

Bethel Township Municipal Authority
Meeting Minutes
March 7, 2018

The meeting was called to order by Chairman Harold Gruber at 7:02 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, David Younker, Kevin Stupp and Robert Lingle. John High was absent. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –Mr. Peters attended the meeting to discuss the Camp Swatara Road project and when hookup might be. No date has been set yet, however, we will send a letter to these residents once we have the information for them.

Approval of minutes -

A motion was made by Kevin Stupp to approve the minutes of the January 3, 2018 meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Absent.

Robert Lingle – Robert Lingle reported that the magnet is ready for use for the manhole cover lift.

Harold Gruber – Harold Gruber reported that Lee Groff informed him that the manager at the truck stop is interested in hooking up to the sewer system.

Kevin Stupp –Nothing at this time.

Business Manager Report-Erin Kreitzer reported that the DMR report indicated no problems of significance at either treatment plant. Erin also reported that our audit is scheduled for April 6, 2018.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report -

Kevin Stupp made a motion that we authorize Harold Gruber to sign the Chapter 94 Reports and have McCarthy Engineering submit the paperwork. The motion was seconded by David Younker, all agreed and the motion was passed.

A motion was made by Kevin Stupp to ratify the execution of the resolution for the grant. The motion was seconded by David Younker, all agreed and the motion was passed.

BTMA Meeting – January 2018 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Vesper Development

- All sewer installation along Camp Swatara Road is complete.
 - All testing on Camp Swatara Road is complete.
 - “Punch List” items remain for restoration of landscaping for the property at 2060 Camp Swatara Road.
 - McCarthy is currently reviewing construction costs and applicable items requested for the purposes of the reimbursement agreement.
2. Prologis Development
 - On-Site sewer installation is complete. Pressure testing of force main and drain line from pump house to building is complete. Connection has not been made to the main along Old Route 22.
 3. Diffenbach’s
 - a. Construction has not started on sewer improvements.
 4. 2017 Chapter 94 Reports
 - a. McCarthy has completed revisions to the Chapter 94 reports per Authority comments. Paper copies are provided for further review by Authority members. Further comments should be received by McCarthy for inclusion in the reports by March 16th to ensure reports are completed and submitted by end of month.
 - b. Signature pages are ready for certification by the Chairman to include with submissions.
 5. 2018 DCED Grant
 - McCarthy has submitted the electronic and paper copies of the DCED grant on February 26, 2017.
 6. Frystown WWTP Upgrade
 - McCarthy has obtained as-built drawings and mark-ups as provided by Dutchland for the Authority’s files.
 7. Bethel Village Pump Station Wet Wel I&I
 - a. McCarthy has contacted Mr. Rehab and are awaiting a quote to grout the inlet/outlet piping.

Plant Maintenance-

Lehmas Moyer reported that the grinder at Frystown was leaking oil weeks ago and that they’ve been keeping an eye on it. It started to leak oil again 5 weeks ago and they added more oil and it’s been fine since, but they will keep an eye on it. Lehmas also discussed contacting AH Moyer, Inc. for any clogged lines that we may need help with. They have the equipment we would need for any of these problems that might arise and they have 24 hour service as well. Lehmas will get a sheet together with a list of their services and a rough estimate of their prices. Lehmas also reported that they needed to have Dale Stump come out to the Bethel plant as the door wasn’t closing properly and he redid the closure and we will be getting a bill for this. Randall Haag reported that we received a call from Joe Cleary, a customer of ours, who has some apartments at 1920 Camp Swatara Road and he has problems with a clogged line. Randy has been in contact with him and went out to his property to see what the problem is, but no one was there and he needs to have someone there to check this out. He will call Joe again on Friday and hopefully be able to go back then to the property, however, he believes it is an internal problem and not the Authorities responsibility. Randy also shared an article with the Board on how prescription drugs are being flushed down toilets and polluting

streams. Randy informed the Board that the fuel gage on the BTMA truck does not work properly so he never knows if it needs fuel or not. He will be checking if there is a loose wire underneath that can be fixed and if not David Younker told him he should make an appointment to have this fixed.

Unfinished Business

Motion for Harold Gruber to sign Grand Paperwork (signed 2/20/18)-This topic was covered under Engineer's report.

New Business

New Copier/Printer for BTMA Office-Erin informed the Board that the office copier is not working properly and she has done some research through Staples and found two possible options to replace the copier. It was decided to go ahead and order one as we have it in the budget. Township Supervisor Mike Graby, who attended the meeting, said they could use the old one in the township shop as it can still be used to make copies.

Erin & Kevin Bond Renewal-Erin informed the Board that we received the invoice for her bond renewal for three years and Kevin Stupp's bond renewal for three years. (\$893.00 each, \$1,786.00 which is the same price it was three years ago) A motion was made by David Younker to renew the bond for three years for Erin Kreitzer and Kevin Stupp. The motion was seconded by Robert Lingle, all agree and the motion was passed.

Notice to Connect Form-Kevin Stupp informed the Board that he found the letter for connection that was done by Rufus Geesaman in 2010 and that he created a new preliminary letter for the Board to review for the Camp Swatara residents to connect. Kevin asked that the Board review the letter and we can discuss at the next meeting.

Hower Landscaping-Randall Haag asked about contacting Leroy Hower about not mowing every week as it doesn't always need it. We had discussed this at a previous meeting and it was decided that Lehmas Moyer will contact Leroy and discuss a mowing schedule and also places that he needs to mow.

Vice-Randall Haag asked the Board about purchasing a 6 to 8 inch vice to mount on the work bench at the plant. He will keep an eye out for used ones and if not the Board will look into purchasing a new one.

Payment of Bills-A motion was made by Robert Lingle to ratify the motion to approve the financial reports for February, 2018. The motion was seconded by David Younker. Robert Lingle made a motion that we accept March's report, pay current bills, and any future bills due before the next meeting. David Younker seconded the motion, all agreed and the motion was passed.

Adjournment-

Kevin Stupp made a motion to adjourn the meeting. Robert Lingle seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:30 pm.

Respectfully submitted,

Erin Kreitzer