Bethel Township Municipal Authority  
Meeting Minutes  
February 2, 2022

The meeting was called to order by Chairman, Harold Gruber at 7:01 p.m.
followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, David Younker, Robert Lingle, John High and
John Brown. Also, in attendance were Ed Overberger, Arro Consulting, Solicitor
Elizabeth Magovern and Secretary Erin Kreitzer.

Public Comment on Agenda Only – None

Approval of minutes - A motion was made by John High to approve the minutes of the
January 5, 2022 meeting. The motion was seconded by Robert Lingle, all agreed and the
motion was passed.

Member Report  
John Brown – Nothing at this time.
Robert Lingle – Nothing at this time
David Younker -Nothing at this time.
Harold Gruber – Nothing at this time
John High – Nothing at this time.

Business Manager Report - Erin Kreitzer informed the Board that she still needs ethics
forms from John High and John Brown as well as from the solicitor and engineer. Erin
also informed the Board they are invited to an appreciation dinner on February 19 by the
Board of Supervisors and that they will need to respond by this Friday the 4th to the
township office. Erin also inquired with Solicitor Magovern about Vesper’s
reimbursement agreement and Jeremiah Fake (2030 Camp Swatara Road) since he tapped
into the sewer system before the actual agreement was signed, we will need to reimburse
him the extra tapping fee and Vesper will not be reimbursed for this customer.

Solicitor Report – Solicitor Magovern stated all items will be covered on the agenda.

Engineer Report –
A motion was made by John High to have the pipe capped that currently connects the
grease trap to the grinder pump tank at Dieffenbach’s. The motion was seconded by John
Brown. Arro Consulting will send a letter to Dieffenbach’s that we will be doing this and
that Dieffenbach’s will reimburse us for this. A motion was made by John Brown to
adopt resolution 2022-06 to replace appendix B of the rules and regulations governing the
administration and operation of the Bethel Township Municipal Authority sewer system.
The motion was seconded by John High, all agreed and the motion was passed. Randy
asked if this new non-residential questionnaire will go to only new businesses or existing
ones as well. It was decided that this survey should go to all non-residential warehouses
in the sewer area. A motion was made by Harold Gruber to send this questionnaire to all
the warehouses in the Bethel sewer area. John High seconded the motion, all agreed and
the motion was passed.

1. **Frystown Treatment Facility Upgrade**

   ARRO personnel continue to be in communications with the Owner's (Flying J) designer (Dutchland, Inc.) as needed.

   ARRO continues to work on the preparation of site plans and Erosion and Sediment Control Plans for the project.

   Dutchland has been providing various submittals (pre-cast, electrical, mechanical) for the design. ARRO personnel reviews the submittals upon receipt and approves or provides review comments. To date all provided submittals have been reviewed and approved.

   An electrical load test was conducted to verify the existing emergency generator can fulfill the needs of the facility with the additional proposed equipment.

   We continue to wait to be informed of a schedule for Met-Ed to remove a pole and their equipment servicing the former home at the STP.

2. **Land Development Plans**

   Note: All Land Development project correspondence will be forwarded to the developer/consultant and the Authority under separate cover.

   A. **Central Logistics – Lots 2, 3, 4**

      Submittals for the grinder pumps were provided and reviewed for the project.

   B. **Pet Smart**

      ARRO contacted the consultant for Pet Smart regarding a proposed expansion to the facility. The expansion is listed and accounted for on the original land development plan for the site. We have communicated to the developer the need to provide updated employee data based on the expansion for reassessment of required EDU’s for the facility.

   C. **Camp Swatara Road (Vesper)**

      Attorney Magovern’s office has been communicating with Vesper’s Attorney regarding release of escrow funds for the project. Based on the timeline it appears appropriate to release all remaining construction escrow funds to the developer.
The EDU release/commitment document was prepared by Attorney Magovern’s office and forwarded to Vesper for execution by them and the new parcel owner. We are not aware of this agreement being signed and returned to Attorney Magovern’s office.

D. 51/61 Brown Road & 8602 Route 501 Subdivision

The Township engineer copied ARRO on a submission for the subdivision for informational purposes in anticipation of potential development on Lot #2 (an existing Convenience Store and Gas Pumps). An electronic copy of the plan was provided to Erin by e-mail.

E. Bethel Burger King (No change from previous report.)

The sewer connection permit application was received from the developer’s consultant.

F. Dermody (9024 Old Route 22) (No change from previous report.)

Comments regarding the sanitary sewer facilities for proposed tenants on the parcel were forwarded to the developer and/or the developer’s consultant. The review correspondence indicates that the facility will need to provide pre-treatment facilities prior to discharging to the BTMA system. The developer’s engineer contacted ARRO and discussed the status of their Non-residential Sewage Discharge Permit. They are finalizing their new sampling and will be submitting the results and any pre-treatment facilities in the near future.

G. Airstate Group LLC (9237 Old Route 22 (No change from previous report.)

An e-mail was forwarded to the Owners representative restating the need for BTMA to receive the executed Sewer Capacity Agreement and tapping fee prior to providing BTMA’s final approval for the project. To our knowledge payment of the EDUs and executed Sewer Capacity Agreement has not been received by BTMA.

3. General Engineering

A. An inquiry was received regarding available capacity to potentially service 24 residential units on the McFarland parcel located on Frystown Road. Capacity is available and the caller was informed of the requirement to purchase EDU’s for such a project.

B. Attorney Magovern provided information regarding a potential project at 419 Frystown Road for the construction of 8 residential units. The
proposed project is currently in the zoning review phase. In concert with Attorney Magovern’s office, we will contact the developer to inform them of the need to purchase EDU’s for the units.

C. A follow up visit with Dieffenbach’s to verify the installation of the improvements was held January 27, 2022.

The site meeting with Mike Marlow, representing Deiffenbach’s, resulted in the following.

1. Clean out the pump station to eliminate any residual grease still in the tank.
   
   Completed

2. Install a shut off value between the grease trap and the pumping station to prevent the grease trap from overflowing into the pumping station.
   
   Completed

3. Install a second pump in the grease trap.
   
   Completed

4. Add riser extension to the grease trap to eliminate stormwater from entering the trap.
   
   Completed

5. Seal existing hole in the existing grease trap riser to eliminate stormwater from entering the trap.
   
   Completed

6. Lock grease trap lids to eliminate any non-Dieffenbach’s discharges.
   
   Completed

7. Install high level alarm in grease trap to notify Dieffenbach’s staff that pumps are not transferring waste from the grease trap into the fracking tank. In lieu of alarm notifications to the Authority double locks on the ground valve so both parties will be required to be present to open the ground valve would be an option.

   The alarm was installed, but double locks were not. In addition, the
first step listed in Dieffenbach’s response plan for a high-level alarm directs the staff to contact the pump service company. The second step directs the staff to open the valve to the grinder pump. ARRO recommends requiring the double locks or removing the valve and capping the pipe that currently connects the grease trap to the grinder pump tank.

8. Provide grease trap and frack tank hauling manifests to BTMA on a monthly basis.

ARRO has not received any hauling manifests. When ARRO asked Mr. Marlowe about them, he expressed reservations regarding the necessity of sending them to BTMA and ARRO. ARRO explained to Mr. Marlowe that sending these manifests shows BTMA that Dieffenbach’s is taking a proactive approach to avoid future slug grease discharges to the sewer system. Sending such manifest reports for grease traps is a common practice for municipalities with sanitary sewer and treatment facilities. ARRO recommends requiring Dieffenbach’s to send these manifests monthly.

D. ARRO personnel communicated with Randy regarding repairs to a leaking air valve at the treatment facility.

E. ARRO prepared a new Non-Residential Sewer User Questionnaire Form for BTMA’s approval. Upon approval the form will become part of the BTMA Sewer Rules and Regulations document.

F. ARRO will be implementing/establishing a program regarding requirements for non-residential user reporting of wastewater discharge strength and a review of discharge volumes.
**Plant Maintenance** - Randall Haag reported that there was a rear tire on the backhoe that was leaking air and it is now fixed. The air blowers were cleaned and bags changed on the muffin monsters for both plants. Normal checks were performed on the plants and pump stations and they plowed snow. Randy also reported a spreader was given to the authority and it works great to spread the calcium chloride on the ice. Randy also inquired about the pine trees at the Frystown plant and said he asked two companies about removal, but they didn’t seem to be interested. The Board told him to check with Eberly Tree Trimming. Harold Gruber made a motion to donate $200.00 to the Bethel Fire Company to compensate them for helping to fill up water at the plant. The motion was seconded by David Younker, all agreed and the motion was passed. David Younker asked that once the weather is better that Randy check the outlet pipe at the Bethel Plant because of all the trees and debris that washed down there.

**Unfinished Business** –

**New Business** -
Motion to ratify use of new non-residential questionnaire - This agenda item was covered under the engineer’s report.

**Payment of Bills** -
John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

**Public Comment** – Ed Overberger thanked the Board for reappointing Arro Consulting again as the Board’s Engineer.

**Adjournment** - David Younker made a motion to adjourn the meeting. The motion was seconded by John High, all agreed and the motion was passed. The meeting adjourned at 8:02 pm.

Respectfully submitted,

Erin Kreitzer