

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
May 21, 2018**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:00 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Mike Graby and Lee Groff. Also, in attendance were Solicitor, Eugene Orlando Jr., Engineer, Gary Kraft and Township Secretary Treasurer Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Carl and Cheryl Giorgio came in to present issues with the neighboring property with an address of 9541 Old Route 22. They explained how long they have owned their property and the activities that have happened on the neighboring 1-acre property. They have raised some issues in the past but have mainly just lived with the issues. They are understanding the property may be auctioned. They just want to make sure the current activities would not be allowed under new ownership as they should not have been allowed under the prior Zoning Ordinances. A full copy of the letter they read and pictures will be included with the official minutes. Eugene Orlando stated there is a term of lawfully-non-conforming use. There can be restricting and not allow expanding of current and the proof of abandonment would be the burden of the Township to prove if it gets to a court level. Lee Groff made a motion authorizing Jayne Seifrit to contact Zoning Officer, Robin Royer to check the property prior to tomorrows meeting, seconded by Mike Graby. All agreed. Motion carried. Eugene Orlando stated the Safe Property and Structure Ordinance may apply.

Approval of Minutes

Mike Graby made a motion to approve minutes from April 16, 2018, seconded by Lee Groff. All agreed. Motion carried. Lee Groff made a motion to approve minutes from First Responders meeting April 18, 2018, seconded by Mike Graby. All agreed. Motion carried. Mike Graby made a motion to approve minutes from April 24, 2018, seconded by Jake Meyer. All agreed. Motion carried.

Supervisors Comments

Lee Groff – Lee Groff stated he talked to the owners of the property where a driveway and gate were installed. Ike and Deb Benzel stated it was installed for an access for farming the property.

Jacob Meyer – Jake Meyer stated they held an Open House last week for the Merkey Meeting House. He stated they had over 600 people. They are looking into having it registered in the Historical Registry.

Mike Graby – nothing at this time

Police Department Report – Chief Ryan Murphy

Incidents Assigned	09	Misc. Complaints	40
Criminal Arrests	00	Non Traffic Citations	01
Traffic Citations	80	Parking Tickets	00
Follow Up Investigations	00	Phone Assignments	21
Non-Reportable Accidents	05	Reportable Accidents	01
Motorist Assists	05	Traffic Stops	102
Fire & EMS Advisories	20	Other Law Agency Assists	20
Alarms	04	Security Checks	03
School Detail	30	Vehicle Maintenance	03
Court Appearances	04	Subpoena Service	00
Warrants	00	Warnings	00
Suspicious Situations	07	Disorderly Incidents	03
Reckless Drivers	01		
Thefts	02		

3265 mileage was noted with 279 activities. Full copy of the report will be filed with the official minutes.

Stolen Property – Jayne Seifrit stated we have received information and check from the Insurance Company. Tulpehocken has been reimbursed for jump box. We are just waiting for invoice from Minersville Police Department.

Robesonia Borough – They are requesting Fire Police to assist with an event June 23, 2018 at 10:00 pm. Lee Groff made a motion to approve fire police attend Robesonia Borough's event if they wish, seconded by Mike Graby. All agreed. Motion carried.

Noise Complaint – Chief Murphy stated they responded to complaint and talked to the owners of the barking dogs. Another complaint was received, a citation was issued using the disturbing the peace ordinance.

Tulpehocken Township Police Department – They are requesting fire police for the Memorial Day parade May 28, 2018. Lee Groff made a motion to approve fire police assist with Tulpehocken Township's event and have Chairman sign form, seconded by Jake Meyer. All agreed. Motion carried.

Emergency Management Coordinator - Randy Behney

Randy Behney stated the First Responders meeting was held.

There is a meeting May 23, 2018 with the Fire Marshall

Randy Behney asked if there is a cost for the Fire Police Training that Corey Houser talked about at the First Responders meeting. Lee Groff said he will check with Corey Houser.

Randy Behney stated he is still looking to attend an incident management training when one comes local.

Randy Behney said his flagger training has expired. PSATS is holding one. Jake Meyer made a motion to have Randy Behney attend flagger training, seconded by Mike Graby. All agreed. Motion carried.

