

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
September 19, 2016**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Carl Kauffman III at 7:01 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Michael Graby and Carl Kauffman III. Also in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Manager Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Kevin Stupp was at the meeting to update the Board about the Municipal Authority. Kevin Stupp stated Prologis constructed a line from Midway Road to connect to the line at Legion Drive. He stated about ten years ago it was mandated that Bethel Township put in sewer facilities for Bethel and Frystown villages. At that time there were developments proposed in Frystown and the Industrial Park was being designed so the plants were designed to handle the increased usage. Then the developers went away in the Frystown Area and it took time for the park lots to be purchased. The Park became a reality and a grant was received for 3.5 million dollars. At the time of hooking up the residents paid \$3,000.00 tappin fee and user fees of \$65.00 a month. Current day tappin fees are \$7,500.00 and user fees are \$90.00. So at this time the Act 537 plan could be extended from Legion Drive to Midway Road along Old Route 22, but the Authority feels with the industrial activity happening along Camp Swatara Rd (Rout 645) with Vesper and the creation of that line the fees they are required to pay will help keep the Authority going beyond three years as it currently exists. At the present time the Authority just wanted the Township to be aware of the situation and keep the Old Route 22 Act 537 possible extension in the back of their minds.

Kevin Stupp also said their attorney brought up about the Township not issuing permits to delinquent sewer users until they pay their fees. Jayne will send Eugene Orlando a copy of an email sent from Authority attorney concerning topic.

Approval of Minutes

Mike Graby made a motion to approve minutes from August 15, 2016, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to approve minutes from August 23, 2016, seconded by Carl Kauffman. All agreed. Motion carried. Carl Kauffman made a motion to approve minutes from August 31, 2016, seconded by Mike Graby. All agreed. Motion carried.

Supervisors Comments

Carl Kauffman – nothing at this time

Jacob Meyer – nothing at this time

Mike Graby – Mike Graby stated the door bell is working in the Police Station, it needed a new bell.

Police Department Report – Ryan Murphy responded to an accident, will try to be here when cleared from accident

Incidents Assigned	32	Misc. Complaints	77
Criminal Arrests	03	Non Traffic Citations	00
Traffic Citations	32	Parking Tickets	01
Follow Up Investigations	10	Phone Assignments	26
Non Reportable Accidents	04	Reportable Accidents	02
Motorist Assists	03	Traffic Stops	26
Fire & EMS Advisories	11	Other Law Agency Assists	09
Commercial Alarms	00	Residential Alarms	02
Security Checks	16	School Detail	02
Court Appearances	05	Criminal Arrests	05
Subpoena Service	00	Vehicle Maintenance	04

Report totaled 235 activities, 2418 mileage was noted. Full copy of the report will be filed with the official minutes.

Hamburg Police requesting Fire Police – Mike Graby made a motion authorizing fire police assist with the King Frost Parade October 29, 2016 or on the rain date, seconded by Jake Meyer. All agreed. Motion carried.

Door Bell – repaired

Radio throughout Police Station – Carl Kauffman stated he is still working on it.

Agreement Ogden – Mike Graby made a motion to have the Chairman sign the agreement, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion authorizing the Township Manager issue payroll check during the course of doing payroll, seconded by Jake Meyer. All agreed. Motion carried.

Buckle Up – Mike made a motion approving participation in the Buckle Up enforcement and have Chairman sign agreement, seconded by Jake Meyer. All agreed. Motion carried.

DUI - Jake Meyer made a motion approving participation in the DUI enforcement and have Chairman sign agreement, seconded by Mike Graby. All agreed. Motion carried.

Emergency Management Coordinator - Randy Behney -

Randy Behney stated the construction crews have done work on all the ramps. He received an email stating they will be detouring Route 645 traffic onto Daub Road for the weekend (Sept. 16-18) and will be detouring one day this coming week while they have Brown Road closed.

Randy Behney stated the First Responders meeting brought out that each entity, Fire Companies and Ambulance, are doing different checks for the volunteers they have. He believes this is something that needs to be addressed.

Road Master Report –

Road Project – Pete Davis stated the project is complete. Jake Meyer made a motion to have Chairman sign the Notice of Completion, seconded by Mike Graby. All agreed. Motion carried.

Meckville Road Bridge – Pete Davis took pictures of the Meckville Road Bridge that is listed on our turnback paperwork. The bridge is not in great shape, and there are not any funds

to repair the bridge on the turnback paperwork. Originally the Township was not getting the bridges that are on the state roads. The paperwork came through with them on. Pete Davis said he had a gentleman out to look at a different project and took him to the Meckville Road Bridge and the cost would be around \$300,000.00. Carl Kauffman made a motion to have the Township Manager communicate with Charlie Paris, municipal services rep, stating we don't want either bridge that is listed on the turnback sheets, seconded by Mike Graby. All agreed. Motion carried.

Weed Spraying – Jayne stated Mike wanted the information for spraying. Jayne stated it is still the same cost as it was in spring. Jayne included dates for classes coming up in fall. Information was given to Mike Graby to have him look it over until next meeting.

