

Bethel Township Municipal Authority
Meeting Minutes
June 1, 2022

The meeting was called to order by Chairman, Harold Gruber at 7:01 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Harold Gruber, David Younker, John High, and John Brown. Robert Lingle, Absent. Also, in attendance were Bill McMullen, Arro Consulting, Solicitor Elizabeth Magovern and Secretary Erin Kreitzer.

Public Comment on Agenda Only –None

Approval of minutes - A motion was made by John Brown to approve the minutes of the May 4, 2022 meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Member Report John Brown – Nothing at this time.
Robert Lingle – Absent
David Younker -Nothing at this time.
Harold Gruber – Nothing at this time.
John High – Nothing at this time.

Business Manager Report –Erin Kreitzer reported that the non-residential surveys went out May 19, however, the return address on the letter states P.O. Box 24 and not P.O. Box 274. Erin informed the post office and hopefully they will catch some and they will go to our post office box. They do have until August 1 to get them back and we have received 5 back out of approximately 32 that went out. Erin also told the Board that the auditors were here on May 10 and that they are hoping to have the draft financial statements for us to review by the end of this week or early next week. Erin also brought up Flying J and Solicitor Magovern informed the Board that she sent an email to Flying J for more money to be put into their escrow as the \$20,000.000 they had given to us is not enough to cover new bills. Erin also informed the Board that she hasn't received any money yet from the LIWEP program. Erin reviewed the amount of debt we have with the Board from Pennvest, Pennworks and BCIDA. It was discussed that Erin will look into putting a possible \$500,000.00 into an interest-bearing savings account, however, upon Randy's plant maintenance report we will not have the extra money to spend.

Solicitor Report – Solicitor Magovern stated nothing to report.

1. **Engineer Report** – A motion was made by John High to have Arro Engineering look into the water flows at Berks Park. The motion was seconded by David Younker, all agreed and the motion was passed.

Frystown Treatment Facility Upgrade

ARRO personnel continue to be in communications with the Owner's (Flying J) designer (Dutchland, Inc.) and BTMA staff as needed.

To date the site preparation, E & S controls, tank excavation, tank foundations and tank walls have been completed. The tank water test is scheduled for June 2nd and 3rd.

Met-ED was rescheduled to remove their facilities on June 20th.

Attorney Magovern has been in communications with Flying J regarding replenishing the escrow funds for costs to be incurred by Flying J for BTMA professional expenses.

2. Land Development Plans

Note: All Land Development project correspondence will be forwarded to the developer/consultant and the Authority under separate cover.

A. 270 Midway (former Prologis)

The executed Sewer Capacity Agreement for additional EDU's and the associated tapping fee have been received by BTMA. ARRO confirmed with the site contractor that the tie-in of the guard shack to the existing pressure sewer discharge can occur with inspection by the UCC representative for the Township.

B. Romark Logistics – Berks Park 78 – Martha Drive

A will serve correspondence was issued for the project based on the correspondence received by the developer's consultant indicating a potential sanitary sewer flow of 2,500 gallons per day.

We conducted a review of the existing sewage flows to the Berks Park 78 facilities. Please note that additional capacity will not be required to be purchased for the connection of this facility to the Berks Park 78 facilities located on Martha Drive.

Land development plans were received and reviewed for the project with comments being provided to the developer's consultant via e-mail.

C. 2070 Camp Swatara Road (MB Investments)

A will serve correspondence was issued for the project based on the non-residential sanitary sewer user questionnaire indicating 300 warehouse employees.

Attorney Magovern's office prepared a Sewer Capacity Agreement for the project. ARRO forwarded the agreement to the owner via e-mail. Central Logistics – Lots 2, 3, 4

ARRO observed the boring of the sanitary sewer line for Lot #4 under SR 645 and the tie in of the sewer to the existing BTMA manhole. The permit for this boring was issued to BTMA.

D. Camp Swatara Road (Vesper) (No change from previous report.)

The EDU release/commitment document was prepared by Attorney Magovern's office and forwarded to Vesper for execution by them and the new parcel owner. We are not aware of this agreement being signed and returned to Attorney Magovern's office.

E. Dermody (9024 Old Route 22) (No change from previous report.)

Comments regarding the sanitary sewer facilities for proposed tenants on the parcel were forwarded to the developer and/or the developer's consultant. The review correspondence indicates that the facility will need to provide pre-treatment facilities prior to discharging to the BTMA system. The developer's engineer contacted ARRO and discussed the status of their Non-residential Sewage Discharge Permit. They are finalizing their new sampling and will be submitting the results and any pre-treatment facilities in the near future.

F. Airstate Group LLC (9237 Old Route 22) (No change from previous report.)

An e-mail was forwarded to the Owners representative restating the need for BTMA to receive the executed Sewer Capacity Agreement and tapping fee prior to providing BTMA's final approval for the project. To our knowledge payment of the EDUs and executed Sewer Capacity Agreement has not been received by BTMA.

3. General Engineering

- A. Brett Lowery requested a will serve correspondence for the parcel located at the intersection of Seymour Street and Frystown Road. There is an existing lateral connection noted for this parcel on the sewer system as-built drawings. Mr. Lowery indicated he will contact our office at a later date with the information necessary for the issuance of a will serve correspondence.
- B. An inquiry was made regarding sewer service for 855 Lancaster Avenue; however, the parcel is outside of the public sewer service area.

- C. ARRO will be implementing/establishing a program regarding requirements for non-residential user reporting of wastewater discharge strength and a review of discharge volumes.

Plant Maintenance- Randy addressed the Board regarding backwater valves wanting to know why there were so many on the shelves since they've been there for years. He would like to sell them if possible. After discussion it is believe that they were given out when people paid their tap in fees. Solicitor Magovern suggested calling Lehmas Moyer to see if he thinks we need to keep all of them. We will need to find out a price for these and see if we can sell any of them possibly to Dale Bechtold or AH Moyer. Randy also informed the Board that Keystone Pest Control was there for their monthly visit. He also informed the Board that the normal checks on the pump stations and plants were performed. Randy also informed the Board that on May 17 at Lancaster Avenue pump station there is a hose that is attached to the air bubbler and when it's not attached the pumps will not pump. This hose had grease on the end and when they tried to get this grease off the hose broke. They had to have AH Moyer and Septic Solutions come and have this pumped out this job took all day. He said we need to have a working Authority and we can't rely on Tulphehocken to come out with their pump and AH Moyer to drop everything when these things happen. We are inept to deal with these situations and we were lucky we got the help we got that day. Randy gave the Board some ideas on the things we may need to keep in stock and he's sure there's other things we need too that he hasn't even thought of. He gave the Board an idea of a cost around \$22,000.00 for the things he needs such as a pump, female/male fittings, test plugs, smoke blower, air compressor, etc. He also informed the Board he doesn't have space at Bethel Plant to store all he has now and future inventory that is needed to run the plants and that we need to look into getting another building at Bethel to store things. John High made a motion that Randy Haag get quotes together on all the inventory he needs and that Arro Engineering will look into getting a sketch together for a building to meet the Authorities' needs. The motion was seconded by John Brown, all agreed and the motion was passed.

Unfinished Business –None

New Business-None

Payment of Bills-

John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by David Younker, all agreed and the motion was passed.

Public Comment –None

Adjournment -John Brown made a motion to adjourn the meeting. The motion was

seconded by David Younker, all agreed and the motion was passed. The meeting adjourned at 8:37 pm.

Respectfully submitted,

Erin Kreitzer