what does that do to insurance. Jayne stated the insurance company was contacted and it can be done.

Adjourn

A motion was made by Carl Kauffman, seconded by Mike Graby to adjourn the meeting. Meeting adjourned at 8:24 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary