

Bethel Township Municipal Authority
Meeting Minutes
held April 5, 2023

The meeting was called to order by Vice Chairman John High at 7:03 p.m. followed by the Pledge of Allegiance. The roll call was taken.

In attendance were Robert Lingle, John High, John Brown, Sean Ryan and Harold Gruber. Also, in attendance were Solicitor Michelle Mayfield, Engineer Bill McMullen.

Public Comment on Agenda Only –None

Approval of minutes - *A motion was made by John Brown to approve the minutes of the March 1, 2023 meeting. The motion was seconded by John High, all agreed and the motion was passed.*

Member Report John Brown – Punch list discussion at Frystown, water from new warehouse.
Harold Gruber – Nothing at this time.
John High – Nothing at this time.

Solicitor Report – letters have been issued for late accounts and we have undertaken the legal action for payment plans.

Late Account update:

-Ruffner payment plan agreement \$200.00 a month. Review again in 6 months. Motion was made by John Brown. The motion was seconded by Sean Ryan, all agreed and the motion was passed. Harold Gruber abstained. ACH payment plan in place

-Carefoot payment plan agreement \$200.00 a month. Review again in 6 months. Motion was made by John Brown. The motion was seconded by Sean Ryan, all agreed and the motion was passed. ACH payment plan in place

-Austin Showalter plan agreement \$200.00 a month. Review again in 6 months. Update the liens and the payment plan contract. Motion was made by John Brown. The motion was seconded by Sean Ryan, all agreed and the motion was passed. ACH payment plan in place

Business Manager Report – Nothing at this time.

Engineer Report

1. Frystown Treatment Facility Upgrade

The total project cost to be used to formulate the required 15% bond for the 18-month maintenance period was received by ARRO and Attorney Magovern's office. Discharge Monitoring Reports (DMR's) were received and a discussion regarding the calculated discharge versus the agreement reservation will occur with Attorney Magovern's office.

Attorney Magovern will prepare a Maintenance Agreement, Reimbursement Agreement and Sewer Capacity Agreement for execution by both parties based on the above document submittals.

To date Flying J representatives have not contact our office for project closeout documents and have not provided design information for their on-site pump station to replace the existing WWTF.

2. Land Development Plans

A. RLP Martha LLC

A plan submission was received representing the developers proposed route for connecting the site to the existing BTMA facilities located on Klahr Road. The plan set (forwarded to BTMA) references a PennDOT HOP number. We have requested confirmation of the PennDOT HOP and Township HOP were applied for. To date no status of the HOP submissions have been received.

The Sewer Capacity Agreement for 16 EDU's, prepared by Attorney Magovern's office, was forwarded to the developer and their consultant.

B. Central Logistics – Lot 4

An inquiry was made regarding a sewer improvement escrow reduction for the project. The developer was informed that the escrow reduction request versus prior reductions were different.

I have not received any information contrary to the e-mail forwarded to the developer.

3. General Engineering

A. The 2022 Chapter 94 Reports for the Frystown and Bethel treatment facilities were prepared and submitted to PADEP prior to the March 31, 2023 deadline. The reports have been presented to the Authority for an authorized signature.

- B. ARRO was contacted by Culligan for service of the water treatment systems at the treatment facilities. The quotes were provided to BTMA via e-mail for review and confirmation of prior service by Culligan.
- C. Historic flows from the Bethel and Frystown treatment facilities as well as Berks Park 78 and Dieffenbach's pump station have been updated for future comparison and review of flows versus EDU's.
- D. ARRO will be implementing/establishing a program regarding requirements for non-residential user reporting of wastewater discharge strength and a review of discharge volumes based on item C above.

4. Operations

- A. ARRO (I) authorized the replacement and calibration for the belts on one of the blowers at the Bethel treatment plant. The price for the service is approximately \$800.00 for the service by Excelsior Blowers. The belts available at the plant appear to be different from the belts on the blower and once installed did not appear to resolve noise and wear once the belts were installed and was therefore shutdown.

A motion was made by John Brown to contact Culligan for their yearly contract. John High seconded the motion. All agreed and the motion was passed.

A motion to amend the agenda for Airstate approval signature. Sewer capacity agreement 10/23/22.

A motion to approve signature for Airstate group final plan. John Brown made the motion and was seconded by John High. All agreed and the motion was passed.

Library needs a backflow preventer pipe for construction. Harold will deliver the pipe to the contractor.

Bethel plant generator exercises every Wednesday.

A motion was made by John High to approve the engineer report. The motion was seconded by John Brown, all agreed and the motion was passed.

Plant Maintenance-

Unfinished Business -

2023 Budget was distributed to board members
Board decided to stay with the current sewer rate.
Loan payoffs

New Business –

*A comment was made by John Brown to hire a Part-Time employee to check the plants.
Will advise at the next meeting.*

Payment of Bills-

John Brown made a motion that we accept the report, pay current bills, and any future bills due before the next meeting. The motion was seconded by Robert Lingle, all agreed and the motion was passed.

Public Comment –None

Adjournment -*John Brown made a motion to adjourn the meeting. The motion was seconded by Sean Ryan, all agreed and the motion was passed. The meeting adjourned at 8:45 pm.*

Respectfully submitted,

Bobbi Westhafer