

Bethel Township Municipal Authority
Meeting Minutes
October 5, 2016

The meeting was called to order by Chairman Harold Gruber at 7:02 pm followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Kevin Stupp, David Younker, and Robert Lingle. Carl Kauffman was absent. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes-

A motion was made by Robert Lingle to approve the minutes of the September 7, 2016 meeting. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Member Report-

David Younker-Nothing at this time.

Carl Kauffman-Absent

Robert Lingle-Nothing at this time.

Harold Gruber-Harold Gruber stated that he received an email from Dynatech that they would like to submit a maintenance quote to service our generators. We currently use Powerton and we have a maintenance agreement with them until December 31, 2016. It was decided that we will stay with Powerton and get a new quote from them.

Kevin Stupp –Kevin Stupp reported that the DMR report for August indicated no problems of significance at either treatment plant. Kevin Stupp also shared with the Board that we received an email regarding sewer pumps that are for sale through PSATS and it was decided that we are not interested in them.

Solicitor Report-

Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report-

A motion was made by Kevin Stupp to authorize Harold Gruber to sign the NPDES Permits as well as the \$500.00 fee needed payable to the Commonwealth of Pennsylvania. Robert Lingle seconded the motion, all agreed and the motion was passed.

BTMA Meeting – October 2016 Report

The Bethel Township Municipal Authority Engineer activity for the month of September 2016 is as follows:

1. Frystown Sewer Repair – Mr. Rehab Coordination
 - Mr. Rehab was on site Monday, September 19th to perform the work on the building sewer lateral from the Frystown STP building. Though visibility was

limited due to the infiltration and the orientation of the building lateral at the sewer main, it appeared the infiltration was entering through a crack in the pipe and not from an offset joint.

- Mr. Rehab made the repair via 10 gallons of chemical grout. The infiltration was stopped, and due to the location of the defect, McCarthy and BTMA staff agreed that it would not offer further benefit to perform a CCIP repair. Staff should take note of any reduction in flow entering the plant, and continue to monitor readings to ensure that the infiltration has not migrated to any other defect that may exist in the sewer in the area of the repair.

2. Authority Regulations and Standard Detail Updates

- McCarthy has been coordinating with the Solicitor's office on the updates to the Authority's Rules and Regulations. The final updates to the details and regulations are being coordinated.

3. NPDES Permits

- McCarthy has sent out Act 14 notices to the Township and the County, and has completed the permit package for the Frystown NPDES renewal. The package is ready to be signed by the Authority. The fee check required for the renewal is \$500, payable to "Commonwealth of Pennsylvania."
- The Bethel Plant renewal must be submitted by April 31, 2017.

4. Vesper Development

- McCarthy received and issued two review letters regarding the Vesper – Central Logistics Park Plans. The technical review items have been addressed, and the remaining issues to be resolved deal with agreements and payment of fees prior to plan recording.
- McCarthy received correspondence from the Developer's Engineer that DEP is expected to issue the approved Part II WQM permit for the sewer extension next week.

Unfinished Business

Rules & Regulations-The rules and regulations are almost complete. A motion was made by Kevin Stupp to approve the rules and regulations contingent upon any changes that need to be made. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Bethel Plant Doors/Main Pool & Chemical-Erin Kreitzer informed the Board that we received a \$500.00 check from our insurance company which was a reimbursement from Main Pool & Chemical for our deductible. The doors are now installed; however, there are some hardware issues that need to be corrected.

Vesper-(See above for engineer's report). Engineer McCarthy informed the Board that a meeting has been requested with Vesper representatives, Board members, engineers and solicitors. Engineer McCarthy will take care of setting this up.

Prologis-Solicitor Magovern informed the Board that we are still waiting for their maintenance agreement to be signed.

Grant Money-Kevin Stupp reminded the Board that last month he informed them about some grant money that is available to the municipal authority. A motion was made by Kevin Stupp to authorize Engineer McCarthy to put together a proposal to submit for this grant (Resolution 2016-09). Harold Gruber seconded the motion, all agreed and the motion was passed.

New Business

Delinquent Accounts-Kevin Stupp informed the Board that we have had several customers who have been paying small amounts on their delinquent accounts since we sent them a letter. Also one customer has paid off his account completely. It was decided that we will accept these payment plans with the understanding that we may still place a lien on these customer's properties if need be.

8490 Lancaster Avenue-Mike Oberholtzer attended the meeting to discuss the property at 8490 Lancaster Avenue and his plans as to how many apartments he plans to divide the building into. It was decided that he will be responsible for 5 EDU's and the \$7,500.00 tap in fee as well as a \$25.00 permit fee. Solicitor Magovern will prepare a maintenance agreement.

Time Based Tap In Fee-Kevin Stupp informed the Board that we have some customers who are soon finished paying off their time based tap in fees and we will need to work on completing new invoices to reflect these pay offs.

Executive Session-An executive session was called to discuss Randall Haag's probationary period. The meeting was called back to order by Kevin Stupp and a motion was made by Kevin Stupp to continue employing Randall Haag and that his probationary period is complete. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Vent Pipes-David Younker spoke to the Board at the last meeting about vent pipes that were sticking up too far out of the ground and the possibility of them getting mowed into. Randall Haag informed David Younker that they have some markers at the shop and he and Lehmas Moyer can put them up before the next meeting.

Ramps-Randall Haag informed the Board that he and Lehmas Moyer are in the process of trying to find ramps that they can put on the truck which will greatly aid in getting the snow blower on the back of the truck.

Payment of bills-

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. Robert Lingle seconded the motion, all agreed and the motion was passed.

Adjournment-

Kevin Stupp made a motion to adjourn the meeting. Robert Lingle seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:13 pm.

Respectfully submitted,

Erin Kreitzer