

Bethel Township Municipal Authority
Meeting Minutes
May 3, 2017

The meeting was called to order by Chairman Harold Gruber at 7:10 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Kevin Stupp, Robert Lingle and Carl Kauffman. David Younker was absent. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –Boy Scout Orion Maciejewski attended the meeting to address the Board regarding touring the Bethel plant in order for him to earn a merit badge. A motion was made by Harold Gruber to give permission for the tour to be given and to have Hartman, Valeriano, Magovern, & Lutz prepare a waiver form for liability purposes that will need to be signed prior to the tour being given. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Approval of minutes -

A motion was made by Robert Lingle to approve the minutes of the April 5, 2017 meeting. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

Member Report -

David Younker - Absent

Carl Kauffman – Nothing at this time

Robert Lingle - Nothing at this time

Harold Gruber - Nothing at this time

Kevin Stupp –Kevin Stupp reported that the DMR report for April indicated no problems of significance at either treatment plant. Kevin also reported that the flows at Berks Park were a little high again but have gone down and we will keep an eye on it. Kevin informed the Board that we had an email from Matt Dobroskey regarding grinder pumps. Erin will email him and have him contact us again in six months for this project.

Solicitor Report -

Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report -

A motion was made by Kevin Stupp to have Hartman, Valeriano, Magovern, & Lutz prepare a sewer capacity agreement for Dieffenbach Kettle Chips and for McCarthy Engineering to process the sewage facilities planning module upon their review and to have the authority sign off on this. The motion was seconded by Carl Kauffman, all agreed and the motion was passed.

A motion was made by Robert Lingle to have McCarthy Engineering prepare a second letter to Mr. Elston Woolf at 8424 Lancaster Avenue stating that he has ten days

to provide the name of the contractor who is going to be completing the work at his property and with the condition that all the work must be completed in thirty days. The motion was seconded by Harold Gruber all agreed and the motion was passed.

BTMA Meeting – May 2017 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. **NPDES Permit – Bethel Plant**
 - The NPDES Permit application was submitted to DEP on 4/28.
2. **Notice of Violation – 8424 Lancaster Avenue**
 - A site visit was conducted by McCarthy and BTMA staff to Mr. Woolf's residence on 4/25. Mr. Woolf was instructed to complete a pressure test in the presence of BTMA staff. A letter stating such was also sent to Mr. Woolf.
3. **Dieffenbach Kettle Chips**
 - The Final Land Development Plans were resubmitted for review on 5/1/17 and McCarthy will review and issue a letter.
 - The Sewage Facilities Planning Module was submitted for processing and sign-off by the Authority
4. **Vesper Development**
 - The Improvements Agreement for the Camp Swatara Road sewer extension was signed by Vesper on April 20th.
 - McCarthy and the Solicitor have been coordination with Steve Buck and Duke Realty regarding setting up an Improvements Agreement for the sewer construction within Central Boulevard as a part of the Vesper Central Logistics Park Plan. Construction is anticipated to start in the next few weeks.
5. **Midway Industrial South**
 - Plans were received by McCarthy for review on April 25th for the new warehouse facility proposed adjacent to the Dieffenbach's site.
 - McCarthy has corresponded with the design engineer requesting the anticipated EDU's for the new facility.

Unfinished Business

Pollution Insurance-A motion was made by Kevin Stupp to renew the pollution insurance policy conditional upon him following up with our insurance agent on some questions regarding the coverage. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Backhoe Maintenance-We received a quote from Plasterer Equipment Company, Inc. regarding maintenance on the backhoe for \$1,540.23. A motion was made by Kevin Stupp to accept the proposal from Plasterer Equipment to service the backhoe. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Seeding/Grading Frystown Plant-It was decided by the Board that we don't have money in the budget for this job. Erin will contact Dale Bechtold and let him know we've decided to not go ahead with this job.

8912 Lancaster Ave. (Matt Blatt)-Solicitor Magovern sent an email to the Board members informing them that Mr. Blatt does not have to pay for the tapping fees until

issuance of the use and occupancy certificate for each apartment. Kevin Stupp will speak with Matt Blatt on this issue.

New Business

BoyScout Tour-See above under public comment.

Hoists (Quote)-Lehmas Moyer addressed the Board regarding the purchase of a hoist to help with lifting motors and pumps. The quote was for \$2,797.85 and was from USA Blue Book. A motion was made by Kevin Stupp to purchase a hoist from USA Blue Book. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

Audit Approval-Kevin informed the Board that we received a draft of our audit and a copy must be signed and returned to our auditor. A motion was made by Kevin Stupp to approve the audit, sign it, and return it to our auditor. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Township Resolution 2017-29-Erin informed the Board that a resolution has been put into place by the township that no new permits will be issued if the applicant has any outstanding delinquencies, which includes the municipal authority.

Liens-Kevin informed the Board that he thinks it is time to put some liens on a few customers who aren't following their payment plans that were set up with the authority. Erin will contact Cynthia at our solicitor's office to put these liens into place.

Payment of Bills -

Robert Lingle made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. Harold Gruber seconded the motion, all agreed and the motion was passed.

Adjournment-

Kevin Stupp made a motion to adjourn the meeting. Robert Lingle seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:17 pm.

Respectfully submitted,

Erin Kreitzer