

Bethel Township Municipal Authority  
Meeting Minutes  
October 4, 2017

The meeting was called to order by Chairman Harold Gruber at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Robert Lingle, David Younker, Kevin Stupp and John High. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –Mr. Peters a resident from Camp Swatara Road addressed the Board regarding the insufficient way that his lawn was fixed after construction. Jim McCarthy assured him that the work will be done to his satisfaction.

Approval of minutes -

A motion was made by Robert Lingle to approve the minutes of the September 6, 2017 meeting. The motion was seconded by Dave Younker, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle – Robert Lingle reported that Kevin Daub would like to apologize to the Board for being upset at prior meetings regarding Camp Swatara Road.

Harold Gruber – Harold Gruber announced our newest Board Member, John High. (He will be taking Carl Kauffman's place as Carl submitted his resignation to the township on September 18, 2017)

Kevin Stupp –Kevin Stupp reported that the DMR report indicated no problems of significance at either treatment plant. Kevin also reported that we received a letter that we will be getting a new electric meter but it shouldn't affect anything.

Solicitor Report – Solicitor Magovern stated that all items will be covered on the agenda.

Engineer Report -

Elston Woolf (8424 Lancaster Ave.) was discussed. A motion was made by Harold Gruber for McCarthy Engineering to send a letter to Mr. Woolf stating that we will not be pursuing any legal action but we will continually monitor his property. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

The Board authorized Solicitor Magovern to reach out to Mike Setley to see if Berks IDA was willing to dedicate their sewer system in exchange for debt forgiveness.

The Board authorized McCarthy Engineering to develop a budgetary cost to expand the Frystown WWTP.

**BTMA Meeting – October 2017 Report**

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Notice of Violation – 8424 Lancaster Avenue
  - McCarthy and BTMA staff were on site to speak with Mr. Woolf on 10/2/2017, but he was not at home.
  - Need Board direction of escalation of this matter to legal action.
  
2. Vesper Development
  - All sewer installation is complete.
  - Low-pressure air testing was performed on all gravity sewer lines, and mandrel testing was completed on all gravity lines except for MH 35 to 36.
  - Hydrostatic testing still needs to be completed on the low-pressure force main.
  
3. Midway Industrial South
  - McCarthy reviewed the Sewer Capacity Agreement and provided comments to the Solicitor.
  
4. 9461 Old Route 22
  - McCarthy has sent a letter to the property owner after inspecting and discussion at the previous board meeting stating that the site drainage was could not be immediately prescribed to the sewer installation after the large amount of precipitation received in the area over the summer.
  - Schlouch Inc. previously had regraded a portion of the front yard area and installed an underdrain to help correct the issue of the wet area in August of 2016.
  
5. Hauled in waste discussion
  - Most of waste that we are now receiving is heavy solids and anaerobic which is causing an increase in sludge hauling out of the plant.
  - At current pricing the Authority is losing money being in the hauled waste business, unless we can get lower solid type wastes.
  - Board should consider either a significant increase in pricing or elimination of allowing hauled waste from septic haulers entirely.
  
6. Long Term Connections and System Extensions
  - a. Flying J Truck Stop
    - Recently installed new Equalization Tanks
    - Does BTMA plan to require them to connect? What if they want to connect?
    - Should we reach out to them and schedule a meeting?
    - Flows are 25,000 to 30,000 gpd
  
  - b. Berks Park 78
    - Discuss with Board potential of accepting dedication of their system, possibly in exchange for payback per EDU.
  
  - c. Midway Truck Stop / Prologis Sewer District
    - Discuss with Board long term plans for the Prologis Sewer District
    - Flows from Truck stop are 10,000 to 20,000 GPD. It is estimated that their treatment system will last another 5 to 10 years.

## Plant Maintenance-

Lehmas Moyer reported that the generator at the Lancaster Avenue plant was bad and that he got it fixed. He also reported that the float in the auger at the pit was 12 inches out of the water and there was a lot of stone dust that makes it work improperly. Lehmas also asked the Board about purchasing a new pressure washer. Harold Gruber asked that he get some prices for a new pressure washer for the next meeting.

## Unfinished Business

Prologis-Kevin Stupp inquired with Solicitor Magovern as to the status with Prologis. Solicitor Magovern stated that she will be preparing a letter to submit to Prologis stating that they have 30 days to get our escrow money to us or there will be legal action taken.

Hauled In Waste-Kevin Stupp reported that we are hauling out twice the amount of waste then we normally do and we are losing money. It was discussed that we stop taking in hauled in waste by the end of the year or raise our hauled in waste prices. Kevin Stupp will look into this issue further.

Keystone Pest Control-David Younker made a motion that we accept Keystone Pest Control's proposal to exterminate at our Bethel and Frystown Plants semi-annually at a price of \$100.00 per plant for a total cost of \$400.00 per year for both plants. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Dieffenbachs (RAND)-Solicitor Magovern reported that we have received the \$64,856.00 and agreements from RAND Properties, LLC and that Harold Gruber will need to sign the improvements agreement.

## New Business

Morgan's Welding-Manhole Risers-Lehmas Moyer asked the Board if the township or the municipal authority is responsible for paying the cost of the manhole risers at Schubert Road. Solicitor Magovern stated that it is BTMA's responsibility.

Harold Gruber Bond-Kevin Stupp made a motion that we renew Harold Gruber's three year bond with N.G. Marks Insurance Agency in the amount of \$1,313.00. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

ACH Procedure/John Light-Erin Kreitzer informed the Board that we had insufficient funds in ACH for John Light and that she charged him the late fee and bad check fee as stated in the authority's policy. However, John feels that he should not have to pay these fees as it was his understanding that the funds were taken out the first of the month and not around the 25<sup>th</sup>. Robert Lingle stated that there was a letter that went out stating it would be the 25<sup>th</sup> of the month and that there should be no question about it. We will have to look for this letter.

PFM-Kevin Stupp reported that PFM would like to help the municipal authority with refinancing. It was decided by the Board that we will have PFM come and give us a presentation about their services.

Payment of Bills -

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. David Younker seconded the motion, all agreed and the motion was passed.

Adjournment-

Kevin Stupp made a motion to adjourn the meeting. David Younker seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:29 pm.

Respectfully submitted,

Erin Kreitzer