

Bethel Township Municipal Authority  
Meeting Minutes  
March 2, 2022

The meeting was called to order by Chairman, Harold Gruber at 7:00 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, David Younker, Robert Lingle, and John Brown. John High, absent. Also, in attendance were Bill McMullen, Arro Consulting, Solicitor Elizabeth Magovern and Secretary Erin Kreitzer.

**Public Comment on Agenda Only** –None

**Approval of minutes** - A motion was made by John Brown to approve the minutes of the February 2, 2022 meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

**Member Report** John Brown – Nothing at this time.

Robert Lingle – Nothing at this time

David Younker -Nothing at this time.

Harold Gruber – Harold notified the Board he won't be at the next meeting.

John High – Nothing at this time.

**Business Manager Report** -Erin informed Bill that she hasn't received the letter that Arro was going to give us to accompany the non-residential survey questionnaire.

**Solicitor Report** – Solicitor Magovern stated all items will be covered on the agenda.

**Engineer Report** –

**1. Frystown Treatment Facility Upgrade**

ARRO personnel continue to be in communications with the Owner's (Flying J) designer (Dutchland, Inc.) as needed.

ARRO continues to work on the preparation of site plans and Erosion and Sediment Control Plans for the project.

Reviews and communications with the designers and ARRO occurred for the electrical load study, submittals and shop drawings.

We continue to wait to be informed of a schedule for Met-Ed to remove a pole and their equipment servicing the former home at the STP.

**2. Land Development Plans**

Note: All Land Development project correspondence will be forwarded to the developer/consultant and the Authority under separate cover.

A. Pet Smart

ARRO was contacted by the consultant for Pet Smart and a Pet Smart corporate representative regarding a proposed expansion to the facility. We reviewed the water consumption of the existing facility, current flow from the Berks Park 78 pump station and the Berks Park 78 capacity agreement and determined that no additional EDU's are necessary for the Pet Smart expansion. BTMA was copied on the response to the Pet Smart corporate representative.

B. Bethel Burger King

The sanitary sewer connection (tap, lateral and monitoring manhole) was observed by ARRO on February 21, 2022. A filed report was provided to BTMA under separate cover.

C. Camp Swatara Road (Vesper) (No change from previous report.)

Attorney Magovern's office has been communicating with Vesper's Attorney regarding release of escrow funds for the project. Based on the timeline it appears appropriate to release all remaining construction escrow funds to the developer.

The EDU release/commitment document was prepared by Attorney Magovern's office and forwarded to Vesper for execution by them and the new parcel owner. We are not aware of this agreement being signed and returned to Attorney Magovern's office.

D. Central Logistics – Lots 2, 3, 4 (No change from previous report.)

Submittals for the grinder pumps were provided and reviewed for the project.

E. Dermody (9024 Old Route 22) (No change from previous report.)

Comments regarding the sanitary sewer facilities for proposed tenants on the parcel were forwarded to the developer and/or the developer's consultant. The review correspondence indicates that the facility will need to provide pre-treatment facilities prior to discharging to the BTMA system. The developer's engineer contacted ARRO and discussed the status of their Non-residential Sewage Discharge Permit. They are finalizing their new sampling and will be submitting the results and any pre-treatment facilities in the near future.

F. Airstate Group LLC (9237 Old Route 22) (No change from previous report.)

An e-mail was forwarded to the Owners representative restating the need for BTMA to receive the executed Sewer Capacity Agreement and tapping fee prior to providing BTMA's final approval for the project. To our knowledge payment of the EDUs and executed Sewer Capacity Agreement has not been received by BTMA.

**3. General Engineering**

- A. An inquiry was received regarding available capacity to service the Hassler parcel at 1681 Schubert Road.
- B. Certified mail was prepared and forwarded to Dieffenbach's regarding the intent of BTMA to disconnect the grease trap from potential discharge to the BTMA system.

Mike Marlow acknowledged receipt of the correspondence today. The disconnect is scheduled for Tuesday, March 8, 2022. ARRO personnel will be present to witness and document the disconnect unless directed otherwise by BTMA.