Cylinder – Pete Davis stated they got the cylinder back after being repaired; they put in a thicker shaft. They went to use the mower and the shaft broke on the cylinder. Pete Davis stated they order a new cylinder from Tiger and it will be here in a week. They are repairing the old one for a spare.

Camp Strauss Road – Pete Davis stated they are continuing to place topsoil along the shoulders. They may need to purchase more topsoil.

Solicitor – Eugene Orlando Jr

Eugene Orlando stated he has been working with Vesper's Attorney's concerning agreements and final timing of the project and the possible agreement of sale.

Engineering – Gary Kraft

Martin release - Gary Kraft said he inspected the project and found the driveway was moved from the southern existing driveway to a northern existing driveway. The result is, it is still in compliance so he recommends the entire escrow of \$65,916.00 to be released. Carl Kauffman made a motion authorizing the full escrow release for Martin project, seconded by Mike Graby. All agreed. Motion carried.

Brown Rd – Gary Kraft stated grading needs to be completed. Pete Davis had taken pictures and is concerned about the water that is still there. Gary Kraft stated he will monitor but feels the berm is doing what it is supposed to do.

Sheetz water issue – They are working on investigating the issue so it can be corrected.

PetSmart – Gary Kraft stated he did a walk around with the facilities manager. Gary Kraft stated they have not gotten approval from County Conservation District, the lights are not installed according to the Land Development Plan, therefore he is recommending a partial release of \$4,101,292.80 leaving a bond of \$1,367,097.60. Jake Meyer made a motion to approve partial release of the escrow to leave a balance of \$1,367,097.60, seconded by Mike Graby. Motion carried.

Municipal Authority – Carl Kauffman III

Carl Kauffman stated Kevin Stupp was here he has nothing to add.

Library Board – Mike Graby

Nothing to report at this time

Recreation Board – Mike Graby

Airport Rd. Property – The EAC attended the meeting on the 15th to see if the Recreation Board and EAC could work together on developing the land for community use. It was recommended they have an expert in the tree removal business check what trees and the process for removal of some of the trees.

At the Frystown Playground the YLAP signs were put up and a doorknob was replaced. Exercise stations could be added.

Hometown Hero Banners are on hold until November. Forms will go out at that time with the banners going up in spring 2017.

Environmental Advisory Council – Carl Kauffman

Jake Meyer reiterated about a forester coming to look at the trees on the property on Airport Rd.

Berks County Cooperative Purchasing Council – Carl Kauffman, III

Nothing to report at this time

Center of Excellence for Local Government, Albright College – Jake Meyer

Nothing to report

Unfinished Business

Traffic Light in Bethel – Letter went to Penn DOT August 26, we have not heard back from them to date.

Airport Road Bridge – They had us initial the wrong addition of the harassment sheet, so they would like the correct version initialed and sent back to them. Mike Graby made a motion authorizing Chairman initial correct sheet, seconded by Jake Meyer. All agreed. Motion carried.

Comprehensive Plan – The map and language now match. Additionally the habitat areas have been added to the map and plan. Carl Kauffman made a motion to have Jayne send notices to original list for the hearing to be October 25, 2016 at 6:45 pm and authorizing the Solicitor to advertise for the hearing, seconded by Mike Graby. All agreed. Motion carried.

County Convention reminder - October 20, 2016 at 5:00 pm with dinner at 6:00 pm
409 Frystown Rd – Place on Tuesday's agenda

Welcome Sign – Showed the Board a sample and sizing. Jake Meyer stated he would like to check with some local people.

New Business

MuniciPay – Mike Graby made a motion to discontinue using MuniciPay due to fees and have Township Manager send a letter to discontinue program, seconded by Carl Kauffman. All agreed. Motion carried.

Trick or Treat night – Carl Kauffman made a motion to have Trick or Treat night on October 31, 2016 from 6-8 pm, seconded by Mike Graby. All agreed. Motion carried. Jayne will coordinate advertising with Tulpehocken.

PSATS Election of Trustee – A motion and second to have Township Manager sign the Trustees forms and return to PSATS.

Vision Coverage – An inquiry as to providing eye coverage for 2017, will discuss as part of budget for 2017.

Complaint about 401 Swope Rd – Letter states a horse boarding and bed and breakfast business is operating at 401 Swope Rd. Place it on Tuesday evening’s agenda.

Budget Meeting – Carl Kauffman made a motion authorizing advertising Budget meeting for October 10, 2016 at 6:00 pm, seconded by Mike Graby. All agreed. Motion carried.

Payment of Bills

Payment of bills from the general fund from check 31447 – 31479, state aid 158 and street light 169

Jake Meyer made a motion to approve payment of the bills, seconded by Mike Graby. All agreed. Motion carried.

Public Comment

George Shollenberger asked whose responsibility is it to fix/repair the issue at Kennick’s driveway. The State said it is the Township or BCIDA’s. The Township said it is not on our road, it is a state road. George Shollenberger said he will continue to look into because it is a problem for the owner and he cannot keep shoveling out the dirt/stones that deposit on the driveway.

Adjourn

A motion was made by Mike Graby, seconded by Carl Kauffman to adjourn the meeting. Meeting adjourned at 8:42 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary