The meeting was called to order by Chairman Harold Gruber at 7:04 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John Brown, John High, Robert Lingle, Harold Gruber and David Younker. Also, in attendance were Solicitor Elizabeth Magovern, Engineer Jim McCarthy and Secretary Erin Kreitzer.

Public Comment on Agenda Only – None

Approval of minutes - A motion was made by John High to approve the minutes of the June 3, 2020 meeting. The motion was seconded by David Younker all agreed and the motion was passed.

Member Report – John Brown – Nothing at this time.
John High – Nothing at this time.
Robert Lingle – Nothing at this time.
Harold Gruber – Nothing at this time.
David Younker – Nothing at this time.

Business Manager Report - Erin Kreitzer informed the Board that we received a reimbursement of $335.00 from our insurance company from the cancellation of Kevin Stupp’s bond. Erin also informed the Board that the audit is basically complete and that we need to have Harold Gruber sign the representation letter. A motion was made by Robert Lingle to accept the audit and authorize Harold Gruber to sign the letter. The motion was seconded by John High, all agreed and the motion was passed. Erin also informed the Board that she has been keeping an eye on the Met-Ed bills as they were rising. She has reached out to some possible suppliers, but that our bills our going back down at this point.

Solicitor Report – Solicitor Magovern stated all items that need to be covered are on the agenda.

Engineer Report – A motion was made by David Younker to have Randall Haag contact Suburban Testing Labs to have a random sample taken at Dieffenbach’s. The motion was seconded by John High, all agreed and the motion was passed. A motion was made by John Brown to contact McCarthy Engineering after we get this sample result and to have him contact Dieffenbach’s. The motion was seconded by Robert Lingle, all agreed and the motion was passed. A motion was made by David Younker to accept the proposal from Ditchcreek Utility Services, Inc. for a total of $14,213.00 to clean the force main sewer line and the gravity sewer line between the Dieffenbach pump station and Legion Drive. The motion was seconded by John High, all agreed and the motion was passed. Engineer McCarthy also informed the Board he was contacted about a possible 1,000 EDU connection to our Bethel plant, however, we don’t have that many EDU’s currently
available and asked if the Board would be interested in expanding the Bethel plant. The Board asked Jim if he would check into this more and see if he can find out what kind of facility this may be and their needs.

**BTMA Meeting – July 2020 Engineers Report**
The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. **Midway Industrial Development/Dieffenbach Pump Station/Force Main Issue**
   a. On June 26, 2020 it was reported that the Midway Industrial Development was unable to pump into the BTMA force main.
   b. Upon inspection on June 29, 2020 by Randy Haag (BTMA), and Justin LaTourette (Select Environmental), it was determined that the air relief valves were never turned on/bled after construction. The resulting buildup of air in the system prevented Midway Industrial to pump into the main. Justin and Randy opened the air relief valves.
   c. On June 30, 2020, 2000 gallons of water were forced into the system to clear any air and debris. The system is in working order and will be monitored over the next several weeks to ensure the problem is solved.
   d. During inspection of the Dieffenbach system it was determined that a sanitary sewer overflow (SSO) had occurred on the Dieffenbach property. The overflow was related to the air relief valves not being functional. The SSO occurred at a clean out valve. The affected area (4’x8’) was covered in lime. Justin from Select Environmental will file a report with the DEP noting the SSO and method used to clean up.
   e. During inspection of Dieffenbach pump station, Justin inquired the Dieffenbach representative about their maintenance and monitoring of the pump station. The Dieffenbach representative explained their current method, which Justin determined was insufficient. Justin recommends Dieffenbach setting up a service contract with Select Environmental, or another licensed operator, that will provide daily monitoring of the system. The Dieffenbach representative concurred and will be in contact with Select Environmental.
   f. Randy Haag has mentioned an excess of grease in the Old Route 22 pump station wet well. BTMA will continue to monitor the situation.

