The meeting was called to order by Chairman Harold Gruber at 7:03 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John Brown, John High, David Younker, Harold Gruber and Robert Lingle. Also, in attendance were Solicitor Elizabeth Magovern, Benjamin Riepnieks from McCarthy Engineering and Secretary Erin Kreitzer.

Public Comment on Agenda Only – None

Approval of minutes - A motion was made by John Brown to approve the minutes of the October 7, 2020 meeting. The motion was seconded by John High all agreed and the motion was passed.

Member Report – John Brown – Nothing at this time.
John High – Nothing at this time.
Robert Lingle – Nothing at this time.
Harold Gruber – Nothing at this time.
David Younker – Nothing at this time.

Business Manager Report - Erin Kreitzer read an email from Select Environmental from October 30 stating that there was a fecal instant max violation for September and it is looking like we will have an instant max TSS violation in October. They have discovered the issue and corrected it. The flights had too much solids build up on them and with the cold weather they were keeping the solids in suspension and going over the weir. They are doing a thorough cleaning of the clarifier to resolve the issue and brushing the side walls more. Erin also reported that she had to increase her bond from $250,000.00 to $500,000.00 as we didn’t have enough coverage and the increase cost $64.00. A motion was made by John High to increase Erin Kreitzer’s bond from $250,000.00 to $500,000.00. The motion was seconded by David Younker, all agreed and the motion was passed.

Solicitor Report – Solicitor Magovern stated all items that need to be covered are on the agenda.

Engineer Report – Bethel Business Park is still being worked on. Ben informed the Board that Engineer McCarthy suggested looking into getting bids to televise the sewer lines. John Brown asked for some estimates for this.

BTMA Meeting – November 2020 Engineers Report
The Bethel Township Municipal Authority Engineer activity for the month is as follows:

1. North Point Development Sewer
   a. Executed sewer agreement.
b. Schlouch Construction began on October 7, 2020 to install the sanitary sewer. Construction is 95% complete. McCarthy Engineering inspected and documented the installation. Sewer will be maintained by North Point.

2. BTMA Sewer Maps Clean and TV
   a. McCarthy Engineering is recommending BTMA move forward with the cleaning and televising of sewer lines. With authorization from the board, McCarthy will begin preparing the bid documents and advertise for public bidding.

3. Well Drilling at Bethel Pump Stations
   a. McCarthy Engineering and Ed from BTMA met November 4, 2020 on site with Fred from Sensenig and Weaver Drilling to discuss the well drilling at the 2 Bethel Pump stations. The wells will provide potable water for employee cleanliness and equipment cleaning. Details to be provided.

4. Vesper Development-West Run Distribution Facility
   a. Dennis Reichel, of HRG, Inc., submitted a request to alter the proposed pump station to allow the area to be parked on. McCarthy denied the request as the pump station always needs to be accessible in case of emergencies.

5. Sewer Disconnection – Zimmerman 8380 Lancaster Avenue
   a. Sewer was disconnected and capped. BTMA documented the disconnection.

6. Central Logistics
   a. Working to complete remaining items, dedicate to BTMA, and start 18-month monitoring program.

7. West Run
   a. Working to complete remaining items, dedicate to BTMA, and start 18 month monitoring program.

8. Maintenance Items at Pump Station and WWTPs
   a. Should we authorize these items.

Plant Maintenance-In Randall Haag’s absence, Erin Kreitzer read his monthly report. They did their normal inspections of the plants and pump stations. On October 1 they took the air pump from Frystown into Burkholder’s for repair. October 8, they received and assembled the oil drum carrier and replaced a belt on an air pump at Frystown and ordered more belts. October 12, they received a 55 gal. drum of oil. October 13, they replaced a pump hose at Lancaster Avenue pump station. They checked Carl Zimmerman’s for the disconnect. October 15, inspected Carl Zimmerman’s property and took pictures, everything is okay. Ordered supplies for John. October 20, they put the air pump back into service at Frystown. October 22, they changed oil in the grinder at the Bethel Plant. And on October 29 there was heavy rain, but we experienced no problems with that.

Unfinished Business-

Duke (53 Central Blvd.)-A motion was made by John High to accept and have Harold Gruber sign the assignment agreement to transfer 20 EDU’s from Duke (53 Central Blvd.) to SPUS9 Myerstown, LP. The motion was seconded by David Youker,
all agreed and the motion was passed.

Weiler Management, LLC.-Erin informed the Board that we have received the signed sewer capacity agreement and the $7,500.00 tapping fee from Weiler Management, LLC. and they are now being billed for the additional EDU. A motion was made by David Younker to authorize Harold Gruber to accept and sign the sewer capacity agreement. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

New Business

Harold Gruber-Bond Renewal-Erin informed the Board it was time to renew Harold Gruber’s bond for a three-year term. The amount of renewal is $1,313.00. A motion was made by John Brown to renew Harold Gruber’s bond for a three-year term. The motion was seconded by John High, all agreed and the motion was passed.

2021 Preliminary Budget-Erin reviewed the preliminary 2021 budget. We will revisit this again next month. Erin also discussed with the Board that Kevin Stupp had hopes to set aside an interest-bearing account for any repairs that may come up and that the Board should think about the possibility of doing this.

Executive Session-An executive session was called. The meeting reconvened and the meeting was to discuss personnel and no decisions were made.

Payment of Bills

John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Public Comment-None

Adjournment

David Younker made a motion to adjourn the meeting. The motion was seconded by John Brown, all agreed and the motion was passed. The meeting adjourned at 8:15 pm.

Respectfully submitted,

Erin Kreitzer