

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
February 18, 2019**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:02 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Mike Graby and Lee Groff. Also, in attendance were Solicitor Eugene Orlando Jr., Engineer Gary Kraft, and Township Secretary Treasurer Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Schubert Rd issues – Debbie Gunning spoke about speeders and accidents resulting in trees being taken out. She is asking what can be done, may be guide rails. Mike Graby stated it won't be guide rails, they are expensive and there would be other areas they could be put in place. Mike Graby stated she could place big rocks.

Approval of Minutes

Mike Graby made a motion to approve minutes from meeting on January 21, 2019, seconded by Lee Groff. All agreed. Motion carried. Lee Groff made a motion to approve minutes from January 22, 2019, seconded by Mike Graby. All agreed. Motion carried. Mike Graby made a motion to approve minutes from joint meeting held on February 12, 2019, seconded by Jake Meyer. All agreed. Motion carried.

Supervisors Comments

Lee Groff – nothing at this time
Jacob Meyer – nothing at this time
Mike Graby – nothing at this time

Police Department Report – Chief Ryan Murphy

Incidents Assigned	00	Misc. Complaints	17
Criminal Arrest	03	Non Traffic Citations	00
Traffic Citations	18	Parking Tickets	01
Follow Up Investigations	00	Phone Assignments	20
Non-Reportable Accidents	16	Reportable Accidents	05
Motorist Assists	03	Traffic Stops	20
Fire & EMS Advisories	26	Other Law Agency Assists	15
Alarms	04	Security Checks	03
School Detail	27	Vehicle Maintenance	00
Court Appearances	02	Subpoena Service	00
Warrants	00	Warnings	04
Suspicious Situations	05	Disorderly Incidents	03
Reckless Drivers	00	Domestics	06
Thefts	04	Repos	00

3339 mileage was noted with 181 activities. Full copy of the report will be filed with the official minutes.

Chief Murphy brought to the meeting a form to be signed for the Buckle Up Grant. Lee Groff made a motion authorizing the Chairman to sign form, seconded by Mike Graby. All agreed. Motion carried. Lee Groff made a motion authorizing the Chief of Police to sign form for the Buckle Up Grant, seconded by Jake Meyer. All agreed. Motion carried.

Emergency Management Coordinator - Randy Behney

Randy Behney stated he and the fire companies are getting together to go over run cards.

Randy Behney stated he will be attending the State Conference and the Sunday TEMA meeting. Jayne Seifrit will sign him up for the conference.

Road Master Report – Pete Davis

Road Project – Pete Davis stated the Old Route 22 road project has been advertised and the pre-bid meeting was held on February 12, 2019. Bids are required to be at the Township by February 26, by 3:00 pm.; opening meeting at 4:00 pm February 26, 2019.

Mowing Contract – Pete Davis stated he contacted Penn DOT about not mowing several of the locations in current and proposed contract. He stated we will get an updated contract removing those sections of road. Jayne Seifrit confirmed we have not received updated contract to date.

Merkey Dr – Jake Meyer stated we need to see if we can get more estimates.

Solicitor – Eugene Orlando

Transfer of Liquor License – done earlier

DPIF2 PA 4 Midway South – Eugene Orlando explained the Township received an extension letter for thirty days from the Solicitor for the DPIF2 PA 4 Midway South plan. Eugene Orlando believes the Board of Supervisors needs to re-approve plan, not do an extension as it has already been approved. The Board can give a time limit for recording if they desire. Lee Groff made a motion to reapprove plan with a sixty (60) day limit to get it recorded, seconded by Jake Meyer. All agreed. Motion carried.

Horning's Market LOC and Escrow – Eugene Orlando stated the Horning's are checking into the recording of documents.

Act 537 – Eugene Orlando stated he reviewed some of the research Chris Garrell has been gathering. It clearly states the Township cannot pick and choose who connects. Eugene Orlando stated the amendment was done to the Act 537 with the approval from DEP. He believes he has a contact for DEP to ask questions. Lee Groff made a motion authorizing Solicitor check with DEP if there are other regulations for connection other than mandatory, seconded by Jake Meyer. All agreed. Motion carried.

West Run Business Park – No discussion as no one was present to discuss RCAP \$1,000,000.00 grant.

Engineering – Gary Kraft

Musser – Gary Kraft stated Mr. Musser did contact him concerning release of escrowed funds. Mr. Musser stated he is not understanding why he needs to repair the roadway at his driveway. Gary Kraft told him it needs to be repaired as it was damaged during his construction process of the apron.

Logisticenter – Gary Kraft went to the site to conduct an inspection. He cannot give a full release as there are items not completed. No release at this time will wait until next month.

Central Boulevard – Duke is asking to have Central Boulevard dedicated to the Township. Gary Kraft also asked if they are including the section of Fort Motel Dr and the turn around area to be dedicated. It was confirmed it includes all. Gary Kraft stated descriptions of the roadways need to be received for the deed. Also, the DIA has property improvements and the roadway all in one document. Gary Kraft stated there are still items that need to be completed prior to final inspection, like basins being converted from construction to final. Eugene Orlando stated the preparation of a Resolution can be done once legal descriptions are received and an addendum to the DIA can be executed upon completion and a starting date needs to be determined. Eugene Orlando stated Vesper is still contractually obligated for road.

Municipal Authority – Mike Graby

Mike Graby didn't have anything to report.