Road Master Report – Pete Davis

Road Project bids:

** New Enterprise Stone & Lime	Brown Rd	\$145,096.51
	Hershey Rd	\$18,949.75
	Airport Rd	\$12,015.60
	Fort Henry Rd	\$37,637.28
	Old Mountain Rd	\$30,407.00
	Total	\$244,106.14

Pennsy Supply Inc	Brown Rd	\$186,169.28
	Hershey Rd	\$27,162.12
	Airport Rd	\$16,150.38
	Fort Henry Rd	\$39,148.62
	Old Mountain Rd	\$32,152.98
	Total	\$300,783.39

H & K Group Inc	Brown Rd	\$147,527.75
	Hershey Rd	\$19,792.69
	Airport Rd	\$12,223.08
	Fort Henry Rd	\$37,937.52
	Old Mountain Rd	\$30,507.28
	Total	\$247,988.32

Mike Graby made a motion to do all 5 roads in bid and award to New Enterprise Stone & Lime Co. Inc. at a bid of \$244,106.14, seconded by Jake Meyer. All agreed. Motion carried.

Merkey Dr project – not scheduled yet

Donald Daub asked about water removal on the sides of the roads. Is tile work also being done on the roads included in the contract. Pete Davis stated they will be grading and preparing the roads.

Flag Pole at Frystown – Pete Davis stated Ed will be looking at the issue.

Crack Sealer – Pete Davis said he would like to check and see how much material is needed. Place on Tuesday's meeting.

Weed Spraying along guiderails – It was stated it was done last week and will return if needed to get desired results.

State Mowing – Pete Davis stated June 1 they will be starting to mow state roads per contract with Penn DOT.

Solicitor – Eugene Orlando Jr

41 Martha Dr. DGI Berks Property – Eugene Orlando reported there have been emails back and forth concerning language for the bond. We have not received final bond yet.

Tiger's Den Holding Tank – nothing at this time

Holding Tanks – Eugene Orlando stated he has completed Holding Tank agreements for the properties that have been sold. He recommends the Board authorize Jayne to look over and once satisfied, contact owners for signatures and escrow. Jake Meyer made a motion to authorize Jayne to look over and once satisfied contact owners for signatures and escrow, seconded by Lee Groff. All agreed. Motion carried.

LST – Eugene Orlando drafted an Ordinance for Local Service Tax. Eugene Orlando stated he has not gotten a return call about the forms DCED said they have available for municipalities. Eugene Orlando stated he thought someone asked or he heard that if you live in Bethel Township you would not be subject to paying the LST. He stated the LST doesn't care where you live, it is only concerned with where you work. This is a tax increase for people that live and work in Bethel Township. Jayne Seifrit asked about the collection of tax and when notification to start the tax collection needs to happen and how. He suggests the Board authorize Jayne to contact DCED about forms and Berks County EIT about other questions. Lee Groff made a motion authorizing Jayne Seifrit to contact DCED about forms and Berks EIT about other questions, seconded by Jake Meyer. All agreed. Motion carried. Place on Tuesday's agenda.

LERTA – Eugene Orlando stated the draft of the LERTA Ordinance has been prepared. If the Board wants to hold hearing on June 18, 2018 it needs to be advertised shortly. Place on Tuesday's agenda.

Zoning Ordinance Amendments – Eugene Orlando stated the Ordinance has been amended in the validity and repeal section. Also noted was verbiage on the front cover needs to be removed as this is the official version; with those minor changes he believes the Board can move forward. Eugene Orlando outlined the time frame needed to accomplish the deed. Hearing is targeted for July 16, 2018 at 6:15 pm. Place on Tuesday's agenda.

Engineering – Gary Kraft

Place on Tuesday's agenda

Municipal Authority – Mike Graby

Mike Graby reported the Municipal Authority would like a joint meeting to discuss the Act 537 plan. Lee Groff made a motion to set July 11, 2018 for the joint meeting with the Authority, seconded by Mike Graby. All agreed. Motion carried. Mike Graby will let the Authority know.

Library Board – Mike Graby

Mike Graby stated the library is going to holding a carnival August 11, 2018.

Mike Graby didn't have anything new concerning renovations to the library building.

Jayne Seifrit asked Jake Meyer if he will be available to sign quarterly report for the Keystone Grant. Jake Meyer stated he will be available after June 12, 2018.