- C. Tom Meagher of Blue Rock Construction contacted ARRO regarding a request for BTMA endorsement to the Supervisors to amend the Bethel Township Act 537 Plan to include the Bowman tract(s) as a public sewer service area. Mr. Meager is listed on the meeting agenda.
- D. ARRO reviewed information provided by BL Companies for a connection of a guard house at 270 Midway Road (warehouse) to an existing building sewer. It appears, based on the information in our possession, that the tap to the building sewer is actually a tap to the low-pressure sewer discharge line. We have communicated this to BL Companies and the potential need to service the guard house with an additional grinder pump unit.

- E. ARRO is preparing the Chapter 94 Reports for the Bethel and Frystown Wastewater Treatment Facilities. We will present the reports to the Authority Chairman or vice-chairman for signature prior to submission to PADEP.
  
- F. ARRO will be implementing/establishing a program regarding requirements for non-residential user reporting of wastewater discharge strength and a review of discharge volumes.

**Plant Maintenance**-Randy reported that they did routine maintenance on the plants and that he purchased the calcium chloride but luckily, they haven't needed it. He also reported that the pump at old 22 lost prime and they had oil and water all over the floor so they called Envirep and the internal seals were bad, but that they've been fixed. He also reported that at the plant at Bethel the back flow was leaking badly and AH Moyer came out and gave a quote for it to be fixed. A motion was made by David Younker to accept the AH Moyer quote for \$10,150.00. The motion was seconded by John Brown, all agreed and the motion was passed. He also reported that they drove around Bethel and Frystown looking for any broken pipes and that they set up the yearly maintenance with Culligan for March 8. Randy also reported that he is concerned for when Burger King opens because there is already some build up in the line. A motion was made by David Younker to authorize Randy to contact Ditchcreek to have the line televised and jetted not to exceed \$5,000.00. The motion was seconded by Robert Lingle, all agreed and the motion was passed. Randy also informed the Board that they have been waiting to fix the grinder until the weather is warmer.

### **Unfinished Business** –

#### **New Business-**

**Tom Meager-Blue Rock Construction**-Tom from Blue Rock Construction and Paul from Benchmark Engineering attending the meeting to discuss the Authority's endorsement of extending the Act 537 plan on the North side of 78 exit 10, 645. A motion was made by Harold Gruber to give the Authority's endorsement to extend this line. The motion was seconded by David Younker, all agreed and the motion was passed.

**Burger King**-This item was covered under plant maintenance.

**AH Moyer Quote**-This item was covered under plant maintenance.

**Vesper**-Solicitor Magovern reported that Vesper still owes us for November and December 2021 sewer use and that January, 2022 started the billing of the 36 EDU's assigned to Dalfen Industrial and that we will wait until we receive the two payments from Vesper before we give any grinder pump money or escrow money back.

**Low Income Household Water Assistance Program**-Solicitor Magovern informed the Board about this program and that they will pay up to \$2,500.00 in delinquent sewer fees to the Authority to help low-income families. Erin had an inquiry from one of our customers seeing if we can join this and they can take advantage of the program. A motion was made by John Brown that we sign up for LIHWAP. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

**Frystown Expansion Money**-Erin informed the Board that the money that was set aside in the plant expansion escrow is almost gone. A motion was made by John Brown to authorize Solicitor Magovern to prepare a letter to Flying J asking for an additional \$50,000.00 to be put into this escrow for further bills. The motion was seconded by David Younker, all agreed and the motion was passed.

**Ed DeMille**-Erin informed the Board that Ed DeMille gave his letter of resignation to the Authority and his last day will be March 10, 2022. A motion was made by John Brown to accept Ed's letter of resignation. The motion was seconded by Robert Lingle, all agreed and the motion was passed. A motion was made by John Brown to hire Randy Behney to replace Ed Demille at a rate of \$21.00 per hour. The motion was

seconded by David Younker, all agreed and the motion was passed.

**Payment of Bills-**

John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

**Public Comment** –None

**Adjournment** -John Brown made a motion to adjourn the meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed. The meeting adjourned at 8:12 pm.

Respectfully submitted,

Erin Kreitzer