

Bethel Township Municipal Authority
Meeting Minutes
February 1, 2017

The meeting was called to order by Chairman Harold Gruber at 7:04 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Kevin Stupp, and Robert Lingle. Carl Kauffman and David Younker were absent. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes-

A motion was made by Robert Lingle to approve the minutes of the January 4, 2017 meeting. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Member Report-

David Younker-Absent
Carl Kauffman- Absent
Robert Lingle-Nothing at this time
Harold Gruber-Nothing at this time

Kevin Stupp –Kevin Stupp reported that the DMR report for December indicated no problems of significance at either treatment plant.

Solicitor Report-

Solicitor Magovern informed the Board that all liens have been placed.

Engineer Report-

BTMA Meeting – February 2017 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Vesper Development
 - McCarthy issued a review letter on January 18th of the cost estimate provided by HRG for the Camp Swatara Road Sewer Extension. The applicant must include a cost for the residential grinder pumps that are to connect to the sewer since that was previously agreed upon as a condition of raising the depth of the gravity sanitary sewer main.
2. DCED Grant
 - We are awaiting any notification concerning whether the grant has been awarded.
3. Chapter 94 Reports
 - McCarthy is has prepared draft copies of the Chapter 94 Reports for both the Bethel and Frystown treatment plants for review and discussion by the Board prior to submission to DEP.

Unfinished Business

Chapter 94 Reports Frystown & Bethel-Drafts for both the Frystown and Bethel Chapter 94 reports were handed out to each Board member. Members are to look over these reports and let McCarthy Engineering know if there are any changes to be made. McCarthy Engineering wants to have the reports completed by the March meeting so they can be signed.

Vesper-Solicitor Magovern informed the Board that she contacted Steve Buck and hopefully they will be ready to sign soon.

Drescher (8452 Lancaster Avenue)-Erin Kreitzer informed the Board that she still has not received the \$7,500.00 or the signed contract from Doug Drescher for his property at 8452 Lancaster Avenue. Erin will call Doug and find out what the status of this contract is.

PMAA Membership-At last month's meeting it was decided we will not remain a member of the PMAA to try to cut some costs. However, if we drop the PMAA we will have to take care of our own unemployment compensation which is currently done by the PMAA at a rate of 2.7%. A motion was made by Kevin Stupp that he will look into finding a solution that is in the best interest of the Authority. The motion was seconded by Harold Gruber, all agreed and the motion was passed. (Note: The motion also stated that we would rescind the January motion to discontinue our membership with the PMAA, however, a motion was never officially made).

New Business

Ethics Forms-Erin Kreitzer informed the Board she received the Ethics forms that need to be filled out by each Board member, the solicitors and the engineer.

Mowing Bids-We received two mowing bids for the 2017 season. One from our Hower Landscaping, our current company, for \$180.00 per mowing and one from David Bahner for \$338.00 per mowing. A motion was made by Kevin Stupp to remain with Hower Landscaping for our 2017 season. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Auger Bid-We received a bid from Lakeside Equipment Corporation and a bid from Allied Utility Services, LLC. After much discussion it was decided that we will need further clarification of the services to be performed and also on the proposed price. We will discuss this matter at our next meeting.

Envirep Preventative Maintenance Proposal-We received a proposal from Envirep to perform preventative maintenance on the four Gorman-Rupp pumps. The cost for this is \$3,580.00 per semi-annual visit. A motion was made by Harold Gruber to accept the proposal from Envirep for \$3,580.00 per semi-annual visit. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Payment of bills-

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. Robert Lingle seconded the motion, all agreed and the motion was passed.

Adjournment-

Robert Lingle made a motion to adjourn the meeting. Kevin Stupp seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:18 pm.

Respectfully submitted,

Erin Kreitzer