

## Open Records Fees

Paper Copies	\$ .25 per side 8 ½" x 11" & 11" x 17" Larger sheets based on above equivalence
Certification of records	\$1.00 per record
SALDO (current 78 pages)	\$19.50 per book
Zoning Ordinance (current 154 pages plus map)	\$39.00 per book
Storm Water Ordinance (current 14 pages)	\$3.50 per book
Police reports	\$15.00 per report

Blue Print, color copies and non-standard sizes documents shall be charged the actual cost of production. Postage will be charged at actual rate.

**Prepayment:** Prior to granting a request for access in accordance with this Act, an agency may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100.00

- Once the request is fulfilled and prepared for release, the Township will obtain the cost of the records prior to releasing the records. This is designed to avoid situations in which the Township provides the records and the requester fails to submit payment.