Bethel Township Municipal Authority
Meeting Minutes
January 5, 2022

The meeting was called to order by Secretary Erin Kreitzer at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, David Younker, Robert Lingle, John High and John Brown. Also, in attendance were Bill McMullen, Engineer Representative Arro Consulting, Solicitor Elizabeth Magovern and Secretary Erin Kreitzer.

Reorganization - Robert Lingle made a motion to nominate Harold Gruber for Chairman. David Younker seconded the motion, all agreed and the motion was passed. Robert Lingle made a motion to nominate David Younker for Vice Chairman. John High seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Erin Kreitzer for Treasurer. John High seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate John Brown for Assistant Treasurer. John High seconded the motion, all agreed and the motion was passed. Robert Lingle made a motion to nominate Erin Kreitzer for Secretary. David Younker seconded the motion, all agreed and the motion was passed. David Younker made a motion to nominate Robert Lingle as Assistant Secretary. John High seconded the motion, all agreed and the motion was passed. A motion was made by John High to accept resolutions 2022-01 (Arro Consulting, Inc.), 2022-02 (Hartman, Valeriano, Magovern and Lutz, PC), 2022-03 (First Citizens Community Bank), 2022-04 (Garcia Garman & Shae, PC.), 2022-05 (Select Environmental Solutions). The motion was seconded by David Younker, all agreed and the motion was passed.

Public Comment on Agenda Only – None

Approval of minutes - A motion was made by Robert Lingle to approve the minutes of the December 8, 2021 meeting. The motion was seconded by John Brown, all agreed and the motion was passed.

Member Report
John Brown – Nothing at this time.
Robert Lingle – Nothing at this time
David Younker -Nothing at this time.
Harold Gruber – Nothing at this time
John High – Nothing at this time.

Business Manager Report - Erin reported that she handed out ethics forms to the Board members and that they need to be completed and given back to her. Also, each Board member received a copy of the scheduled meeting dates for all the Township meetings. Erin also inquired about 2030 Camp Swatara Road and if the inspection is complete that she should start billing this customer. Bill McMullen said all is complete.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.
**Engineer Report**

1. **Frystown Treatment Facility Upgrade**

   ARRO personnel continue to be in communications with the Owner’s (Flying J) designer (Dutchland, Inc.) as needed.

   ARRO continues to work on the preparation of site plans and Erosion and Sediment Control Plans for the project.

   Dutchland has provided submittals for the design. ARRO personnel reviewed the submittals and provided review comments. A response to the submittal review was provided by Dutchland and is currently being reviewed by ARRO personnel.

   We continue to wait to be informed of a schedule for Met-Ed to remove a pole and their equipment servicing the former home at the STP.

2. **Land Development Plans**

   Note: All Land Development project correspondence will be forwarded to the developer/consultant and the Authority under separate cover.

   A. **Bethel Burger King**

      The sewer connection permit application was received from the developer’s consultant.

   B. **Camp Swatara Road (Vesper) (No change from precious report.)**

      Attorney Magovern’s office revised the reimbursement agreement for the Camp Swatara Road Sewer Extension constructed by Vesper and forwarded the document to our office for review. The agreement revised the capacity of the sewer extension to 303 EDU’s was provided to our office for review. ARRO has reviewed the revised agreement and concurs with the revisions made by Attorney Magovern’s office. We are not aware of this agreement being signed and returned to Attorney Magovern’s office.

   C. **Dermody (9024 Old Route 22) (No change from previous report.)**

      Comments regarding the sanitary sewer facilities for proposed tenants on the parcel were forwarded to the developer and/or the developer’s consultant. The review correspondence indicates that the facility will need to provide pre-treatment facilities prior to discharging to the BTMA system. The developer’s engineer contacted ARRO and discussed the status of their Non-residential Sewage Discharge Permit. They are finalizing their new sampling and will be submitting the results and any pre-treatment facilities in the near future.
D. **Central Logistics – Lots 2, 3, 4 (No change from previous report.)**

Submittals were provided and reviewed for the project.

E. **Airstate Group LLC (9237 Old Route 22 (No change from previous report.)**

An e-mail was forwarded to the Owners representative restating the need for BTMA to receive the executed Sewer Capacity Agreement and tapping fee prior to providing BTMA’s final approval for the project. Continue to wait for payment of the EDUs and executed Sewer Capacity Agreement.

### 3. General Engineering

A. ARRO personnel observed the sanitary sewer tap for the connection of 2030 Camp Swatara Road to the BTMA system.

B. ARRO will be implementing/establishing a program regarding requirements for non-residential user reporting of wastewater discharge strength and a review of discharge volumes.

C. ARRO followed up with Dieffenbach’s regarding the agreed to changes (listed below). All of the work was scheduled to be completed by December 15, 2021. A follow up visit with Dieffenbach’s to verify the installation of the improvements is proposed/tentatively scheduled to be conducted the week of January 10th.

1. Clean out the pump station to eliminate any residual grease still in the tank.
2. Install a shut off value between the grease trap and the pumping station to prevent the grease trap from overflowing into the pumping station.
3. Install a second pump in the grease trap.
4. Add riser extension to the grease trap to eliminate stormwater from entering the trap.
5. Seal existing hole in the existing grease trap riser to eliminate stormwater from entering the trap.
6. Lock grease trap lids to eliminate any non-Dieffenbach’s discharges.
7. Install high level alarm in grease trap to notify Dieffenbach’s staff that pumps are no transferring waste from the grease trap into the fracking tank. In lieu of alarm notifications to the Authority double locks on the ground valve so both parties will be required to be present to open the ground valve would be an option.
8. Provide grease trap and frack tank hauling manifests to BTMA on a monthly basis.
**Plant Maintenance** - Randy Haag informed the Board that there was a broken spring on a pump at Lancaster Avenue and he bought some drill bits to fix this. They met with the Engineer at Frystown for the expansion project, got the snow plow ready, and purchased supplies from USA Blue Book and Ace Hardware for Select Environmental, as well as checked pump stations and plants. Randy also reported we had purchased a pump in March and the pump stopped working and that we have been able to send the old one back and get a new replacement pump. Also, the new grinder has come in, but that the hydraulics need to be switched and it’s been too cold to put the new one in and they will wait until the grinder fails and needs to be replaced. Randy asked John Brown if he was able to find out if we can rebuild grinders and John said it is possible so we know for the future. Randy also informed the Board that he had Kline’s come out and pumped out all the wet wells and that the fire company was there again to fill up the wells with water and he hopes that we may consider another donation to them. Randy also said he has seen an improvement in the wet wells as far as grease from the Dieffenbach’s issues and feels that the procedures the Engineer has put into place seem to be helping the issue and he will keep an eye on this.

**Unfinished Business** –

2022 Budget - Erin Kreitzer asked if the Board had any questions about the 2022 budget she had passed out at the last meeting.

Vesper Reimbursement Agreement - A motion was made by David Younker to accept and have Harold Gruber sign the Sewer Reimbursement Agreement with Vesper. The motion was seconded by John Brown, all agreed and the motion was passed.

**New Business** -

Hover Landscaping 2022 Rates - A motion was made by John Brown to accept the 2022 rates from Hover Landscaping. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Executive Session - An executive session was called by Harold Gruber to discuss personnel. The meeting was reconvened and David Younker made a motion to increase Erin Kreitzer’s salary to $22.00. The motion was seconded by John High, all agreed and the motion was passed. A motion was made by David Younker to increase Randy Haag and Ed DeMille’s salary to $21.00. The motion was seconded by John High, all agreed and the motion was passed. A motion was made by John High to increase Randy Behney’s on call snow salary to $21.00. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

**Payment of Bills** -

Robert Lingle made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by John High, all agreed and the motion was passed.

**Public Comment** – A question was raised by Gerald Bender that since Flying J was planning on connecting to the Frystown sewer would that lower the rates of residents in that area? Solicitor Magovern informed him that we need to keep our sewer rates at $90.00 in order to pay our loans through Pennvest and Pennworks who have set this rate
for us.

**Adjournment** - John Brown made a motion to adjourn the meeting. The motion was seconded by John High, all agreed and the motion was passed. The meeting adjourned at 7:59 pm.

Respectfully submitted,

Erin Kreitzer