Recreation Board – Lee Groff

Joint Recreation Plan Meeting – John Zimmerman asked who the committee members will be to serve on the joint committee. Lee Groff said he will be the Supervisor and will talk to others.

Spraying Gear – Don Almond supplied a list with prices of items he needs to spray the Park and Rec areas. Lee Groff made a motion authorizing Don Almond to purchase items on the list minus the backpack sprayer, seconded by Jake Meyer. All agreed. Motion carried.

GTRP Grant – We are waiting to receive Support letters, the grant needs to be submitted electronically by May 31, 2018. Lee Groff stated he and Jayne are meeting May 23, 2018 at 9:00 am to finish grant application.

Banners – The Banners are up as requested.

Environmental Advisory Council – Jake Meyer

Clean up was held April 21, 2018, 71 bags were filled. There were 16 people that helped with the event

The EAC is looking to host a Spotted Lanternfly workshop September 10, 2018 in place of their regularly scheduled meeting.

Jake Meyer stated the EAC is continuing to paint the drains.

Jake Meyer reported the Recreation Board and EAC members are going to meet at the Airport Road property on June 17, 2018.

Unfinished Business

Welcome Sign – Jake Meyer is going to ask Brown Signs for a quote. Lee Groff will check to see if Little Mountain Printing does signs. It was mentioned Horst Sign would be another place to get a quote.

Policy revisions – Jake Meyer stated his computer had an issue. He is having to reformat document.

Weidner Bridge – Tulpehocken Township stated they will purchase the signs. Lee Groff made a motion to have Tulpehocken Township purchase signs, seconded by Jake Meyer. All agreed. Motion carried.

Recycling – Jake Meyer stated Tulpehocken Township is not looking at doing anything at this time.

Act 44 – Lee Groff stated the Committee met and had some additions and changes for documents. Jayne Seifrit made changes and printed for the Committee. Lee Groff stated they will meet again in June. Lee Groff asked Jayne Seifrit to send document to the Solicitor.

NIMS – Tuesday's agenda

Act 209 Transportation Impact – Meeting scheduled for May 22, 2018 at 6:00 pm.

Crossing Guard – nothing yet

New Business

Comcast has sent a letter stating the monthly phone rates for the police department are going to be \$59.95 per line.

Ragnar Relay – They are again having the event going through Bethel Township. They are requesting an acknowledgement letter. Jayne Seifrit drafted a letter to satisfy their request but added past Township requirement of proof of insurance. Jake Meyer made a motion authorizing Jayne Seifrit sign and send letter for the Ragnar Relay event, seconded by Mike Graby. All agreed. Motion carried.

NorthPoint Planning Module – Jake Meyer made a motion authorizing the Chairman sign the planning module, seconded by Lee Groff. All agreed. Motion carried.

Tulpehocken School District – The school district would like a contact person in the event a meeting is scheduled. They said most likely the meeting would be during the day. Jake Meyer stated he could be the contact. Mike Graby made a motion appointing Jake Meyer as contact for the Tulpehocken School District, seconded by Lee Groff. All agreed. Motion carried.

Payment of Bills

Payment of bills from the general fund from check 32287– 32322, rec account 171 and street light 189.

Mike Graby made a motion to approve payment of the bills, seconded by Lee Groff. All agreed. Motion carried.

Executive session called at 8:44 pm.**Reconvened at 9:05 pm.**

Tiger's Den possible litigation and personnel were discussed.

Solicitor, DEP and Township Sec. Treas. to work together on Tiger's Den issue.

Payroll CPA Larry Rabold – Mike Graby read off some costs to do processing from Larry Rabold. Mike Graby made a motion to hire Larry Rabold to do all aspects of payroll, at the proposed rate received by the Township, seconded by Lee Groff. All agreed. Motion carried. The time cards will be checked by the Supervisor that oversees that department.

Public Comment

Herb Zechman is concerned with the driveway on the northside of the newly constructed Airport Road Bridge. The bridge is higher and the sight distance has been greatly reduced. He was on the Planning Commission when that plan was discussed and approved. He is remembering it was a restricted driveway. The Township might want to take a look at the plan. Jayne Seifrit was asked to pull plan.

Adjourn

A motion was made by Mike Graby, seconded by Lee Groff to adjourn the meeting. Meeting adjourned at 9:13 p.m.

Respectfully Submitted

Jayne K Seifrit, Township Secretary