

**BETHEL TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
March 18, 2019**

The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 7:00 p.m. in the Bethel Township Meeting Room, Bethel PA.

Attending the meeting were Jacob Meyer, Mike Graby and Lee Groff. Also, in attendance were Solicitor Eugene Orlando Jr., Engineer Gary Kraft, and Township Secretary Treasurer Jayne Seifrit. Several interested residents were in attendance.

Public Comment on Agenda

Hearing of Visitors

Library – Mike Najarian stated the Library Board and Spotts Brothers went over some items in the bid specifications to get the cost of the project down to where it could be affordable. Items that were changed would be keeping flat roof, changing type of windows, removing glass panes at roof line, sidewalk adjustments and removing rear 28 feet x 74 feet 6-inch addition which then brought the amount to just over one million dollars. Mike Najarian asked the Solicitor if it needs to be rebid. Eugene Orlando stated he would like to see the bid specifications and the advertising of the project. Mike Najarian will get the information to Solicitor.

Approval of Minutes

Mike Graby made a motion to approve minutes from Liquor License Hearing on February 18, 2019, seconded by Lee Groff. All agreed. Motion carried. Mike Graby made a motion to approve minutes from February 18, 2019, seconded by Jake Meyer. All agreed. Motion carried. Mike Graby made a motion to approve minutes from Joint meeting with Recreation Board on February 21, 2019, seconded by Lee Groff. All agreed. Motion carried. Mike Graby made a motion to approve minutes from Road Bid meeting February 26, 2019, seconded by Jake Meyer. All agreed. Motion carried. Lee Groff made a motion to approve minutes from meeting held on February 26, 2019, seconded by Mike Graby. All agreed. Motion carried.

Supervisors Comments

Lee Groff – nothing at this time

Jacob Meyer – Jake Meyer stated something needs to be done about the trash issue on and coming from the Samsung property, 41 Martha Dr. Do we have a littering ordinance? Jayne Seifrit and Chief Ryan Murphy stated they are not aware of one. Mike Najarian believes there is one with a \$300.00 fine attached to it. Jayne Seifrit will check the records.

Mike Graby – nothing at this time

Police Department Report – Chief Ryan Murphy

Incidents Assigned	00	Misc. Complaints	20
Criminal Arrest	03	Non Traffic Citations	00
Traffic Citations	40	Parking Tickets	00
Follow Up Investigations	00	Phone Assignments	14
Non-Reportable Accidents	06	Reportable Accidents	04
Motorist Assists	09	Traffic Stops	20
Fire & EMS Advisories	27	Other Law Agency Assists	09
Alarms	05	Security Checks	01
School Detail	21	Vehicle Maintenance	00
Court Appearances	02	Subpoena Service	00
Warrants	00	Warnings	03

Suspicious Situations	07	Disorderly Incidents	07
Reckless Drivers	00	Domestics	04
Thefts	03	Repos	00

2509 mileage was noted with 162 activities. Full copy of the report will be filed with the official minutes.

Jake Meyer asked if the vehicles are working ok, Chief Murphy stated they are.

Emergency Management Coordinator - Randy Behney

Randy Behney stated they had the meeting concerning run cards. They would like to schedule something with Tulpehocken Township in April so all are on the same page.

NIMS - Randy Behney stated Lee Groff will look into training.

Background Checks – Randy Behney stated they have talked about background checks, at a minimum the child abuse and criminal checks should be done. If an out of state volunteer then the FBI check needs to be done. Jake Meyer asked if Randy Behney would be the point of contact for keeping the records for the Township. Randy Behney stated there is a lock cabinet in the office and they could be kept in there.

Road Master Report – Pete Davis

Road Project – Pete Davis stated the Old Route 22 road project is on the schedule for mid-May.

Merkey Dr – Reber quote \$19,500.00 and New Enterprise Stone and Lime \$19,343.00. Lee Groff stated it needs to be documented the third company not interested in quoting the small project. Lee Groff made a motion to have New Enterprise Stone and Lime to do the small project on Merkey Drive for \$19,343.00, seconded by Mike Graby. All agreed. Motion carried.

200 Dove Rd – Pete Davis stated the driveway that was put in is not good. The water keeps coming off the hillside driveway and out onto the road. The owner told him Robin Royer stated it was okay. The Board authorized Gary Kraft and Robin Royer to work together to have the driveway conform to driveway ordinance.

Salt – Pete Davis stated we have gone through the salt and ended up using some from the County contract.

Lee Groff stated the dirt section of Daub Road has not been plowed. Lee Groff stated there are fire fighters that live on the dirt section and they told him it was not plowed.

Line Painting – Jayne Seifrit asked if the number of feet to go on Bethel Township’s request will be last years and this year or just what is to be for 2019. Pete Davis was not sure. The issue will be looked into and the correct amount will be listed on form.

County Salt Usage – Lee Groff made a motion authorizing the Chairman to sign forms to participate in the County Salt contract at 400 tons, seconded by Mike Graby. All agreed. Motion carried.

Solicitor – Eugene Orlando

Horning’s Market LOC and Escrow – Eugene Orlando stated the Horning’s are checking into the recording of documents.

Act 537 – Eugene Orlando stated he contacted DEP and reported the information to the Board.

