

Bethel Township Municipal Authority  
Meeting Minutes  
December 13, 2017

The meeting was called to order by Chairman Harold Gruber at 7:02 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, David Younker, Kevin Stupp and Robert Lingle. John High was absent. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by Kevin Stupp to approve the minutes of the November 1, 2017 meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Absent.

Robert Lingle – Nothing at this time.

Harold Gruber – Nothing at this time.

Kevin Stupp –Kevin Stupp reported that the DMR report indicated no problems of significance at either treatment plant. Kevin also reported that we had a report from Mike Kreiser that two manhole covers were stolen, but were replaced and there was no cost to us. Kevin also informed the Board that we received a survey from the census bureau to be filled out and it is not mandatory, but he will get it completed.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report -

The authority received a request for the reduction in the escrow of Vesper Development. McCarthy Engineering recommends the reduction of \$376,564.85 bringing the remaining escrow to \$84,435.15. Harold Gruber made a motion to approve the recommendation from McCarthy Engineering to reduce escrow and send letter resulting in escrow funds being \$84,435.15. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

The Frystown expansion project was discussed and an estimate to go ahead with this project would be \$800,000.00. McCarthy Engineering will be in contact with Flying J to obtain a meeting with them on this matter.

Kevin Stupp made a motion to authorize McCarthy Engineering to begin assembling the Chapter 94 Reports for 2017. David Younker seconded the motion, all agreed and the motion was passed.

## **BTMA Meeting – December 2017 Report**

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

### **1. Vesper Development**

- All sewer installation is complete.
- All testing on Camp Swatara Road is complete.
- “Punch List” items remain for restoration along Camp Swatara Road – MH Markers in field areas, drop connection for force main connection to gravity main, pavement restoration of driveways, and issues with restoration of landscaping for the property at 2060 Camp Swatara Road.
- The property at 2071 has submitted a plan for the connection of property via gravity. McCarthy has reviewed the plan and provided comments to the owners engineer on 11/20/2017.
- McCarthy has received and reviewed the As-Built Sewer plan from HRG with no comment.
- McCarthy has reviewed the developer’s request for the line of credit reduction for the improvements on Camp Swatara Road. With consideration to the agreed upon maintenance agreement of 15% (\$69,150.00), and the outstanding pavement and landscaping restoration, and drop connection the gravity line, McCarthy recommends that the Authority release \$376,564.85.
- This is a total remaining after release of \$84,435.15

### **2. Prologis**

- a. The Prologis development grinder pump station, sampling manhole, and force main are under construction

### **3. Dieffenbachs**

- a. McCarthy has a scheduled meeting on 12/8/2017 with Sensenig Excavating to discuss the installation of the pumping station and sewer.

### **4. Frystown WWTP Expansion Estimate**

- McCarthy has prepared a cost estimate and included memorandum of recommendations for the Frystown WWTP Expansion. It is included with this Engineer’s Report.

### **5. 2017 Chapter 94 Reports**

- a. McCarthy needs authorization to begin assembling the Chapter 94 Reports for 2017

## **Plant Maintenance-**

Lehmas informed the Board that he and John High checked out the pressure washer that was for sale at the Farnsworth auction and it was not worth buying. He also got a price from Newswanger Equipment for a pressure washer that is \$389.00. Harold Gruber made a motion that we purchase the pressure washer from Newswanger for \$389.00. Robert Lingle seconded the motion, all agreed and the motion was passed. Lehmas Moyer also discussed purchasing a manhole cover lifter. A motion was made by David Younker to purchase the Big Easy Lift Cover Lifter for \$1,599.95 from USA Blue Book. The motion was seconded by Harold Gruber, all agreed and the motion was passed. Lehmas also informed the Board that there is a 15% off sale happening now through the end of December 31, 2017 at Gorman-Rupp and that he would like to order some parts. The Board members agreed these parts should be ordered. Lehmas also

discussed with the Board that since the man who helped with clogged sewer lines at North Lebanon Township is no longer available that Justin from Select Environmental knows a man who may help us at Jackson Township. Lehmas will talk to Justin about getting this information. Kevin Stupp informed the Board that Mike Kreiser would like us to order some probes and meters, but since they are a bit costly he brought it before the Board. A motion was made by Kevin to order these parts from USA Blue Book. The motion was seconded by Robert Lingle, all agree and the motion was passed. Erin Kreitzer asked the Board about getting a credit card for Randy Haag so that he would be able to purchase things when Lehmas is not around. The Board decided that he should have a card and Erin will look into getting him one.

### Unfinished Business

Hauled in Waste-This topic was again discussed and what we need to do either discontinue receiving in the hauled in waste or raise our rates. A motion was made by Kevin Stupp to stop receiving hauled in waste with a cut-off date of January 15, 2018. The motion was seconded by David Younker, all agreed and the motion was passed.

Budget-Kevin Stupp reviewed the budget. A motion was made by Kevin Stupp to approve the second version of the 2018 budget. The motion was seconded by David Younker, all agreed and the motion was passed.

### New Business

John Brown Sewer Lateral Construction Plan-John Brown attended the meeting. It was decided that the agreement with John Brown will be prepared in the near future.

Septic Solutions Letter-A letter was received by Septic Solutions regarding a mobile de-watering system. They would like to do some testing at our Bethel Plant. A motion was made by Kevin Stupp to allow Septic Solutions to do this one time test, contingent upon any problems Mike Kreiser may have with this process. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

McCarthy Engineering 2018 Rates-The Board reviewed McCarthy Engineering's new rate schedule for 2018.

BTMA 2018 Meeting Dates-The meeting dates for the 2018 BTMA meetings were reviewed. A motion was made by Kevin Stupp to accept these dates with the December meeting being held on December 5, 2018 and for Jayne Seifrit to advertise these dates for us. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

Grant-A motion was made by Kevin Stupp to authorize McCarthy Engineering to pull together all the information for the state grant for 2018. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

### Payment of Bills -

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. David Younker seconded the motion, all agreed and the motion was passed.

Adjournment-

Robert Lingle made a motion to adjourn the meeting. David Younker seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:36 pm.

Respectfully submitted,

Erin Kreitzer