

Bethel Township Municipal Authority
Meeting Minutes
January 8, 2020

The meeting was called to order by Secretary Erin Kreitzer at 7:02 p.m. followed by the Pledge of Allegiance

Reorganization-David Younker made a motion to nominate Harold Gruber for Chairman. Robert Lingle seconded the motion, all agreed and the motion was passed. Harold Gruber made a motion to nominate David Younker for Vice Chairman. John High seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Erin Kreitzer for Treasurer. John High seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Robert Lingle for Assistant Treasurer. Harold Gruber seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Erin Kreitzer for Secretary/Business Manager. Robert Lingle seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate John High for Assistant Secretary. Robert Lingle seconded the motion, all agreed except John High opposed, motion passed.

The roll call was taken by Chairman Harold Gruber. In attendance were Harold Gruber, David Younker, Robert Lingle, John High, and John Brown. Also in attendance were Solicitor Michelle Mayfield, Engineer James McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by Robert Lingle to approve the minutes of the December 11, 2019 meeting. The motion was seconded by John High, all agreed and the motion was passed.

Member Report -

John Brown – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Harold Gruber discussed pay increases. A motion was made by David Younker to increase Erin Kreitzer’s pay rate from \$18.80 to \$19.40 an hour, Randall Haag’s pay rate from \$18.75 to \$19.35 per hour and Ed DeMille’s pay rate from \$18.75 to \$19.35 per hour as of January 1, 2020. The motion was seconded by John High, all agreed and the motion was passed.

David Younker –Nothing at this time.

Business Manager Report-

Erin Kreitzer informed the Board that Julian Bashore emailed her and that his mother who resides at 21 Legion Drive will be moving to Japan this year. He expects it to be around the Spring time and he wants to pay her sewer bill off quicker than the year contract he entered into with the Authority. Erin informed him to let her know when this

will take place. Erin also told the Board she received a call from Chris Martin who is trying to purchase Tim Bordner's property (22 Legion Drive) before it goes to sheriff's sale Friday, January 10, 2020. Erin has been working with Cynthia Barto at our Solicitor's office to make sure we have all liens placed on this property before it goes to sale. Solicitor Mayfield informed the Board that they had received an email before the meeting that he would like to pay \$5,000.00 down and \$800.00 a month and the \$180.00 monthly fee that is due. Harold Gruber made a motion to authorize our Solicitor's office to prepare an agreement with Mr. Martin regarding his proposal. The motion was seconded by John High, all agreed and the motion was passed. Erin also informed the Board that we have reimbursed BCIDA \$33,000.00 for 11 EDU's. Erin also inquired if she will now be the third signer on the checks since being named treasurer. A motion was made by John High to have Harold Gruber and Robert Lingle as the main signers and Erin Kreitzer as an third alternate signer if Harold and Robert are unavailable. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Erin will take care of going to the bank and getting this new paperwork started to have her name added to the list of signers. Also who will be approving the time sheets now that Kevin Stupp has resigned? A motion was made by Robert Lingle to have Harold Gruber stop in to approve the time sheets and if he is unavailable David Younker will approve these time sheets. The motion was seconded John High, all agreed and the motion was passed.

Solicitor Report –Solicitor Mayfield informed the Board that they have not heard anything from Vesper on the revisions that were made. They are waiting on them.

Engineer Report –Engineer McCarthy reported that on the Pilot Travel Plant Expansion that Dutchland will have plans done on February 15 and they will submit them to DEP March 15. Also they haven't inspected for Vesper as last time they checked the pumps were not pumped out so they weren't able to do their inspection.

Plant Maintenance-

Randall Haag reported that they worked on the water softeners, however, he would like Culligan to come and check them out, he will call them. Supplies were ordered for John from Select Environmental. They cleaned the blowers at Bethel and Frystown. He also reported that the auger is still getting clogged at Bethel and is also freezing up in the cold weather. He has covered it with tarps to try to keep it from freezing. Randy also reported that around Christmas there was a sheen to the water at Old 22 and that he visited Mike Marlowe at Dieffenbach's and that they had been washing potatoes. A motion was made by David Younker to authorize our Solicitor's office to send a letter to Dieffenbach's upon McCarthy's review of existing agreement to have them provide calculations of meter readings and to have an outside contractor do sampling and provide results to the authority. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Randy also told the Board he got two quotes on having a step put on the BTMA truck and mudflaps per David Younker. There was a price of \$745.00 from Northside and a price of \$550.00 from Rhino Linings. John Brown suggested going to Meckville Metal and they could probably make one for half the price. Randy Haag will get a price for next meeting. Randy also informed the Board that he purchased a leaf blower.

Unfinished Business-

Connection Letters-A motion was made by David Younker to have Erin Kreitzer send out the connection letters to both sides on 645, those who are eligible for grinder pumps and those wishing to connect if their systems are failing or for any other reason. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

DCED Grant-A motion was made by Robert Lingle to authorized Harold Gruber to resign the DCED Grant forms and to release the audit as per the application. The motion was seconded by John High, all agreed and the motion was passed.

New Business

Bond Renewal-Harold Gruber made a motion to pay Robert Lingle's bond and for Erin to check on what we need to do to get Kevin Stupp's bond cancelled. The motion was seconded by John High, all agreed and the motion was passed.

Hower Landscaping Rates-John High made a motion to accept the 2020 rates for Hower Landscaping. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Payment of Bills

Harold Gruber made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Adjournment

Robert Lingle made a motion to adjourn the meeting. John High seconded the motion, all agreed and the motion was passed. The meeting adjourned at 8:32 pm.

Respectfully submitted,

Erin Kreitzer