

Bethel Township Municipal Authority
Meeting Minutes
January 6, 2021

The meeting was called to order by Secretary Erin Kreitzer at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John Brown, John High, David Younker, Harold Gruber and Robert Lingle. Also, in attendance were Solicitor Elizabeth Magovern, William McMullen, Engineer Representative Arro Consulting, Ed Overberger, Assistant Vice President Reading Office Manager, Arro Consulting and Secretary Erin Kreitzer.

Reorganization-David Younker made a motion to nominate Harold Gruber for Chairman. John High seconded the motion, all agreed and the motion was passed. Robert Lingle made a motion to nominate David Younker for Vice Chairman. John High seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Erin Kreitzer for Treasurer. Robert Lingle seconded the motion, all agreed and the motion was passed. John High made a motion to nominate John Brown for Assistant Treasurer. David Younker seconded the motion, all agreed and the motion was passed. Robert Lingle made a motion to nominate Erin Kreitzer for Secretary. John High seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Robert Lingle as Assistant Secretary. John High seconded the motion, all agreed and the motion was passed. A motion was made by John Brown to accept resolutions 2021-01 (Arro Engineering), 2021-02 (Hartman, Valeriano, Magovern & Lutz), 2021-03 (FCCB), 2021-04 (Garcia Garman & Shea), 2021-05 (Select Environmental Solutions). The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Public Comment on Agenda Only –None

Approval of minutes - A motion was made by John High to approve the minutes of the December 9, 2020 meeting. The motion was seconded by David Younker all agreed and the motion was passed.

Member Report –John Brown – John thanked Randy Haag for his time in showing him around the plants and said it was a very educational experience.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Nothing at this time.

David Younker-Nothing at this time.

Business Manager Report-Erin Kreitzer reported that she had received an email from Mike Kreiser regarding a high EQ at Bethel and 180,000 gallons of flow through the Bethel Plant, but that we had just had 2.75 inches of rain and he suggested checking for broken cleanouts. Randy Haag replied that they do check cleanouts and he doesn't think that is the problem. Erin also read an email she received from Mike Kreiser that he suggests we have clarifier baffles installed at the Bethel Plant which is something that

was done at our Frystown Plant years ago and really helped with any problems. The quote was from Dutchland, Inc. for \$7,785.00. The quote was handed out to all Board members and it was decided that we will hold off on this and have Mike Kreiser from SES come to our next meeting to discuss this.

Solicitor Report –Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report – A motion was made by John High to authorize Arro Consulting to do whatever they need to keep the Frystown WWTP expansion project going in the right direction. The motion was seconded by John Brown, all agreed and the motion was passed.

BETHEL TOWNSHIP MUNICIPAL AUTHORITY

January 6, 2021 – ARRO Discussion Points

Frystown Wastewater Treatment Plant Upgrade

WQM Part II Status – Appears to be in additional information submission phase. Was additional testing documentation forwarded to PADEP?

Most recent PADEP review correspondence for WQM Part II. ARRO can contact PADEP for insight into the status of the project.

Design Status for Construction by Flying J

Design engineers report completed by Entech Engineering. Reference comments in Design Engineers Report regarding contract by McCarthy award for design, construction & installation to Dutchland, Inc.

Obtain copy of and review of contract with Entech Engineering that outlines their deliverables.

Obtain copy of and review of contract with Dutchland, Inc. that outlines their deliverables.

Reimbursement to BTMA by Flying J for RPR during construction for certification.

Upcoming Projects

1.3 Million SF Warehouse – Holly @ Evans Engineering 717-503-6730 – Plan to Be Submitted to Twp.

Bethel Burger King – Allocation correspondence then Municipality signs off.

Operator Information/Requests

E-mail regarding I & I due to Rain Event

Bethel Baffle Plates

Looking at Water Systems for Bethel and Frystown – Area of interest for water system?

Information Request

Electronic set of as-built for sewer system.

As built documents for extensions following original construction.

WWTF Design/As-built Drawings

Module approvals

Approved Act 537 Plan

Notes/Questions

Received 2019 Chapter 94 Report Review – ARRO Completing 2020?

Plant Maintenance-Randy Haag reported that the plants were checked and trash emptied and markers were replaced for snow removal. They replaced oil on the grinder, and got the snow plow ready and Randy plowed snow. The water filter was changed at Bethel and the belts on the blower were replaced, the pump room door latch was fixed. Randy also reported that he went through the BTMA office files and found some as built for the well drilling which may be helpful. Randy also reported there was a problem with no water inside the plant and he submitted a quote to the Board for \$2,685.00 from Culligan to have the problem fixed. He also reported we already owe Culligan \$547.00 for coming out on Christmas Eve to diagnose the problem. The Board decided they would like Randy to get another quote from Irvin Weiler. A motion was made by John High to authorize Randy to get a quote from Irvin Weiler and authorizing him to use the lower of the two quotes to get this system fixed. The motion was seconded by John Brown, all agreed and the motion was passed. Randy also informed the Board that the lights have needed to be replaced pretty often and that Ed DeMille suggested that we use LED lights instead which will last longer. David Younker made a motion that Randy order the LED ballasts and bulbs that are needed to replace these lights. The motion was seconded by John High, all agreed and the motion was passed. The well drilling was also discussed and Bill from Arro will meet with Randy and they will discuss the well drilling as well as have a tour of the plants to get a better idea of what they are working with.

Unfinished Business-

Hower Landscaping 2021 Rates-A motion was made by David Younker to accept Leroy Hower's landscaping rates for the 2021 season. Robert Lingle seconded the motion, all agreed and the motion was passed.

New Business-

Executive Session-A executive session was called by Harold Gruber and then the meeting was reconvened. A motion was made by David Younker to increase Erin Kreitzer's salary from \$19.40 to \$20.25, Randy Haag's from \$19.35 to \$20.00 and Ed Demille's from \$19.35 to \$20.00 as of January 1, 2021. John Brown seconded the motion, all agreed and the motion was passed.

Snow Blower-David Younker informed the Board that he would like Randy Haag to get a cost on getting a smaller self-propelled snow blower that he will be able to get on the truck himself and is easier to use. We can either trade our current one in or sell it when we find a replacement.

Payment of Bills-

John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Public Comment-None

Adjournment-

John Brown made a motion to adjourn the meeting. The motion was seconded by John High, all agreed and the motion was passed. The meeting adjourned at 8:37 pm.

Respectfully submitted,

Erin Kreitzer