

Bethel Township Municipal Authority
Meeting Minutes
February 5, 2020

The meeting was called to order by Chairman Harold Gruber at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John Brown, John High, Robert Lingle, Harold Gruber and David Younker. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes -

A motion was made by John High to approve the minutes of the January 8, 2020 meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Member Report -

- John Brown – Nothing at this time.
- John High – Nothing at this time.
- Robert Lingle –Nothing at this time.
- Harold Gruber –Nothing at this time.
- David Younker-Nothing at this time.

Business Manager Report-Erin Kreitzer informed the Board members that they need to fill out the ethics forms that were handed out and return them to her. Erin informed the Board that 22 Legion Drive has been purchased by Christopher Martin and he has a payment plan in place with the Authority. Also we had some bigger payoff's such as Wichert, and Bashore's payment plan, currently in place, and that she has submitted the next batch of delinquent accounts to Solicitor Magovern to give to Cynthia Barto at her office to begin working on.

Solicitor Report –Solicitor Magovern stated all items that need to be covered are on the agenda.

Engineer Report –Engineer McCarthy handed out drafts of the Chapter 94 reports and asked that all Board members look over the report and get any changes to him before the next meeting. He also informed the Board that the Notice of Violation was sent out to Dieffenbach's. Also he has been trying to get in contact with Gary Silvi to do the final inspections for Central Logistics.

Plant Maintenance-

Randall Haag reported that they did pump inspections, got mud flap and running board prices, fixed a crack at Frystown in the cement wall and they plan on fixing one at the Bethel plant as well. On January 14 at the pump station at Old 22 they noticed that the heater makes a funny noise when it starts, this will need to be looked at down the line. On

January 16 he met with Culligan regarding the water system, plowed snow and gave the Bethel plant a total house cleaning. He also reported on January 30 they saw some brown water at the plant and went by Dieffenbach's and saw they were producing that day. He also reported that the wet wells at Frystown had a total covering of grease and that Kline will need to be called to clean out these wet wells and while they are here they should pump out everything. Randy suggested doing this more towards the end of April. The Board suggested he get a price to do this work. Randy and Engineer McCarthy will get together in February for Jim to check out the problem with the heater and also anything else that needs to be looked at in question at the plants. John Brown suggested Randy Haag get a price on propane for these buildings.

Unfinished Business-

Culligan Water Quotes-Ronald Reichwein from Culligan attended the meeting to present a quote to the Board to get the water filtration systems up and running for our Bethel and Frystown plants. Harold Gruber made a motion to have Culligan service the water systems at both the Bethel and Frystown plants. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Mud Flaps/Truck Step-A motion was made by David Younker to have Rhino Linings make the stainless steel steps and have the mud flaps installed on the truck for \$550.00. The motion was seconded by John High, all agreed and the motion was passed.

Computer Quotes-A motion was made by John High to purchase a new computer from SmrtGuys, LLC. for \$1,149.00 plus all additional software and installation costs. The motion was seconded by David Younker, all agreed and the motion was passed.

New Business

Employee Handbook-Hours-Erin checked with the Board on the policy for going over 60 hours a month as stated in the employee handbook. At this point nothing will need to be changed, if the hours start increasing we will look into it.

Pizza Place at Bethel-Erin inquired that she has seen signs that this new place will open soon and wondered if anyone had been in contact with the owner to find out when he is going to be paying his tapping fees and how many EDU's he will actually need. A motion was made by David Younker to authorize McCarthy Engineering to send a letter to Mr. Palumbo to inquire when he will hook up. The motion was seconded by John High, all agreed and the motion was passed.

Payment of Bills

David Younker made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Public Comment-None

Adjournment

Robert Lingle made a motion to adjourn the meeting. David Younker seconded, all agreed and the motion was passed. The meeting adjourned at 8:08 pm.

Respectfully submitted,

Erin Kreitzer