

Bethel Township Municipal Authority
Meeting Minutes
November 2, 2016

The meeting was called to order by Chairman Harold Gruber at 7:02 pm followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Kevin Stupp, and Robert Lingle. Carl Kauffman and David Younker were absent. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes-

A motion was made by Kevin Stupp to approve the minutes of the October 5, 2016 meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Member Report-

David Younker-Absent

Carl Kauffman-Absent

Robert Lingle-Nothing at this time.

Harold Gruber-Nothing at this time.

Kevin Stupp –Kevin Stupp reported that the DMR report for September indicated no problems of significance at either treatment plant. Also, Berks Park flows are currently normal.

Executive Session-An executive session was called by the Board members. Harold Gruber called the meeting back to order and it was decided by the Board that there was to be no personnel action taken and no action taken on the litigation.

Solicitor Report-

Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report-

Gary Silvi and Mark Spatz attended the meeting to discuss the Vesper project. After much discussion it was decided that our solicitor will have to redo the sewer capacity agreement in hopes that we can come to an agreement on a payment schedule. A motion was made by Harold Gruber to authorize McCarthy Engineering to sign off on the DEP WQM Part II Permit as they are observing construction on behalf of the Authority. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

BTMA Meeting – November 2016 Report

The Bethel Township Municipal Authority Engineer activity for the month of October 2016 is as follows:

1. Authority Regulations and Standard Detail Updates
 - McCarthy made the final updates to the standard details and specifications document and returned to the Authority Solicitor's office for finalization.
2. NPDES Permit
 - McCarthy mailed out the NPDES renewal forms to DEP for the Frystown Sewage Treatment Plant on October 18th.
3. Vesper Development
 - A McCarthy representative attended the meeting on October 24th with the Developer's team and Authority team to discuss reserving future capacity. McCarthy has researched the potential future sewage capacity availability at the Frystown Treatment Plant and is prepared to discuss options at the Authority Meeting.
 - The Developer's Engineer questioned whether McCarthy would be able to sign off on the DEP WQM Part II Permit post construction certifications since McCarthy will already be observing construction on behalf of the Authority. Inspections must be completed by a Pennsylvania licensed Professional Engineer.
 - McCarthy has yet to receive cost estimates from the developer for review regarding both the proposed Camp Swatara Road sewer main extension and cost comparison of providing grinder pumps versus gravity service for several residential properties along Camp Swatara Road.
4. DCED Grant
 - McCarthy coordinated the grant proposal to request funding to install meters to measure the influent flow rate at both the Lancaster Avenue and Old Route 22 pumping stations. The submittal package was delivered on October 27th.

Unfinished Business

Seeding & Grading (Frystown)-Erin Kreitzer informed that Board that she had spoken to Dale Bechtold and that he suggested that we wait to do this until the Spring. We will contact him closer to Spring to get this project completed.

Delinquent Accounts-Kevin Stupp informed the Board that since we sent out the letter to our delinquent customers that we received around \$4,000. Kevin will follow up with these customers and decide if we will be putting a lien on any of these customers.

New Business

Sunny Lea Parochial School-Kevin Stupp made a motion to accept the sewage waste from the Sunny Leah Parochial School privies pending approval from McCarthy Engineering. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

Dale Stump (Bethel Plant Doors)-A motion was made at our July 6, 2016 to approve the quote from Dale Stump for \$7,410. However, upon receiving the bill an

extra \$185.00 was added for a chain system. Kevin Stupp made a motion that we approve the additional \$185.00 which brings the quote to \$7,595.00 and pay the bill that is due. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Snow Blower Ramps-Erin Kreitzer informed the Board that Lehmas Moyer received a quote for ramps. The ramps that Lehmas recommends are 77 inches and the price for them is \$330.00. Harold Gruber made a motion to purchase the 77 inch ramps for \$330.00. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Budget-Kevin Stupp reviewed his preliminary budget with the Board and we will discuss the budget again at our next meeting.

Maintenance Issues-Randall Haag informed the Board that he and Lehmas Moyer have installed all reflector posts at the vent pipes. He also informed the Board that the oil has been changed in the grinder pumps for the year.

Payment of bills-

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. Robert Lingle seconded the motion, all agreed and the motion was passed.

Adjournment-

Robert Lingle made a motion to adjourn the meeting. Kevin Stupp seconded the motion, all agreed and the motion was passed. The meeting adjourned at 9:08 pm.

Respectfully submitted,

Erin Kreitzer