

Bethel Township Municipal Authority
Meeting Minutes
April 3, 2019

The meeting was called to order by Chairman Harold Gruber at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were David Younker, Robert Lingle, Harold Gruber, Kevin Stupp and John High. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by Robert Lingle to approve the minutes of the March 6, 2019 meeting. The motion was seconded by John High, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Harold Gruber informed the Board that he talked to Tulpehocken Township and they are interested in possibly having us borrow their camera, but they will have to discuss it at their next meeting and get back to us.

Kevin Stupp –Kevin Stupp informed the Board that we had our annual audit on Monday, April 1, 2019.

Executive Session-Chairman Harold Gruber called an executive session. The Board meeting was reconvened by Harold Gruber and the meeting was called for potential litigation purposes.

Business Manager Report-

Erin Kreitzer informed the Board that she still needs ethics forms from Harold Gruber, John High, Jeremy Brumbach and Elizabeth Magovern. Erin also informed the Board that we received a municipality rewards dividends check from our insurance company for \$2,503.80. Erin also asked the Board if she should send the most current invoices out to Dieffenbach's for the grease issue and if there will be more invoices that will be coming in regarding this issue. Solicitor Magovern said we should send these out and let them know that there could be some more that may come in.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report –

BTMA Meeting – April 2019 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. New Development Project Review
 - a. West Run Distribution Center - Duke Realty has submitted a revised cost estimate for development of an improvements agreement for the construction of the force main extension East of Fort Motel Drive from the existing Inline Cleanout #11 at the intersection of Central Logistics Blvd. and Fort Motel Drive, as well as for the building lateral to Lot #1 on March 29, 2019. McCarthy issue a review letter.
 - b. Daub Road Warehouse Concept Plan – McCarthy responded to the request by Maser Consulting for a will serve letter on April 1, 2019 for 1600 gpd to the Bethel Village STP.

2. 2018 Chapter 94 Reports
 - a. McCarthy issued final reports to the PA DEP on March 28, 2019

Plant Maintenance-

Erin Kreitzer read the report in Randy Haag's absence. They discovered a piece of flashing on the East side of the building at Bethel that was missing most likely from wind. There was also a broken window in the garage door and someone backed into the garage door which made marks on it. Dale Stump did the repairs on both. They replaced the photo cells at the old 22 pump station on the outside lights and they need to replace two more. Randy spoke with Leroy Hower about the mowing contract and Leroy said he was unaware that the weeds at the Bethel pump station were not being taken care of and that he will make sure they are taken care of from now on. Randy recommends that the Board retain Hower for the 2019 season. John High made a motion that we accept Hower Landscaping 2019 contract. The motion was seconded by Kevin Stupp, all agreed and the motion was passed. The gearbox on the raptor at Bethel started leaking gear oil. On March 28 they started taking it apart, but called Mose Burkholder and he took it back to his shop to pull apart. Ed pressure washed the screen and they discovered old grease in the bottom. Old 22 & Lancaster Avenue pump stations appear to be okay at this point. Frystown still has a grease deposit, but we will keep an eye on it. There is no need to pump at this time.

Unfinished Business

David Peters-David Peters attended the meeting to discuss tap in fee calculations. Discussion followed.

Vesper Bethel Business Park-A motion was made by Kevin Stupp to give authorization for Chairman Harold Gruber to sign the HOP application giving HRG authority to submit on our behalf for the Vesper Bethel Business Park lateral. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

New Business

Board of Supervisor/Municipal Authority Board Joint Meeting 5/1/19-The Township Board of Supervisors requested a joint meeting with the Authority Board to discuss Route 645 and Act 537 on May 1 during our Authority meeting. Solicitor Magovern will contact the township's attorney regarding a joint meeting.

2071 Camp Swatara Road-A motion was made by Robert Lingle to authorize McCarthy Engineering to file for an extension from PennDot for John Brown's HOP conditional upon the fact that he pays \$138.00 of his remaining engineering bill. The motion was seconded by John High, all agreed and the motion was passed.

Payment of Bills

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Adjournment

John High made a motion to adjourn the meeting. Kevin Stupp seconded the motion, all agreed and the motion was passed. The meeting adjourned at 9:00 pm.

Respectfully submitted,

Erin Kreitzer