

Bethel Township Municipal Authority
Meeting Minutes
October 3, 2018

The meeting was called to order by Chairman Harold Gruber at 7:04 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, Robert Lingle, John High, David Younker and Kevin Stupp. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jeremy Brumbach and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by Robert Lingle to approve the minutes of the September 5, 2018 meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Nothing at this time.

Kevin Stupp –Nothing at this time.

Business Manager Report-

Erin Kreitzer informed the Board that the residents from 8472 Lancaster Avenue were in attendance to discuss the civil case against them. An executive session was called to discuss this by Chairman, Harold Gruber. Harold Gruber abstained from this executive session. The Board meeting was called back into session by Vice Chairman David Younker. Solicitor Magovern informed these residents that she will have the hearing continued from October 19, 2018 to after our November 7, 2018 Board meeting and her office will prepare a payment plan agreement with them that they agree to pay \$200.00 every month with the understanding that we will still be seeking a judgement against them, but we will not execute on this agreement if they continue to make a payment each month. Erin also informed the Board that we received \$10,451.70 from the sale of 8424 Lancaster Avenue and that all liens have been settled. We also received \$4,270.00 from the residents at 9505 Old 22 and their liens have been settled. Erin also informed the Board that Randy Haag saw a sign at 9674 Old 22 and we will keep an eye out to see if this property is sold and collect the money that is owed to us. We also have a civil court case against the residents at 22 Legion Drive scheduled for October 19, 2018. Erin also inquired with Jeremy Brumbach as to what is happening with West Run and if all they have complied with all of our engineer's review comments because their conditional approval expires on 10/24/18. Jeremy believes everything is fine, he will check and then email Jayne Seifrit. Erin read an email from Mike Kreiser of Select Environmental to Steve Haver of BP78 about some high sewer flows on September 11. Steve will check with RAWA to see if he can find out why, as of the meeting date Steve has not heard an

answer back from them. Erin also informed the Board that she received an email from Mike Kreiser stating that he has started marking all PA One Calls and checking them off online as well because we are going to start getting fined if they aren't marked. Erin also informed the Board that we were turned down for grant we applied for with the Commonwealth Financing Authority.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report –

There was some discussion as to whether or not we should compensate Motta Landscaping for their quote. We will discuss this at the next meeting.

BTMA Meeting - October 2018 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Vesper Development

- a. Muschlitz was notified to cease work in the Authority's ROW along Camp Swatara Road on September 20th after missing the date to complete substantial progress of September 15th that was agreed upon at the August Authority Meeting.
- b. A quote was obtained from Motta Landscaping of \$27,640.
- c. Gary Silvi of Vesper provided a quotation of \$8,217 from Geissler Tree Farms to complete the work
- d. Geissler was on site on October 2nd to begin the restoration work.

Plant Maintenance-

In Randall Haag's absence Erin reported on plant maintenance. Randy cleaned the Frystown Plant screens 3 times during the month. He started using the shop-vac. instead of the pressure washer and it works better. He received UV bulbs and tubes, unpacked and stored them at the Bethel Plant. He fixed an oil leak on an air exchanger at the Bethel Plant. He treated the wet wells and emptied the trash weekly. He had the pickup truck inspected and serviced and the fuel gauge is finally fixed. He cleaned the Bethel Plant, pressure washed the water tank and it was full of mold. He discovered that we haven't had our fire extinguishers serviced for awhile and we need to purchase some new ones as well. He weed wacked the Lancaster Avenue Pump Station which Hower does not do. He met Keystone Pest Control to treat the Bethel and Frystown Plants. He met with Dale Stump to fix the fascia board and they found 4 other places where the fascia was loose and nails were pulled out, screws were put in. Also at the Old 22 Pump Station there was an excess amount of what appeared to be a type of grease. John from Select Environmental will check this out in his inspections next week. A motion was made by David Younker to have Hackman Fire come out to service our fire extinguishers and to purchase any new ones that are needed. The motion was seconded by John High, all agreed and the motion was passed. A motion was made by David Younker to have Randall Haag purchase 2 remote garage door openers for the Bethel Plant. The motion was seconded by John High, all agreed and the motion was passed.

Unfinished Business

Camp Swatara Road Lawn Restoration-This topic was covered under the Engineer's report.

Request for Meter Reading Letter (Rules and Regulations)-Kevin Stupp informed the Board that there are only 31 commercial customers and only 10 have more than 3 EDU's and these customers are already metered. Engineer Brumbach will look into Hornings and Sheetz to make sure they are metered. These were the only two customers in question.

Delinquent Accounts (Resolution)-A motion was made by David Younker to accept resolution number 2018-08 establishing a policy for collection of delinquent accounts. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

Public Power/Met Ed.-Kevin Stupp informed the Board that he has switched back to Met-Ed and we have a few outstanding bills from Public Power that he is sure are some back charges. He will do some research on this and make sure the charges are valid and then we will pay these bills. A motion was made by Kevin Stupp to ratify our electric supplier to Met-Ed as of September 29, 2018. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

New Business

Executive Session-An executive session was called by Harold Gruber. The meeting was called back into session by Harold Gruber. Harold Gruber made a motion that we hire Arthur Demille at a rate of \$16.25 per hour with a 90 day probationary period and then if all goes well the pay rate will be increased to \$16.50 per hour. John High seconded the motion, all agreed and the motion was passed.

Henry Martin (2040 Camp Swatara Road)-This was discussed in the Engineer's report. Gary Silvi is going to repair his driveway.

David Zook (160 Salem Road)-Erin informed the Board this bill has been outstanding since 2014. There were some repairs that were done on a broken lateral and the bill has never been paid. David Younker made a motion that we write off this bill. Robert Lingle seconded the motion, all agreed and the motion was passed.

Vent Pipe Protection-David Younker addressed the Board as to what we can do to save some of our vent pipes so that they aren't driven over. Jeremy Brumbach will look into prices to get some of these ballards for field areas around Old 22 and possibly some more areas.

Payment of Bills

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by John High, all agreed and the motion was passed.

Adjournment

David Younker made a motion to adjourn the meeting. John High seconded the motion, all agreed and the motion was passed. The meeting adjourned at 9:30 pm.

Respectfully submitted,

Erin Kreitzer