Library Board –

Mike Graby referred reporting from Library to Jake Meyer. Jake Meyer stated the Library Board is going back to the architect to design building within the budget that was originally stated.

Recreation Board – Lee Groff

Viking V agreement – Lee Groff stated the Board should have received bullet points from the Viking Club. None were received, Lee Groff will get them to the Township, for disbursing.

Joint Meeting February 21, 2019 needs to be advertised. Lee Groff made a motion authorizing advertising of the Joint Meeting for February 21, 2019 at 7:00 pm, seconded by Jake Meyer. All agreed. Motion carried.

Environmental Advisory Council – Jake Meyer

Jake Meyer reported the EAC discussed Junk Fair that is part of the Bethel Elementary School.

Jake Meyer stated they were discussing Land Conservation and Camp Swatara.

Jake Meyer stated there is a joint work session with the Recreation Board scheduled for February 23, 2019.

Unfinished Business

Welcome Sign – Jake Meyer stated Mike Graby will get prices. Mike Graby asked for the information so he can contact vendors.

Policy revisions – Jake Meyer stated coming along, nearer to completion.

Weidner Bridge – Jayne Seifrit stated Tulpehocken Township has received payment.

Agriculture Security Applications – The Township received two applications for inclusion in the Bethel Township Agriculture Security Area Program. Aaron Hoover has a farm in Tulpehocken Township with 22.42 acres in Bethel Township. Additionally, Jesse and Jessica Alspaugh applied to include 430 Bordner Road in program, it consists of 75.66 acres. Lee Groff made a motion to authorize advertising the Agriculture Security Advisory Board meeting for February 26, 2019 at 6:30, seconded by Jake Meyer. All agreed. Motion carried.

State Conference – Lee Groff, Jake Meyer, Mike Graby, Pete Davis and Randy Behney will attend. Jayne Seifrit will sign everyone up for conference.

New Business

RAR2 Sewage Facilities Planning Module – Lee Groff made a motion authorizing the Secretary sign the forms, seconded by Mike Graby. All agreed. Motion carried. Mike Graby made a motion to adopt Resolution 2019-24, seconded by Jake Meyer. All agreed. Motion carried.

Audit – Jayne Seifrit stated the auditing has been done for 2018, their final meeting will be February 21, 2019 at 3:00 pm; authorize to advertise the summary. Lee Groff made a motion authorizing the summary be advertised, seconded by Mike Graby. All agreed. Motion carried.

Dirt and Gravel Road Training – Training will be held April 2 and 3, 2019, Pete Davis and Mike Graby will attend, Jake Meyer is checking his schedule. Jayne Seifrit will sign them up for the course.

NIMS – New training available. Lee Groff stated he will train as he is certified to do so, just needs to confirm who needs training from the fire companies.

Municipal Officials Dinner March 28, 2019 – Jake Meyer and Mike Graby will attend. Jayne Seifrit will register the attendees.

Bridge Inspection Letter – just letting Board members know it was received

Hazard Mitigation Plan letter – Jayne Seifrit stated our plan has been approved. They sent a letter to that effect, but included points that could be done to sure up plan.

SEO reimbursement report – Mike Graby made a motion authorizing the Chairman sign the forms, seconded by Lee Groff. All agreed. Motion carried.

Mindburn – Jayne Seifrit stated the website has been up and running since late 2012-2013. We should look to see if there are any changes to be made like security and friendlier formatting. We received a quote to go over the sight and the monthly fee. Jayne Seifrit stated we should get more quotes, but not sure of companies out there to check with about pricing. Jayne Seifrit asked if Brian Bauer does websites or if he knows someone that does them. Lee Groff stated we should get information to Brian Bauer, Jayne Seifrit will contact.

Waste Management Agreement – Jayne Seifrit stated we received an agreement, it is for a five-year period, with an escalation clause. We have signed one year in past. Lee Groff made a motion to have Chairman sign agreement with the five-year term being changed to a one-year term, seconded by Mike Graby. All agreed. Motion carried.

Green Giant – Pest Control Company stopped in Township Office to introduce themselves in case there is a need for their services.

Payment of Bills

Payment of bills from the general fund from check 32647– 32677 and street light 198

Mike Graby made a motion to approve payment of the bills, seconded by Jake Meyer. All agreed. Motion carried.

Public Comment

Gerald Bender – He stated he lives at 499 Frystown Road. He has issues with truck traffic damaging his property. He stated the Police respond to accidents, but too often the truck drivers flee the scene. He was given Penn DOT's number as he is on the intersection of Frystown Rd and 645.

Act 537, John Brown – John Brown showed the Board members the section in the revised Act 537 Plan for Frystown where it is said the properties on the east side of 645 would be gravity flow. He also pointed out in the book where it states the hook up needs to be at property line. John Brown is also stating he and the others should not have to hook up because the line was put in for the warehouses. It was stated the Municipal Authority oversees the installation of the sewer lines. John Brown agrees but it

is the Board of Supervisors that sign the Ordinance. Mike Graby made a motion to have Jayne Seifrit contact the Authority for answers for John Brown, seconded by Lee Groff. All agreed. Motion carried.

Donald Daub asked if the church needs a permit for an additional shed to be used by the food pantry and if so, will the Township waive the fee. The Board said the fee could be waived.

Adjourn

A motion was made by Mike Graby, seconded by Lee Groff to adjourn the meeting. Meeting adjourned at 8:22 p.m.

Respectfully Submitted

Jayne K Seifrit
Secretary Treasurer