2. **Frystown WWTP Upgrade**
   a. McCarthy has submitted to PA DEP the Part II Water Quality Management permit application for the Frystown WWTP upgrade. Permit is currently under review by DEP.

3. **Route 501 Pump Station Leak**
   a. Awaiting Mr. Rehab to schedule repair date. Signed agreement was returned to Mr. Rehab on June 9, 2020. Mr. Rehab was contacted June 25, 2020 to determine schedule.

4. **RAR2 Land Development**
   a. McCarthy reviewed submission 3; all comments have been addressed with exception of tapping fee.
   b. Board can take action to approve agreements per minimum remaining items.

5. **NorthPoint Bethel**
   a. Reviewed and approved non-residential waste application.
   b. Awaiting revised land development plans and details on sewer flow meters.
c. Planning module was approved for 56 EDUs.

d. Board to approve collection and capacity agreement.

6. Palumbo Pizza

   a. No response from owner.
   
   b. Authority sent letter to township and property owner stating no occupancy shall be permitted until fees and approvals are sent to BTMA.

Plant Maintenance-
Randall Haag reported that we have made a list of our account numbers and phone numbers for Verizon and Met-Ed and that he, Ed and Erin have copies so that if there are emergencies, we will have this information. The broken pipe at the Old 22 pump station is taken care of. They took care of ordering risers for School Road and delivered them to the township. Powerton Generators replaced a part on the generator. They performed normal maintenance on the plants. They washed the screens at Frystown. Also, he participated in a teleconference call regarding poles that Met-Ed will be fixing in the area, but this won’t affect the authority. Also, he touched briefly on the problem we had with the pumping main force issue which was previously covered under the engineer’s report.

Unfinished Business-

RAR-2-Engineer McCarthy informed the Board that they are reviewing the plans and that some details need to be covered. A motion was made by David Younker to conditionally approve the RAR2 sewer improvements agreement upon McCarthy Engineering’s conditions and upon receiving the financial security and that we authorize Harold Gruber to sign them. The motion was seconded by John High, all agreed and the motion was passed.

Northpoint-Engineer McCarthy informed the Board that they are reviewing Northpoint and that they will need 56 EDU’s. John Brown made a motion for our solicitor’s office to prepare a sewer capacity agreement to be sent to Northpoint and that they need to send the signed copy back with the fees to reserve the capacity. The motion was seconded by David Younker all agreed and the motion was passed.

Bethel Business Park-Solicitor Magovern informed the Board that this is still being worked on.

Plant assessment-This item was put on the agenda from the last meeting, we will revisit in the future.

New Business

Resolution 2020-08-A motion was made by John Brown to approve resolution 2020-08 to exempt Bethel and Frystown Fire companies from paying monthly sewer usage fees starting July 1, 2020. (Bethel Fire Company will still be responsible for 1 EDU for their club). The motion was seconded by John High, all agreed and the motion was passed.

Pollution insurance renewal-Erin informed the Board that our pollution insurance was up for renewal. A motion was made by Harold Gruber to renew our pollution insurance. The motion was seconded by David Younker, all agreed and the motion was passed.
Duke-Central Logistics & West Run Distribution Center-Erin informed the Board that she had received a letter from Duke Realty regarding Central Logistics Park and the release of their remaining financial security. Engineer McCarthy stated that they were unable to complete this inspection due to them needing to pump out their pits and he will contact them regarding this matter. Also, a letter was received from Duke regarding their West Run Distribution Center and they are requesting a security reduction and a commencement of their maintenance period. Engineer McCarthy will look into this matter as well.

Payment of Bills

David Younker made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by John High, all agreed and the motion was passed.

Public Comment-Randall Haag addressed the Board regarding the possibility of having signs posted when the Authority is doing work along the road. It was discussed borrowing signs from the Township and/or having the police direct traffic when need be. David Younker will talk to the Supervisors about this.

Adjournment

John High made a motion to adjourn the meeting. John Brown seconded, all agreed and the motion was passed. The meeting adjourned at 8:51 pm.

Respectfully submitted,

Erin Kreitzer