

Bethel Township Municipal Authority  
Meeting Minutes  
April 4, 2018

The meeting was called to order by Chairman Harold Gruber at 7:05 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Kevin Stupp, Robert Lingle, John High and David Younker (Late). Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by Robert Lingle to approve the minutes of the March 7, 2018 meeting. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Nothing at this time.

Kevin Stupp –Kevin reported to the Board that we received a letter from Pennvest regarding our adverse financial conditions from the end of 2016. However, our auditors are coming this Friday and they will help craft a letter that we can send to Pennvest explaining all of this.

Business Manager Report-Erin reported that the DMR report indicated no problems of significance at either treatment plant. Also we received a dividends check from our insurance company for \$1,498.67 from the municipality safety group. Erin also reported that we resolved the email problem and all emails now come from Bethel Township Municipal Authority and not Rufus Geesaman.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report -

Meters were discussed for all non-residential users and we will need to get a letter together to remind these customers each year that they need to turn in their readings to us.

A motion was made by Kevin Stupp to authorized Mr. Rehab to perform the repairs on the Bethel village pump stations. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Erin Kreitzer informed Jim McCarthy that she had received a letter from Central Logistics Park regarding their water treatment facilities. We also received a check from them for their permit. We will need to start billing Duke for their 3 EDU's.

## **BTMA Meeting - April 2018 Report**

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Vesper Development
  - All sewer installation along Camp Swatara Road is complete.
  - All testing on Camp Swatara Road is complete.
  - "Punch List" items remain for restoration of landscaping for the property at 2060 Camp Swatara Road.
  - McCarthy has received a letter, drawing, and cut sheets for the installation of the electromagnetic flow meter from Spotts, Stevens, and McCoy.
  - McCarthy is also in receipt of a letter and sewer connection permit application from Spotts, Stevens, and McCoy and Duke Realty to connect the water treatment building sewer lateral to the force main in Central Logistics Park.
  - McCarthy met with Matt Dobrosky from Mid-Atlantic Pump and discussed the options for the residential grinder pumps. Mid-Atlantic will not sell directly to homeowners, but licensed contractors are able to purchase. The pumps are also available through Costars. Verbal price quotation of complete pumping package with V2 series grinder pump is \$3,500.
  
2. Prologis Development
  - On-Site sewer installation is complete. Pressure testing of force main and drain line from pump house to building is complete. Connection has been made to the main along Old Route 22.
  
3. Dieffenbach's
  - a. Construction on sewer improvements started on 4/4/2018. McCarthy was on site to meet with the excavation contractor to discuss sewer installation and testing requirements.
  
4. 2017 Chapter 94 Reports
  - a. McCarthy submitted the Chapter 94 Reports to the PA DEP on March 20, 2018.
  
5. Bethel Village Pump Stations Wet Well I&I
  - a. McCarthy will schedule Mr. Rehab to perform the repairs upon Authority approval.
  
6. Frystown WWTP Upgrade
  - a. McCarthy is working with the general manager at the Flying J to set up a meeting to discuss the connection of the truck stop.

## **Plant Maintenance-**

Lehmas reported that he spoke with Hower Landscaping and that they do mow on a weekly basis which keeps after the weeds. Lehmas also spoke to the Board about having AH Moyer as a backup for any sewer emergencies we may have. A proposal was circulated with the company's current rates. A motion was made by Robert Lingle to use AH Moyer for any sewer emergencies we may have. The motion was seconded by John High, all agreed and the motion was passed. We will put together a letter letting them know that we will be using their services. Lehmas also informed the Board that he will be stepping away from his position as his health deems it necessary. He is willing to stay on in a supervisory position to help Randy Haag get more acclimated to his job; however, he cannot do any physical labor. An executive session was called by Harold Gruber. Upon return there were no decisions made at the executive session.

## **Unfinished Business**

Notice to Connect Letter-This topic will be revisited at the next meeting.

Vice-Randy Haag asked Robert Lingle if he had found any vices for sale. We will keep looking for one.

#### New Business

North Point Bethel-They are looking for a willingness to serve and a capacity letter. Solicitor Magovern suggested they do a sewer capacity agreement for NorthPoint. Kevin Stupp made a motion to authorize McCarthy Engineering to provide the willingness to service letter with the stipulation that they must enter into a sewer capacity agreement that Hartman, Valeriano, Magovern, & Lutz will prepare. The motion was seconded by David Younker, all agreed and the motion was passed.

Central Logistics Water Treatment Facilities-This topic was covered under the engineer's report.

Delinquent Accounts-We will revisit this topic at our next meeting.

Certificate of Deposit-Kevin informed the Board that we received a notification that our certificate of deposit will reach its final maturity on 4/10/18. We will call the back and let them know we will roll over this cd.

Ft. Motel Drive-Mr. Patel attended the meeting about connecting his hotel to the sewer line. Engineer McCarthy informed him that the Authority needs to first take dedication of the line and that is a few months down the road.

#### Payment of Bills

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by John High, all agreed and the motion was passed.

#### Adjournment

Robert Lingle made a motion to adjourn the meeting. John High seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:28 pm.

Respectfully submitted,

Erin Kreitzer