

RESOLUTION 2019 - 08

**A RESOLUTION OF THE BOARD OF  
SUPERVISORS OF BETHEL TOWNSHIP, BERKS  
COUNTY, PENNSYLVANIA, SETTING CERTAIN FEES FOR SERVICES FROM  
TOWNSHIP OFFICES INCLUDING  
TAX COLLECTOR, POLICE DEPARTMENT, ZONING  
HEARING APPLICATION, OPEN RECORDS LAW  
AND OTHER PERMITTING FEES**

WHEREAS, the Board of Supervisors of Bethel Township, Berks County, Pennsylvania, is authorized to establish certain fees by Resolution; and

WHEREAS, the Board intends to act in this regard with regard to the fees set forth below:

NOW, THEREFORE, in consideration of the above recitals, which are incorporated herein by reference and made part hereof, the Board of Supervisors of Bethel Township, Berks County, Pennsylvania, hereby adopts the following schedule of fees for the matters indicated:

- A. **Tax Collector**
  - 1. Fee to receive a certification of the status of the payment of real estate taxes from the tax collector: \$20.00
  - 2. Fee for receiving a duplicate tax bill: \$5.00
  - 3. Trailer removal tax verification fee: \$2.00
  - 4. Tax Collector retain difference between the bank charge and the Return Check Fee, reimbursement for collecting returned check Return check fee: \$30.00
  - 5. Tax payer fee if not provide copy of bill \$2.00
  
- B. **Police**
  - Accident Report \$15.00
  
- C. **Driveway**
  - Permit \$100.00
  - Plus escrow \$500.00 to assure compliance with Ordinance requirements. Fees incurred to assure compliance will be deducted from the escrow amount.
  
- D. **Zoning Hearing Application and Conditional Use Application**
  - Zoning Hearing Application Fee \$1,000.00
  - Conditional Use Application Fee \$1,000.00
  
- E. **Solicitation**
  - Solicitation Permit \$25.00

F. **Open Records Law Fee Schedule**

Paper Copies	\$ .25 per side 8 1/2" x 11" & 11" X 17" Larger sheets based on fee for above equivalence
Certification of records	\$1.00 per record
SALDO	\$.25 per side x number of pages
Zoning Ordinance	\$.25 per side x number of pages Storm
Water Ordinance	\$.25 per side x number of pages

Blue Print, color copies and non-standard sizes documents shall be charged the actual cost of production. Postage will be charged at actual rate.

**Prepayment:** Prior to granting a request for access in accordance with this Act, an agency may require a requester to prepay an estimate of the fees authorized under this section if the fees required to fulfill the request are expected to exceed \$100.00

- Once the request is fulfilled and prepared for release, the Township will obtain the cost of the records prior to releasing the records. This is designed to avoid situations in which the Township provides the records and the requester fails to submit payment.

G. **Junk Yard Permit Fee**

New - \$ 500.00  
Renewal - \$ 250.00

H. **Meeting Room Use**

\$25.00 per reserved date

I. **Liquor License Fee**

\$1,500.00

What is invoiced over the initial fee will be billed to applicant, what is not needed to cover bills will be returned to applicant.

J. **Re-Zoning District Fee**

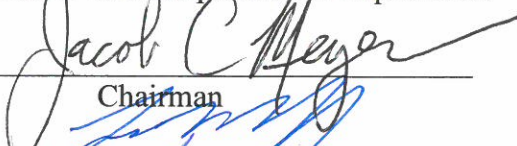
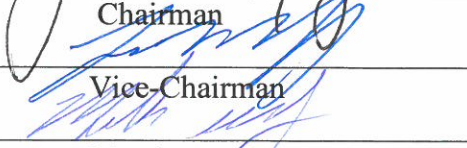
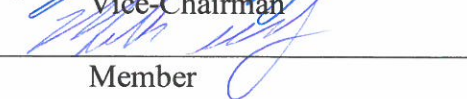
\$2,500.00

What is invoiced over the initial fee will be billed to applicant, what is not needed to cover bills will be returned to applicant.

All Resolutions or portions of Resolutions inconsistent with this Resolution are hereby repealed insofar but only insofar as the same are inconsistent herewith.

RESOLVED and ADOPTED by the Board of Supervisors of Bethel Township, Berks County, Pennsylvania, in lawful session duly assembled, this 7<sup>th</sup> day of January 2019.

Bethel Township Board of Supervisors

  
\_\_\_\_\_  
Chairman  
  
\_\_\_\_\_  
Vice-Chairman  
  
\_\_\_\_\_  
Member

Attest:

  
\_\_\_\_\_  
Jayne K. Seifrit, Secretary/Treasurer