Agriculture Security Area Program Applications – Lee Groff made a motion to adopt Resolution 2019-27 to add Aaron and Edna Hoover and Jesse and Jessica Alspaugh properties to the program, seconded by Jake Meyer. All agreed. Motion carried.

203 Kline Road – Eugene Orlando stated the Board had authorized the Zoning Officer, Engineer and Solicitor to meet representatives for the prospective owner of 203 Kline Rd concerning Biochar. Eugene Orlando explained briefly the process; starting with the manure, where it will come from percentage of own versus others. Further action will be tabled until Tuesday March 26, 2019.

Engineering – Gary Kraft

Musser – Gary Kraft stated nothing new

Logisticcenter – Gary Kraft stated he has received “As-Built plan” he will review.

Central Boulevard – Gary Kraft stated he has received descriptions and will review.

Municipal Authority – Mike Graby

Mike Graby didn't have anything to report.

Library Board –

Mike Graby stated nothing to report. Jake Meyer stated he attended the Library Board meeting and they were talking about the construction project and new plans.

Recreation Board – Lee Groff

Viking agreement – Lee Groff stated they received draft agreement from Eugene Orlando. Lee Groff stated he responded to a question or two that Eugene Orlando posed. Issues to be addressed are the concession stand, parking and who owns the parking lot. Lee Groff stated the Recreation Board meeting is Thursday and he would like to have the rest of the answers for the Solicitor for Friday; and have a new agreement ready for Tuesday's meeting.

March 23, 2019 will be another work day from 9-12 at the Airport Road property. They are asking for cones again to use at the site. Pete Davis said they are ready for pick up.

Airport Road property – Gary Kraft stated the authorization for bidding some site work has been authorized. He would like to know who will hold the meeting to open bids and when to hold the meeting. It was decided the Board of Supervisors would hold the meeting April 15, 2019 at 6:30 pm.

DCNR Grant – Lee Groff reported the grant is due prior to next months meeting. He would like authorization to submit grant. Jake Meyer made a motion authorizing the Engineer and Secretary work with Lee Groff to complete grant application and to submit, seconded by Mike Graby. All agreed. Motion carried.

Environmental Advisory Council – Jake Meyer

Jake Meyer stated the pipeline in Berks County was discussed.

They are gearing up for the annual highway ramp clean up which will be held April 13, 2019 from 9 am – 12 pm. Meet at the Library.

Jake Meyer reported the EAC discussed Junk Fair that is part of the Bethel Elementary School.

Unfinished Business

Welcome Sign – Mike Graby stated he needs the information so he can contact vendors.

Policy revisions – nearer to completion.

State Conference – Reminder it is coming up April 14 – 17, 2019 in Hershey.

Municipal Officials Dinner – Reminder the dinner is coming up March 28, 2019

Website – Jayne Seifrit stated we haven't heard from Brian Bauer. Will reach out to him again.

Zoning/Map amendments – The Board was given the revisions to look over prior to the meeting March 26, 2019 at 6:30 pm.

Insurance Forms for Renewal – Mike Graby made a motion authorizing the Chairman sign the forms, seconded by Lee Groff. All agreed. Motion carried. Lee Groff will meet with insurance agent concerning renewal April 2, 2019 at 1:00 pm if that works with the agent.

New Business

Use application for Frystown Park - Lee Groff made a motion to approve use of Frystown Park for the Bahner Birthday Party on April 20, 2019 from 1-6 pm and authorizes the Chairman sign form, seconded by Mike Graby. All agreed. Motion carried.

Resolution for PSATS

Road Closure information about County Line Rd between Meckville and Dove Roads.

Tulpehocken School letter – Letter from Eric Wentling inviting Supervisors to attend classes to speak about government during first week of May.

Visa Card – Jayne Seifrit told of an issue with the credit card payment and was not able to correct as not on the approve list for the Visa. Lee Groff made motion approving Chairman sign the letter adding authorized contacts for the Visa, seconded by Mike Graby. All agreed. Motion carried.

Payment of Bills

Payment of bills from the general fund from check 32686– 32716, state aid 166 and street light 199

Mike Graby made a motion to approve payment of the bills, seconded by Jake Meyer. All agreed. Motion carried.

Public Comment

Act 537, John Brown – John Brown asked about the result of is inquiries from last month. Eugene Orlando stated he had contacted Tim Wagner at DEP and reported the results to the Board of Supervisors. Eugene Orlando stated it is not something to just waive; amendments to Ordinances are permitted. It was determined the Board of Supervisors and the Municipal Authority should have a joint meeting. They are hoping to schedule May1, 2019. Lee Groff made a motion authorizing advertising meeting once confirmed with the Municipal Authority, seconded by Jake Meyer. All agreed. Motion carried.

David Peters stated he has submitted Right to Know to the Municipal Authority to get information concerning calculations for fees and the resolution that was passed.

Burnell Bross stated he is doing a swale, a grass waterway and leveling manure storage as they no longer have animals. He is hoping to improve the water situation and has contacted the Conservation District and is working with them to correct.

Adjourn

A motion was made by Mike Graby, seconded by Lee Groff to adjourn the meeting. Meeting adjourned at 8:22 p.m.

Respectfully Submitted

Jayne K Seifrit
Secretary Treasurer