

Bethel Township Municipal Authority
Meeting Minutes
August 7, 2019

The meeting was reconvened following a joint meeting with the Board of Supervisors by Vice Chairman David Younker at 7:39 p.m.

In attendance were David Younker, Robert Lingle, and John High. Harold Gruber and Kevin Stupp were absent. Also in attendance were Solicitor Christopher Hartman, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by John High to approve the minutes of the July 10, 2019 meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Absent.

Kevin Stupp-Absent.

Business Manager Report-

Erin Kreitzer reported that flows were still pretty high at Berks Park and that they are working on trying to find the cause of the problem, but that they seem to be going down again and hopefully this will be the end of the issue. Erin reported that we received the copy of the final NPDES permit for Frystown and Engineer McCarthy stated that we should get a copy of this to Mike Kreiser at Select Environmental. Erin also reported that we received our annual bill for our insurance renewal. A motion was made by Robert Lingle to pay the annual insurance renewal in the amount of \$14,298.00. The motion was seconded by John High, all agreed and the motion was passed.

Solicitor Report –

Solicitor Hartman stated that we need a motion to authorize the signing of the deed of dedication agreement with Vesper. A motion was made by John High to authorize Chairman Harold Gruber to sign this deed of dedication agreement with Vesper and to authorize our solicitor's office to have this deed recorded. The motion was seconded by David Younker, all agreed and the motion was passed. Solicitor Hartman also stated that we need a motion to authorize the signing of the sanitary sewer agreement with Vesper. A motion was made by Robert Lingle to authorize Chairman Harold Gruber to sign the sanitary sewer agreement with Vesper and to authorize our solicitor's office to have this deed recorded. The motion was seconded by John High, all agreed and the motion was passed. Solicitor Hartman also reiterated that we won't send out any connection notices per a 90 day moratorium motion made at the prior joint meeting.

Engineer Report –

A motion was made by John High to authorize our solicitor's office to prepare an agreement with Flying J regarding their financing of our plant expansion at Frystown. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

BTMA Meeting – August 2019 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Development Projects
 - a. Force main construction on Fort Motel Drive is underway by Duke Realty
 - b. Lateral force main and connection to the main on Old Route 22 at the Midway South development is completed and tested.
2. NPDES Permit
 - a. Finalized NPDES Permit for Frystown has been received.
3. DCED Small Water and Sewer Grant
 - a. Program dates for 2019-2020 are not available from the DCED at this time.

Plant Maintenance-

Randall Haag reported that both plants were cleaned, but that Frystown has some dirt issues with mice and seeds. He also reported that there was a motor problem at the Lancaster Avenue pump station and Powerton Generators was out and parts were ordered and the problem should be fixed next week. Also at the Lancaster Avenue pump station the pump wasn't working and he re-primed the pump. Randy reported that he had met with Jeremy Brumbach from McCarthy Engineering regarding the wet wells and that we have no potable water on site at either pump station and that Jeremy was going to submit a report regarding this. Randy also reported that they cleaned the blowers. Also they had some problems with lost keys and broken lock boxes; however, the situation has been resolved. Randy also informed the Board that he took the rural water training course and that it was very informative and that he thinks we should look into having Tulphocken Township come with their camera and look at our lines. A motion was made by John High to authorize Randall Haag to contact Tulphocken Township to see if they will do this. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Randy also reported that he is seeing grease and grease chunks at the Old 22 pump station and Frystown. A motion was made by John High to have Randall contact Septic Solutions to pump the old 22 pump station for the grease problem. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Unfinished Business

New Business

Timothy Bordner (22 Legion Drive)-Mr. Bordner attended the meeting to discuss his outstanding sewer bill. A motion was made by John High to have our solicitor's office prepare an agreement with Mr. Bordner stating that we will postpone the sheriff's sale

scheduled for Mr. Bordner on August 14 for 60 days in which time Mr. Bordner must pay \$2,500.00 by October 1, 2019 as well as a monthly payment of which is to be determined in order for Mr. Bordner to pay off this debt in 5 years. The motion was seconded by Robert Lingle, all agreed and the motion was passed. A good faith payment was made by Mr. Bordner at the meeting.

Gerald Bicher (8424 Lancaster Avenue)-Mr. Bicher attended the meeting to inform the Board that he was ready for the next step in adding 5 EDU's to his property at 8424 Lancaster Avenue. A motion was made by David Younker to authorize our solicitor's office to prepare a capacity agreement for 5 EDU's with White Oak Investments, LLC. and for our engineer to assist with a module letter. The motion was seconded by John High, all agreed and the motion was passed.

Adoption of Resolution to Update the Record Retention Manual-A motion was made by John High to adopt resolution 2019-07 to agree to follow the new municipalities record retention and disposal policy. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Genaro Palumbo (8495 Lancaster Avenue)-Erin Kreitzer informed the Board that the customer at 8495 will soon be adding a pizza restaurant at this address. Engineer McCarthy will have to do some research as to how many EDU's will need to added. A motion was made by John High to authorize our solicitor's office to prepare a capacity agreement for the number of EDU's needed to be determined by McCarthy Engineering. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Payment of Bills

Robert Lingle made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Adjournment

Robert Lingle made a motion to adjourn the meeting. John High seconded, all agreed and the motion was passed. The meeting adjourned at 9:20 pm.

Respectfully submitted,

Erin Kreitzer