

Bethel Township Municipal Authority  
Meeting Minutes  
June 5, 2019

The meeting was called to order by Chairman Harold Gruber at 7:01 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were David Younker, Robert Lingle, Harold Gruber, Kevin Stupp and John High. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by John High to approve the minutes of the May 1, 2019 meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Harold Gruber reminded the Board that our next meeting will be held on July 10, 2019 (the second Wednesday of the month) instead of July 3.

Kevin Stupp-Kevin Stupp informed the Board there is a seminar to be held on water infiltration and inflow on July 18, 2019 at The Inn at Reading. Randall Haag would be interested in attending. David Younker made a motion that Randy Haag attend the July 18, 2019 seminar. The motion was seconded by John High all agreed and the motion was passed.

Business Manager Report-Erin Kreitzer informed the Board that direct deposit for the employee paychecks is available. A motion was made by Kevin Stupp to authorize Erin Kreitzer to set up the direct deposit process for the paychecks. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Erin also informed the Board that they each had a copy of the completed audit for 2018.

Solicitor Report –Solicitor Magovern stated that all items are covered under the agenda.

Engineer Report –

Erin Kreitzer informed the Board that the letter had gone out for the release of financial security for Vesper.

**BTMA Meeting – June 2019 Report**

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. New Development Project Review
  - a. Vesper Bethel Business Park – McCarthy has received a 3<sup>rd</sup> revision of the plan sets. The only outstanding technical issue was the revision to the flow meter location and detail.

- b. Camp Swatara Road Sewer Extension – McCarthy has confirmed that the erosion netting was removed from the yard at 2060 Camp Swatara Road, and has reported this to the Authority for final release of financial security. There are no outstanding items prior to entering maintenance period.
2. 2017 & 2018 Chapter 94 Reports
- a. McCarthy is working with Select Environmental and WG Malden to respond to PA DEPs concerns over lag pump activation at the Bethel collection system pumping stations. A response is due to the DEP by June 22, 2019.

#### Plant Maintenance-

Randall Haag reported that general maintenance was done at the Plants. There was a problem with a pump out at Frystown and it was fixed, but went down again and there was a pvc pipe stuck in it. Randy and Ed sanded down the safety ballasts at the plants and repainted them. He also reported that the dialer down at old 22 was not working and he had to call Verizon to have this fixed, however, they couldn't come out for several days and he felt they should have made it more of a priority. Dipping poles were ordered per Select Environmental. Randy and Ed found two caps cracked upon their inspections from the Winter. These caps were fixed. Keystone Pest Control was out at both plants and sprayed. He also reported that Hower Landscaping has finally taken care of cutting down the weeds that they haven't been doing. Randy also reported that the transmission in the truck acts up every now and then and John High suggested he stop by with him and he will give him some fluid that he will need to put in and make sure he drives the truck more to help flush this fluid through the truck. Randy also informed the Board that he didn't get a chance to check on a price for getting the cracks sealed in the driveway, but he will check into this.

#### Unfinished Business

##### New Business

Mr. Peters informed Kevin Stupp that there are grants available to municipal authorities through USDA. Kevin will check into this.

##### Payment of Bills

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

##### Adjournment

Robert Lingle made a motion to adjourn the meeting. Kevin Stupp seconded, all agreed and the motion was passed. The meeting adjourned at 7:43 pm.

Respectfully submitted,

Erin Kreitzer