The Bethel Township Board of Supervisors meeting was called to order by Chairman Jacob Meyer at 6:00 p.m. in the Bethel Township Meeting Room, Bethel PA. Meetings recorded but only kept until meeting minutes are approved. Attending the meeting were Jacob Meyer and Robbi Lane. Also in attendance were Solicitor, Stephen Price; Engineer, Jeffrey Steckbeck and Township Secretary, Jayne Scifrit. Several interested residents were in attendance.

Public Comment on Agenda

Actions from Planning Commission
Nothing at this time

Hearing of Visitors
Library – Steve Burkhart stated he doesn’t have anything new report. He did say he would like to see this process move forward with an engineer to do plans. Jake Meyer read the letter from the Reading District Library representative. Jeffrey Steckbeck stated he had sent an email to the Board stating his firm would be willing to act as Clerk of the Works, which would further the project and get it organized and ready for bidding eventually. Jake Meyer made a motion to have SESI be the clerk of the works, seconded by Robbi Lane. All agreed. Motion carried. Nothing on the roof at this time.

Approval of Minutes
Jake Meyer made a motion to approve minutes from October 18, 2021, seconded by Robbi Lane. All agreed. Motion carried.

Supervisors Comments
Robbi Lane – Robbi Lane stated quotes were sought for doing the bollards. Ed DeMille received a verbal and a written one and others stating they do not have time in their schedule. Robbi Lane stated the quote from Superior 3 Construction was for $3500.00 and the one from Dale Stump was for $5100.00. Robbi Lane made a motion to have Superior 3 Construction do the bollards at $3500.00, seconded by Jake Meyer. All agreed. Motion carried.

Robbi Lane was also asked to bring up placing the spreader and snow blower on Municibid. Ed or Mike will get information to Jayne. Robbi Lane made a motion to advertise the items on Municibid and Reading Eagle (stating on Municibid), seconded by Jake Meyer. All agreed. Motion carried.

Jake Meyer – Jake Meyer stated he didn’t have anything except to express his condolences for Mike on the death of his wife.
Michael Graby – absent

Police Department Report – Chief Ryan Murphy

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<td>Non-Reportable Accidents</td>
<td>07</td>
<td>Motorist Assists</td>
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</tbody>
</table>
Traffic Stops 38  Fire & EMS Advisories 41
Criminal Arrest 04  Other Law Agency Assists 13
School Detail 23  Suspicious Situations 18
Disorderly Incidents 20  Reckless Drivers 04
Warrants 00  Warnings 18
Parking Tickets 00  Vehicle Maintenance 00
Repos 00  Follow up investigations 00
Thefts 04

Chief Murphy read over the report: 4397 miles were noted. Full copy of the report will be filed with the official minutes.

Emergency Management Coordinator – Brian Blouch

Tablets – Jayne Seifrit stated she was not able to find any lower cost for the tablets. Alicia Nye had a handout for the Board outlining the need for the tablets and cost. Alicia Nye stated she believes the best ones are $385.00 per each. Robbi Lane stated she went with Brian Blouch to see the technology first hand. She said she learned a lot and the vast information is too small on phones. There is not a contract nor was a warranty plan priced out. Robbi Lane made a motion to purchase 10 tablets for a cost of $3,850.00 and the Township paying for the monthly connection service at $400.00 per month for 1 year, seconded by Jake Meyer. All agreed. Motion carried. Alicia Nye will give the contact information to Jayne Seifrit.

Public Works Department Report –

60 Legion Dr – Brian Blouch went out and took Robbi Lane to look at the issue. It could be managed by placing curbing to direct the water. The Township engineer is going to look at the work and create a scope of work.

Meckville Road Bridge – nothing new to report, pictures were sent.

1995 Ford Truck – Jake Meyer made a motion to sell the truck for $13,100.00 per the Municibid result and authorize Robbi Lane to sign title on behalf of the Township, seconded by Robbi Lane. All agreed. Motion carried.

Solicitor – Stephen Price

Nuisance Ordinance – in the Boards hands

Comment Period Resolution – Stephen Price stated it will be ready for next month.

TAC – Stephen Price stated Ordinance is ready for action as it was advertised. Jake Meyer made a motion to adopt Ordinance 2021-04, seconded by Robbi Lane. All agreed. Motion carried.

Burger King DIA and SW – Robbi Lane made a motion to ratify the signing of the Moyer DIA and SW, seconded by Jake Meyer. All agreed. Motion carried.

Engineering – Jeffrey Steckbeck

RAR2 release of funds – Jeffrey Steckbeck stated a request was made for the release of financial security funds and to start 18-month maintenance period. Jake Meyer made a motion authorizing the remaining financial security for RAR2 to $18,502.00 seconded by Robbi Lane. All agreed. Motion carried. Robbi Lane made a motion to have the 18-month maintenance period start and retain $7,925.78 for that period of time, seconded by Jake Meyer. All agreed. Motion carried.

Horning’s Market release – Jeffrey Steckbeck stated Horning’s Market is looking for the release of their escrow. Jeffrey Steckbeck stated there are a few items remaining, so a full release is not recommended at this time. Jake Meyer made a motion to reduce the escrow to $12,692.00, seconded by Robbi Lane. All agreed. Motion carried.
Clerk Of Work – Jeffrey Steckbeck said the Nest drawings and the ones prior will be reviewed to see what can be used form those plans.

Municipal Authority –
No report at this time.

