

Bethel Township Municipal Authority
Meeting Minutes
February 3, 2021

The meeting was called to order by Chairman Harold Gruber at 7:02 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were John Brown, John High, Robert Lingle, Harold Gruber and David Younker. Also, in attendance were Solicitor Elizabeth Magovern, William McMullen, Engineer Representative Arro Consulting, and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes - A motion was made by John Brown to approve the minutes of the January 6, 2021 meeting. The motion was seconded by Robert Lingle all agreed and the motion was passed.

Member Report –John Brown – Nothing at this time.

John High – Nothing at this time.

Robert Lingle –Nothing at this time.

Harold Gruber –Harold brought up the fact that he saw a warehouse in Bethel sold for \$70 million and he said that’s a good thing for our township, even though a lot of residents are against warehouses coming into our area.

David Younker-Nothing at this time.

Business Manager Report-Erin Kreitzer reported that she paid BCIDA \$216,000.00 for 72 EDU’s. We currently owe BCIDA \$226,500.00

Solicitor Report –Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report –

ARRO offers the following information regarding activities and projects for the Bethel Township Municipal Authority for the above referenced period.

1. Frystown Treatment Facility Upgrade

NPDES and WQM Part II information was received from McCarthy Engineering. The revised packages were forwarded to PADEP by McCarthy Engineering in November 2020. ARRO personnel are attempting to determine the status and timeline for permitting with PADEP personnel.

McCarthy Engineering indicated that all information has been received and that there are no additional design documents other than the permitting packages received. We have been in contact with Dutchland, Inc. regarding their contract for permitting document preparation for McCarthy Engineering. Their scope of work for the permitting has been completed.

We have been in contact with Flying J representatives regarding the expansion project. When the NPDES permit is issued we will be in a position to better provide design recommendations to the Authority.

Flying J inquired about a connection point to the sanitary sewer once the expansion is completed. ARRO personnel will discuss the future connection with Bethel operations and maintenance personnel and provide Flying J the pertinent rules and regulations for the connection.

2. Bethel Treatment Facility

ARRO personnel reviewed the Bethel facility with Authority maintenance and operations personnel.

- A. Based on the site visit and discussions ARRO recommends the Authority approve the quote from Dutchland, Inc. for the installation of the baffle plate.
- B. Bethel operations personnel provided ARRO with the draft NPDES Renewal Documents. We provided the following comments.
 1. The fact sheet states annual average flow is 0.205 MGD. Page 4 of the permit Supplemental Information Note 1. States hydraulic design capacity is 0.205 MGD, which should be max. month flow not annual average. This should be confirmed by reviewing the WQM Part II Permit Application.

Typically, the hydraulic design capacity is the annual average flow plus 20%.

2. The notice will need to be posted.
3. Is a full copy of the WQM Part II renewal submission available at the Authority?
- 4.

3. Operations

Mike indicated he will be attending the meeting to discuss PAC Pricing and cleaning the lines at Bethel with a jetter (Quote by Ditch Creek) with the Authority.

4. Pump Stations

ARRO reviewed the pump stations in reference to establishing wells at the sites then following up with contracted services to provide water service to the interior of the structures.

Documents obtained from the Authority include design plans for the pump stations. Plans and specifications can be prepared referencing the utilities shown on these

documents. As always, caveats can be built into specifications and plans that require the contractor to employ soft excavation technology (or good old hand excavation).

Based on December meeting minutes, an estimate of \$6,351.50 for each well was provided by Sensenig and Weaver Drilling. Thompson Plumbing provided a quote of \$6,835.00 for the plumbing and electrical at each pump station. Restoration was estimated at \$1,000.00 for each location with a total cost for each site estimated at \$14,186.50.

There a number of options that can be discussed with the Authority regarding the project. Consideration regarding quote and bid plateaus will be a consideration. If the Authority decides to install the wells, we highly recommend coordinating their locations with ARRO and operations and maintenance personnel based on the utility service entering the building.

5. Land Development Plans

- A. ARRO personnel witnessed air and mandrel testing of the Northpoint sanitary sewer extension. The test result and site report were forwarded to the Authority via e-mail.
- B. ARRO received and will review plans for a 1.3 million square foot warehouse.
- C. ARRO provided the Sewage Facility Planning Module Exemption will serve correspondence to the developer's consultant for the proposed Bethel Burger King.

6. General Engineering

- A. ARRO will prepare the 2020 Chapter 94 Reports for the Village of Bethel and Village of Frystown Treatment Facilities. The reports are required to be submitted to PADEP on or prior to March 31st.
- B. Bethel Authority staff provided a number of plan sets to ARRO. We have or are in the process of scanning the documents and will return the plans along with electronic copies of all scanned documents.
- C. ARRO received an electronic copy of the Bethel Township Act 537 plan and will return the thumb drive to Erin upon downloading it to our server.
- D. A list of "To Do" items prepared by McCarthy Engineering was received and will be reviewed for future discussions.

Plant Maintenance-Randy Haag reported that they did the normal maintenance on the plants and pump stations. He informed John High that he called Weiler and that it was cheaper to go with Culligan for the job that was discussed at our last meeting. He gave the new engineers a tour of the plants. They also cleaned the screen on the grinder at the Bethel plant and it is now working fine. They picked up UV bulbs and sleeves for John from Select Environmental. They ordered and installed kits for the LED light conversion and we will need to order more once our credit application goes through. Snow was plowed and they picked up filters that were ordered from Zimmerman. He also checked and found that Shannon Smith was the company that installed the louvers at the plant and that he will be getting a quote to get these repaired. Randy also reported that he didn't have a chance to check into prices for another snowblower and it was discussed maybe getting a liftgate put on the truck or a deer cargo carrier type of rack to help with the transportation of the snowblower.

Unfinished Business-

Baffles/PAC Pricing/Cleaning the lines at Bethel w/a Jetter-Mike Kreiser from Select Environmental attended the meeting to discuss the above topics. A motion was made by John High to accept the quote from Dutchland for \$7,785.00 to have them manufacture and install two custom baffle plates within the existing clarifiers at the Bethel Plant. The motion was seconded by David Younker, all agreed and the motion was passed. A motion was made by John Brown to switch our current chemical company, Process Masters, to J.G. Specialty Chemicals (Coin Chemical). The motion was seconded by John Brown, all agreed and the motion was passed. A motion was made by John Brown to have the line at Bethel jetted at a price not to exceed \$700.00. The motion was seconded by John High, all agreed and the motion was passed.

Well Drilling-Well drilling was once again discussed and after much discussion Mike Kreiser and Bill McMullen will check into COSTARS for bids for this job.

New Business-

Bethel Village STP Draft Permit-Bill McMullen will take care of this.

Executive Session-An executive session was requested by Randy Haag. The discussion was on personnel, the meeting was then reconvened. A motion was made by John Brown to approve \$20.00 an hour as a payrate for any seasonal contractor work needed. The motion was seconded by Harold Gruber, all agreed and the motion was passed. A motion was made by Harold Gruber to have Randall Haag check into a seasonal contractor which will need to be issued a 1099 and if he cannot find one, David Younker or John High will be filling this position if help is needed. The motion was seconded by John Brown, all agreed and the motion was passed.

April Meeting-Harold Gruber informed the Board he won't be at the April meeting.

Payment of Bills-

John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Public Comment-None

Adjournment-Robert Lingle made a motion to adjourn the meeting. The motion was seconded by John Brown, all agreed and the motion was passed. The meeting adjourned at 8:56 pm.

Respectfully submitted,

Erin Kreitzer