

Bethel Township Municipal Authority
Meeting Minutes
November 6, 2019

The meeting was called to order by Chairman Harold Gruber at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John High, David Younker, Robert Lingle, Harold Gruber and Kevin Stupp. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jeremy Brumbach and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by Kevin Stupp to approve the minutes of the October 2, 2019 meeting. The motion was seconded by John High, all agreed and the motion was passed.

Member Report -

David Younker – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Harold Gruber reported that Geigertown’s sewer fees are \$150.00 per month so we are definitely on the lower end with our fees. Also he reminded the Board that our December meeting will be on the second Wednesday of the month (December 11) and not the first Wednesday.

Kevin Stupp-Nothing at this time.

Business Manager Report-

Erin Kreitzer informed the Board that there is a Webinar from PMAA coming up on November 14, 2019, Designing an Updating Capital Charges for your Authority”, if anyone was interested in registering for this. Also we are looking into changing from our current chemical company of Main Pool & Chemical to a company called Process Masters. Mike Kreiser from Select Environmental attended the meeting to discuss this and informed the Board that they are slightly more in price, but we have had a lot of mix-ups with Main Pool not delivering chemicals and billing issues as well as them damaging some equipment. Also he informed the Board that they supply their own pumps and do maintenance on the pumps and Mike said that other boroughs they serve have been using fewer chemicals with this company. A motion was made by Kevin Stupp to switch our chemical company from Main Pool & Chemical to Process Masters. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Solicitor Report –Solicitor Magovern stated all items that need to be covered are on the agenda.

Engineer Report –

A motion was made by Kevin Stupp to authorize McCarthy Engineering to apply

for the DCED small water and sewer grant on our behalf. The motion was seconded by John High, all agreed and the motion was passed.

BTMA Meeting – November 2019 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Frystown WWTP Upgrade
 - a. McCarthy performed a site visit and continues to prepare plans and engineer's report
2. PA Small Water and Sewer
 - a. Grant applications for metering upgrades and pumping stations are due electronically on December 13

Plant Maintenance-

Randall Haag reported that they changed the oil on all the grinder pumps, replaced lights and ballasts, restocked filters for the grinder and cleaned excess grease off the air blowers at Old 22. Also they bought a battery kit to convert their 18v drill batteries to 20v which saved money. Randy also informed the Board that they fixed the air vents, put new reflector posts up as well as cleaned the plants and emptied the trash. Randy also asked the Board if he could purchase a cradle to lay the 55 gallon oil drum on and it would be a lot easier to tap it out of. The cradle they found was \$84.00, the Board informed Randy he could purchase this. Also at Frystown the pine trees need to be cut down and Randy is willing to do this, however, he will be using his saw but he would like to know if BTMA will cover the cost of the oil and gas for this job. A motion was made by John High to have Randy and Ed cut down the pine trees and that BTMA will be responsible for the cost incurred for the gas and oil to operate the saw. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Randy also informed the Board that the motor started great at the Lancaster Avenue plant so the repairs that were done on it seemed to have worked.

Unfinished Business-

New Business

Vesper Request for Return of Escrow-Solicitor Magovern informed the Board that she has been in contact with Steve Buck and they are requesting the release of the funds held in escrow as security for that work in excess of the maintenance amount. A motion was made by David Younker to release the partial escrow to Vesper. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

Township Connection Ordinance-A motion was made by Robert Lingle to authorize Solicitor Magovern to contact the township's engineer and solicitor to remove conflicting language on the proposed mandatory connection ordinance. The motion was seconded by John High, all agreed and the motion was passed.

Gilbert Bashore (21 Legion Drive)-Erin informed the Board that Julian Bashore, Gilbert Bashore's son, had stopped in to inquire about paying his late father's bill. He submitted a letter to the Board requesting a payment plan that would allow him to pay off his late father's past due account as well as to take the ½ EDU off of this property considering the fact that no one will be operating the barber shop there anymore. A motion was made by Harold Gruber that as of 11/6/19 we will not be billing that ½ EDU to Mr. Bashore's account anymore, but that they will be responsible for the prior balance

with that ½ EDU. The motion was seconded by Robert Lingle, all agreed and the motion was passed. A motion was made by David Younker to authorize our Solicitor's office to draw up a proposed payment plan with the hopes that they can pay this account off by roughly October, 2020. The motion was seconded by Kevin Stupp, all agreed and the motion was passed.

NetTeller First Citizens Accounts-Erin informed the Board that in order to get all of our First Citizen's accounts on our online account, we need to have Harold, Kevin and Robert sign a paper authorizing this, which they will do after the meeting.

Payment of Bills

Kevin Stupp made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed. The preliminary budget for 2020 was also reviewed.

Adjournment

Kevin Stupp made a motion to adjourn the meeting. Robert Lingle seconded, all agreed and the motion was passed. The meeting adjourned at 8:24 pm.

Respectfully submitted,

Erin Kreitzer