

Bethel Township Municipal Authority
Meeting Minutes
June 3, 2020

The meeting was called to order by Chairman Harold Gruber at 7:01 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John Brown, John High, Robert Lingle, Harold Gruber and David Younker. Also in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes - A motion was made by Robert Lingle to approve the minutes of the March 4, 2020 meeting. The motion was seconded by John High all agreed and the motion was passed. NOTE: MEETINGS FOR APRIL AND MAY WERE NOT HELD DUE TO COVID-19

Member Report –John Brown – Nothing at this time.
John High – Nothing at this time.
Robert Lingle –Nothing at this time.
Harold Gruber –Nothing at this time.
David Younker-Nothing at this time.

Business Manager Report-Erin Kreitzer informed the Board that we received a dividends refund check from our insurance company for \$2,291.65. Erin also informed the Board that 21 Legion Drive had paid off their balance. Our audit that was scheduled for April 21 had to be changed to a box audit due to COVID-19. The audit is complete and is currently being reviewed and we should have a copy of this soon. Also, we received a note from Rhoda Stephens that she is doing her best to keep her sewer bill paid, but she has no money coming in. At this point, she owes the current sewer bill and one \$9.00 late charge. Erin also informed the Board she received a note regarding some concerns with the tenants at 9741 Old 22. Erin will pass this note along to Jayne Seifrit for the zoning officer.

Solicitor Report – Solicitor Magovern stated all items that need to be covered are on the agenda.

Engineer Report – A motion was made by Harold Gruber to except the quote for \$2,678.75 and to authorize Mr. Rehab. LLC. to fix the leak at 8390 Lancaster Avenue. The motion was seconded by Robert Lingle, all agreed and the motion was passed. A motion was made by David Younker to authorize Erin Kreitzer to send a letter to Genaro Palumbo telling him that we will inform the township to not release his occupancy permit until we have received his reservation tapping fees. The motion was seconded by Harold Gruber, all agreed and the motion was passed.

BTMA Meeting – June 2020 Report

The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. Frystown WWTP Upgrade
 - a. McCarthy has submitted to PA DEP the Part II Water Quality Management permit application for the Frystown WWTP upgrade. Flying J was notified and was asked to begin requesting quotes for performing the upgrade.
2. Route 501 Pump Station Leak
 - a. A leak was discovered at the Route 501 pump station. McCarthy investigated and documented the leak.
 - b. Mr. Rehab was contacted to provide a cost estimate for the repair. The repair quote is \$2,678.75. The repair would take one day. Quote is attached.
 - c. Mr. Rehab had repaired a similar leak at the Bethel WWTP in 2018. The repair is still in good condition and not leaking. McCarthy recommends using Mr. Rehab to perform the repair. Will schedule upon Authority approval.
3. 2019 Chapter 94 Reports
 - a. Chapter 94 reports for both Bethel WWTP and Frystown WWTP were submitted to PA DEP. DEP has responded and the reports are considered acceptable.
4. WWTP and Pump Station Assessment Report
 - a. See attached report.
5. RAR2 Land Development
 - a. McCarthy issued Review #3 for RAR2 – Bethel Industrial LLC located at Old Route 22 and Court Street.
 - b. The capacity reservation agreement has been prepared.
 - c. Tapping fee is \$114,380.98. A portion goes to the prior developer per reimbursement agreement.
 - d. Board can take action to approve connection and agreements.
6. Palumbo Pizza
 - a. No response from owner.
 - b. Recommend Authority authorize letter to be sent to township and property owner stating no occupancy shall be permitted until fees and approvals are sent to BTMA.

Plant Maintenance-Randall Haag informed the Board that they performed their routine maintenance over the last few months. Powerton Generators came out and performed their yearly maintenance on the two generators at Bethel and Frystown. Powerton had to order a part to fix one of the louvers. Gorman Rupp came out and performed their yearly maintenance on the pumps. They had a motor that was leaking and they took it to Burkholder's to be repaired, however, it is leaking again so they will have to take it back. Kline's Services was out to pump the wet wells and the one at Frystown was bad and Randy suggested that we have the wet wells pumped out every 6 months as we can't let them get that bad again. A motion was made by John High to have the wet wells pumped out every six months. The motion was seconded by John Brown, all agreed and the motion was passed. There is a heater at Old 22 that needs to be looked at. Also a spare tire was purchased for the truck.

Unfinished Business-

RAR-2-A motion was made by David Younker for final approval of RAR-2 conditioned on items as follows: 1. Receipt of signed and notarized capacity agreement from developer. 2. Receipt of check in the amount of \$114,380.98. 3. Any other conditions set forth in McCarthy's review letter dated June 3, 2020. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Solicitor Magovern explained that township's SALDO includes provisions so that the authority's interest is not missed. Engineer McCarthy is looking into preparing a form that can be filled out to help with this idea.

Bethel Business Park-Solicitor Magovern stated we last heard from them in March of 2019 and we will check into what is going on in this matter.

Northpoint-Solicitor Magovern stated they have not filled out their non-residential agreement questionnaire and we are waiting for that.

New Business

Resolution 2020-07-A motion was made by David Younker to ratify resolution 2020-07 for waiving the imposition of any late fees on outstanding sewer usage fees that would otherwise be imposed for the months of April and May 2020 pursuant to the Authority's omnibus fee schedule. The motion was seconded by John High, all agreed and the motion was passed.

Water Leak at Lancaster Ave., Pump Station-Mr. Rehab Quote-This item was discussed in the Engineer's report.

Manhole on School Road-David Younker told the Board there are some manholes on School Road that need risers. Randy will take care of measuring for these risers and make sure they get ordered and the township receives them.

Payment of Bills

David Younker made a motion that we accept the reports from April, May and June, pay current bills, and any future bills due before the next meeting. The motion was seconded by John Brown, all agreed and the motion was passed.

Public Comment-Supervisor Jake Myers addressed the Board regarding discontinuing the monthly sewer charge for Frystown Fire Company. Discussion followed. A motion was made by David Younker to authorize our Solicitor's office to prepare a resolution that emergency services will be not be charged a monthly sewer usage fee. The motion was seconded by John Brown, all agreed and the motion was passed.

Adjournment

David Younker made a motion to adjourn the meeting. Robert Lingle seconded, all agreed and the motion was passed. The meeting adjourned at 8:12 pm.

Respectfully submitted,

Erin Kreitzer