Library Board – Jake Meyer
Paul Stauffer, Treasurer for the library, stated he is encouraged by the actions at this meeting. He stated the heat is working but is not totally finished. He stated Kaitlin Lehman is resigning as Director of the Library. He also stated the water is black at times; the Board of Supervisors will look into.

Recreation Board – Jake Meyer
Help from Public Works for placing the Christmas tree – Jayne Seifrit will contact Ed concerning the time for their help.

Environmental Advisory Council – Jake Meyer
Jake Meyer stated the EAC talked about our wetlands and what native plants to use. It was suggested they can see various wetland plantings at the Hamburg wetlands.

Unfinished Business
Committee Openings - Environmental Advisory Council – still looking
Masano Bradley, letter for Zoning Hearing Attorney – Robbi Lane made a motion to retain Masano Bradley Firm to be the attorney for the Zoning Hearing Board, seconded by Jake Meyer. All agreed. Motion carried.
Website – nothing new to report
Budget dates – Meeting was rescheduled to November 16, 2021 at 6:00 pm

New Business
Midway South affidavit – Jake Meyer made a motion to sign the affidavit, seconded by Robbi Lane. All agreed. Motion carried.
Appointments for 2022: PC Sheldon Martin
ZHB Michael Peace
MA Robert Lingle
Rec Calvin Maciejewski
EAC Tamara Ritter

Robbi Lane asked Cal Maciejewski if he will stay on Rec Board, he said he would.
Animal Rescue League – Board does not feel we need it at this time.
Look into different credit card through Costars – Jayne Seifrit will look into a card option.
UC Fraud – Jayne Seifrit stated two of our employees were caught up in a fraudulent claim filed under their names. They have been notified and told to contact UC department. The Township has also done what is needed to dispute the charges.
Paradise Energy Solutions – Berks County Planning Commission has sent a letter in favor of their plan for broadband service in the county and to Bethel Township. Jake Meyer made a motion authorizing Jayne Seifrit send a non-committal letter to Paradise Energy Solutions, seconded by Robbi Lane. All agreed. Motion carried.
Vacancy on RATS – letter received stating there is a vacancy coming up in 2022 for a representative to serve for the 2nd Class Townships.

Payment of Bills
Payment of bills from the general fund from check 33900-33925 and street light 231. Robbi Lane made a motion to approve payment of the bills. Seconded Jake Meyer. All agreed, motion carried. Fred Bowman asked about transparency for the bills. Jayne Seifrit stated every month there are reports at the meeting, anyone can look at them, and request copies if they wish.

**Public Comment**

Carl Kauffman III asked why sell the blower, may need to just rent a higher power tractor. John Seiverling asked about the insurance liability with others driving our equipment for snow removal. It was explained it would be their own equipment they would be running. It is only if we need extra help.

Dennis Seiverling stated they need to use microphones; they are cutting in and out.

Dennis Seiverling asked when the shoulders on Brown Road will be completed? Jeffrey Steckbeck stated he will look into the issue.

Donald Daub, Auditor asked for an executive meeting.

Executive session was called

Reconvened, Stephen Price stated audit process was the topic, no action required.

Dennis Seiverling asked about the snow removal on the state roads. Jayne Seifrit stated a cost analysis has not been done recently. However, in the past snow removal is done more for the resident’s safety and timeliness.

Betty Martin asked the Board to continue to offer Zoom Meetings.

Lisa Hassler asked if a new loader is being budgeted in 2022. It was stated it is not. Lisa Hassler then asked for the bill of laden for the loader, that there must be something. A delivery of a $150,000.00 machine is just not dropped off without a signature and the removal of another without signatures. We are waiting for Mike Graby to be back to check into this instead of authorizing the Solicitor to send a letter.

Scope of Work and budget for the library – Fund for the Library will be discussed at the Budget meeting. It was stated a loan could also be taken, depending on the cash flow.

**Adjourn**

A motion was made by Robbi Lane to adjourn the meeting. Second by Jake Meyer. All agreed, motion carried. Meeting adjourned at 7:43 pm.

Respectfully Submitted,

Jayne Seifrit
Secretary/Treasurer
Bethel Township Police Department Monthly Report

October 2021

Mileage - 4397
Fuel - 346.12 Gallons
Domestics - 4
Thefts - 4
Traffic Citations - 42
Non-Traffic Citations - 3
Warning - 18
Criminal Arrests - 4
Phone Assignments - 22
Security Checks - 1
Residential/Commercial Alarms - 3
Reportable Accidents - 7
Non-Reportable Accident - 7
Reckless Driver Complaints - 4
Motorists Assists - 6
Traffic Stops - 38
Fire and EMS Advisories - 41
Other Law Agency Assists - 13
Suspicious Situations - 18
Disorderly Incidents - 20
Miscellaneous Complainants - 43
Court Appearances - 7
School Zone - 23

Total Activities: 265
Dated: November 15, 2021
Chief Ryan P. Murphy

Miles on vehicles as of 10/31/2021
Black Ford Explorer - 105,719
Grey Ford Expedition - 125,305
Grey Ford Explorer - 94,146
2021 Grey Ford Explorer - 11,878
October Criminal Arrest

1) Misdemeanor- Propulsion of Missiles onto Roadway
2) 2 Misdemeanor-Driving Under Influence of Alcohol or Controlled Substance
3) Misdemeanor- Possession of a Controlled Substance